



APPROVED

**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 5, 2017, 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at 7:02 p.m.

Members present: J. Aukerman, C. Dye, A. Jenema (arrived 7:06 p.m.), D. Nelson, P. Scott, D. White, J. Zollinger.

Members excused: none

Staff present: V. Donn, Recording Secretary

A. LIMITED PUBLIC COMMENT:

Bruce McLachlan, 4301 Paper Birch Lane, stated his concerns on the proposal to close the boat launch at the end of Bunker Hill Road. Zollinger informed there is not a plan to close it. Currently the township does not have the money to make major improvements.

B. APPROVAL OF AGENDA:

Zollinger would like to add under New Business, MI Local Hops.

Motion by Nelson, seconded by White to approve the agenda with the addition of New Business #9 MI Local Hops. Motion carried unanimously.

A. APPROVAL OF BOARD MINUTES: 08/01/17 and Special Board 08/08/17

Motion by White, seconded by Nelson to approve Board meeting minutes of 08/01/17 and Special Board minutes 08/08/17. Motion carried unanimously.

B. INQUIRY AS TO CONFLICTS OF INTEREST: None

C. REPORTS

- a. **Clerk – Dye:** Reported the audit has been completed by the auditors and year-end financials should be finalized by October or November. Acme Township applied for a grant that is giving \$18,720 for new voting equipment. Acme Township added \$5,000 for the additional backup needed. The equipment will be delivered on September 22. There will not be an election in November of this year.
- b. **Parks - Zollinger and Jenema:** Zollinger informed that it was planned to close Bayside Park for construction on the 18th. The township needed the State's approval to remove trees and proceed ahead with construction bids. In the search to seek bids, it was determined contractors were not available. The park will remain open until the work can be started. Jenema informed at the Parks and Trails meeting it was suggested to rent out the small building at the southside of the park for revenue to offset maintenance costs for the park. Follow up on this option will be discussed at another meeting.
- c. **Legal Counsel - J. Jocks:** Jocks reported he is working with Shawn White on zoning ordinance amendments, short-term rentals, signs, special events, medical marijuana ordinances, 41 DEQ ACO document, drafts and memos.
- d. **Sheriff - Brian Potter:** Zollinger informed Potter is still out on medical leave.
- e. **County - Carol Crawford with Grand Traverse County Commissioners:** The new GT County Administrator has started. The Veterans Affairs Board is looking for a new Director for Veteran Affairs. They are working on a new budget.

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- f. Roads –Jason Gillman: no report**
- g. Farmland Update-Laura Regan:** Zollinger reported in the absence of Laura, bids were sent for assessment work, only two responses have been received. An update will be given later.
- h. GTMESA September report given by Steve Apostal with GT Metro.** Reported a grant was award by the Tribe for \$17,000 to obtain new equipment for GT Metro, some of the funds may be distributed to Station 8. Gave report of incidents that had occurred in the township. Went over programs that included assistance with smoke alarms, car seat inspections, training on fire evacuation and extinguisher use.

F. SPECIAL PRESENTATIONS: None

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer’s Report**
- b. Clerk’s Revenue/Expenditure Report and Balance sheet**
- c. North Flight July report**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 08/14/17**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$17,880.78 and Current to be approved of \$112,608.62 (Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

Gordie LaPointe, 6375 Plum Dr., asked for the Treasurer’s Report to be removed.

Motion by White, seconded by Dye to approve Consent Calendar minus Treasurer’s Report. Motion carried unanimously by roll call vote.

Gordie LaPointe commented the old treasurer’s report has been removed from the packet. Jenema informed an amendment sheet with current changes was now available.

Motion to approve Treasurers Report as presented in Consent Calendar by White, seconded by Nelson. Motion carried unanimously.

I. CORRESPONDENCE: None

J. PUBLIC HEARING: Acme Township Emergency Services Special Assessment Levy for 2017

Presented by Chief Pat Parker from GT Metro. Zollinger informed there is a new statement with updates in the Establishing Emergency Services report with 2.35 mills for Metro’s 2018 budget year. Date correction should be by May 15, 2018 money given to Metro and in the Whereas paragraph should be 2018 instead of 2016.

Motion for Resolution 27 to support GT Metro 2017 emergency services, by Jenema to approve date corrections and reduce police to .075 mills, 2.35 mills fire protection and .325 for ambulance, making a 2.75 taxable mill. Metro’s 2.35 funding to be passed. Seconded by Aukerman. Motion carried by a vote 6 (Aukerman, Dye, Jenema, Nelson, White, Zollinger) in favor and 1 opposing (Scott).

Close of Public Hearing at 7:56 p.m.

K. NEW BUSINESS:

- 1. Resolution 28 - To transfer money to 402 Parks fund for Township portion of matching funds**

Motion by Dye, seconded by Nelson to approve transfer funds from 101 Fund balance to the 402 Bayside Park, Capital fund, as part of matching funds for Bayside Park Phase II improvements. Motion carried unanimously by roll call vote.

2. Resolution 29 - Bayside Parks fund 402 Capital improvements

A loan in the amount of \$185,000 from the Septage Plant Bond to the Bayside Park Fund. Leaving \$846 in the Septage Plant Bond. The loan will be paid back once the funds from the state reimbursements are received sometime in 2018.

Motion to approve Resolution 29 Bayside Parks fund 402 Capital loan from Septage Bond of \$185,000 to be paid back once DNR Grant reimbursements are received by Scott, seconded by Aukerman. Motion carried unanimously by roll call vote.

3. Resolution 30 Board of review Poverty Guidelines: Zollinger informed these guidelines are needed to protect the township if there is a state law review.

Motion by Nelson, seconded by Scott. All in favor, motion carried unanimously.

4. Resolution 31 DPW Budget Amendment to Acme Sewer- Zollinger informed this is a budget change at the county level approving the DPW budget.

Motion to approve Resolution 31 the DPW Budget amendment by Dye, seconded by Jenema. Motion carried unanimously by roll call.

5. Resolution 32 DPW Technical standards for Sewer/Water.

Motion by Jenama to approve resolution 2 DPW Technical Standard Specification and construction details for the design and construction of water and sewer lines for the township of Acme, seconded by White. All in favor, motion carried unanimously.

6. Resolution 33 on Public inspection of records policy

Motion by Nelson to approve Resolution 33 for Public Inspection of Records Policy, seconded by Jenema. All in favor, motion carried unanimously.

7. Status Police Power Ordinance Medical Marihuana

There was a brief overview and explanation of licenses. Input and suggestions will be discussed at the next meeting after the board has time to review the paperwork.

8. Project Bills processed as Pre-paid/-request board Approval-Supervisor

Zollinger has requested approval to pay bills as they are received so not to hold up any projects from being completed.

Motion by Scott, seconded by White to approve bill payments of Bayside Park Project and Sewer By-pass Project bills that are with in budgeted amounts to be pre-paid. All in favor, motion carried unanimously.

9. MI Local Hops liquor license application for a microbrewery at the former Highpointe Golf Course club house.

Board's approval needed to show Acme township is not opposed to their application.

Motion by Nelson to approve the application so MI Local Hops can apply for the necessary liquor license, seconded by Jenema. All in favor, motion carried unanimously.

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L. OLD BUSINESS:

1. Short Term Rentals Police Power ordinance

Suggestions were discussed on how to enforce fees to cover township expenses that may occur. Discussion followed regarding the Short Term Rental Ordinance, specifically on the types of short term rentals allowed such as Tourist Home and Vacation Home. Discussion also included responsibilities of the rental owner such as types of permits and licenses that would be required as laid out in the ordinance. It was agreed that the suggestions, recommendations and concerns of Board Members discussed tonight that Zollinger, Jocks and Winter would get together go over and bring this back for next meeting.

2. Status Part 41 /DEQ ACO – Zollinger informed regarding sewer at VGT violation is under negotiation with DEQ it is under contract and not yet finalized. Fine is estimated around \$2,000 and will be paid out of VGT Escrow. Zollinger asked for approval to make payment if it is sent before the next Board meeting.

Motion for approval to send payment for VGT sewer violation if received before the next Board meeting by Aukerman, seconded by Nelson. Motion carried unanimously by roll call.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

ADJOURN AT 10:19 p.m.



**ACME TOWNSHIP REGULAR BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, September 5, 2017, 7:00 p.m.**

GENERAL TOWNSHIP MEETING POLICIES

- A. All cell phones shall be switched to silent mode or turned off.**
- B. Any person may make a video, audio or other record of this meeting. Standing equipment, records, or portable microphones must be located so as not to block audience view.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

A. LIMITED PUBLIC COMMENT:

Public Comment periods are provided at the beginning and end of each meeting agenda. Members of the public may address the Board regarding any subject of community interest during these periods. Comment during other portions of the agenda may or may not be entertained at the moderator's discretion.

B. APPROVAL OF AGENDA:

C. APPROVAL OF BOARD MINUTES: 08/01/17 and Special Board 08/08/17

D. INQUIRY AS TO CONFLICTS OF INTEREST:

E. REPORTS

- a. Clerk - Dye**
- b. Parks –**
- c. Legal Counsel – J. Jocks**
- d. Sheriff – Brian Potter**
- e. County -Carol Crawford**
- f. Roads –Jason Gillman**
- g. Farmland Update-Laura Regan**
- h. GTMESA September report**

F. SPECIAL PRESENTATIONS:

- G. CONSENT CALENDAR:** The purpose is to expedite business by grouping non-controversial items together for one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. Treasurer's Report**
- b. Clerk's Revenue/Expenditure Report and Balance sheet**
- c. North Flight July report**
- d. Draft Unapproved meeting minutes**
 - 1. Planning Commission 08/14/17**

2. APPROVAL:

- 1. Accounts Payable Prepaid of \$17,880.78 and Current to be approved of \$112,608.62 (Recommend approval: Clerk, C. Dye)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR:

- 1. _____

2. _____
3. _____

I. CORRESPONDENCE:

J. PUBLIC HEARING: Acme Township Emergency Services Special Assessment Levy for 2017

K. NEW BUSINESS:

1. **Resolution-Bayside Parks fund 402 Capital improvements**
2. **Resolution- To loan money to fund 402 Bayside park for cash flow**
3. **Resolution Board of review Poverty Guidelines**
4. **Resolution DPW Budget Amendment to Acme Sewer**
5. **Resolution DPW Technical standards for Sewer/Water**
6. **Resolution on Public inspection of records policy**
7. **Status Police Power Ordinance Medical Marihuana**
8. **Project Bills processed as Pre-paid/-request board Approval-Supervisor**

L. OLD BUSINESS:

1. **Short Term Rentals Police Power ordinance**
2. **Status Part 41 /DEQ ACO**

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

ADJOURN



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 1, 2017 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE at

Members present: J. Aukerman, C. Dye, A. Jenema, D. Nelson, P. Scott, D. White, J. Zollinger

Members excused: None

Staff present: None

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Zollinger would like to add two items to the agenda under Old Business #5 Recording Secretary and #6 Deepwater Pt. pathways.

Motion by Jenema, seconded by Scott to approve the agenda with the addition of Old Business #5 Recording Secretary and #6 Deepwater Point pathways. Motion carried unanimously.

C. APPROVAL OF BOARD MINUTES: 07/11/17

Motion by Nelson, seconded by White to approve Board meeting minutes of 07/11/17. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTEREST: None

E. REPORTS:

- 1. Clerk – Dye:** Reported the Clerk's office has been working on a possible disinterment in the Yuba Cemetery and learning all that it involves.
Gabridge & Co will be in the Acme Township hall beginning August 15th to start the year-end audit.
- 2. Parks – Zollinger:** Reported on the necessary No Swimming postings at parks because of the tested E.coli levels and that they change every day.
Also the number of Saylor Park Boat Launch Passes sold as of today is around 270 and the daily passes have brought in about \$1,800.00.
- 3. Legal Counsel – No report**
- 4. Sheriff - Potter**
Zollinger informed that Potter is still on medical leave. There is a traffic report on the table tonight. The speed sign can still be checked from the office location. Zollinger will be checking on the bill because of Potters absence.
- 5. County – Carol Crawford reported on Grand Traverse County Commissioners decision to replace County Administrator and the candidate turned it down. The Commissioners are still considering someone for this position. Carol also reported on the County managing of their IT and that County's yearend audit ended with \$2.8 mil to the good.**
- 6. Farmland -Laura Rigan from GT Regional Land Conservancy, the Farmland Protection Specialist reported on farms located in Acme Township that are being considered for this program. The three parcels under review are: Jack & Barbara White, Cap Farms and Cherries R Da Berries LLC Farm. Laura discussed the steps and funding of the Farmland Preservation program.**

F. SPECIAL PRESENTATIONS/DISCUSSIONS:

Metro Fire proposed 2018 Budget timeline-Parker reviewed the report presented to the Board with the dates involving the process of final approval along with budgeted revenue and expenditures, allocations based on taxable value – 2.35 looking at previous and current year. Parker explained assumptions and issues for the 2018 Budget. This was followed by Board discussion and questions.

G. CONSENT CALENDAR: The purpose is to expedite business by grouping non-controversial items together one Board motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

1. RECEIVE AND FILE:

- a. **Treasurer’s Report**
- b. **Clerks Revenue/Expenditure Report and Balance Sheet**
- c. **Recycle Smart “ Learn Before You Burn”**
- d. **Draft Unapproved meeting minutes**
 - 1. **Planning Commission 07/10/17**

2. APPROVAL:

- a. **Accounts Payable Prepaid of \$10,852.42 and Current to be approved of \$65,394.30 (Recommend approval: Cathy Dye, Clerk)**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR: None

Motion by Scott, Seconded by Nelson to approve consent calendar as presented. Motion carried unanimously by roll call vote.

I. CORRESPONDENCE: Received and Filed

- 1. **“Conservation Resource Alliance” letter**

J. PUBLIC HEARING: None

K. NEW BUSINESS:

1. Resolution to approve contract for DNR Bayside Phase 2

Board discussed approving a Resolution for the DNR contract for Bayside Phase 2 and with much discussion about whether the Board sign the Resolution at this time or wait until a letter of commitment from the Land Conservancy is received. Land Conservancy agreed to commit \$200,000.00 and Acme Township \$100,000.00 making the match total of \$300,000.00. for this project. The Board agreed to put this Resolution on hold until a letter is received from Glenn Chown confirming the agreed commitment from Land Conservancy for this project. Zollinger will be contacting Glenn Chown regarding this letter.

L. OLD BUSINESS:

1. Short term rentals police power ordinance

This ordinance is being presented to the Board for review. Next month Shawn Winter will attend the September Board meeting to address any questions the Board may have.

2. Lease agreement with Metro Fire Station 8

Zollinger informed the Board that he and Jeff Jocks are working on the language for the Metro Fire Station 8 Lease agreement. Some changes are needed and once this is completed he will bring back to the Board.

3. Status Acme water directions – Supervisor

Zollinger brought back to the board the work put together on Acme Township water options which was presented to the Board at the May 9th meeting. Discussion by the Board followed. At this time, Zollinger suggesting Acme Township have Gosling Czubak look at the Hope Village wells which

Acme owns and see if they are capable of pumping volumes needed to provide for additional users. Once this is looked at we will also look for a site to build a stand pipe to hold water to improve pressure to meet system requirements. More Discussion was held in lite of no firm commitment from East Bay Water Company (Tribal system) to extend their water services to the Acme Village property area and beyond. The Board directed Supervisor Zollinger to proceed with having Gosling Czubak review the existing water system at Hope Village and report back.

4. “Adopt-A-Bench” program for Acme Township

Jenema informed the Board of what is involved with the “Adopt-A-Bench” program located in the Bayside Park. There are people who are interested in becoming Sponsors. A decision from the Board is necessary for the Sponsor dollar portion and color of the bench to be used. Because the plaque expense is subject to the Sponsor portion Jenema is asking the Board to approve the Sponsor amount of \$1,500.00 and make a final decision on the color. Board discussion followed.

Motion by Nelson, seconded by White moving forward with the color green and \$1,500.00 Sponsor amount. Motion carried unanimously with a roll call vote.

5. Recording Secretary

Dye informed the Board that Personnel Committee met August 1st to review resumes and will interview August 2nd for Recording Secretary. Would the Board agree to hire this Recording Secretary if the Personnel Committee agrees unanimously on this person?

Motion by Jenema, Seconded by Scott to allow Personnel Committee to hire Recording Secretary if they were to have a unanimous agreement after interview. Motion carried unanimously by a roll call vote.

6. Pathways on Deepwater Point

The Board discussed the visited pathways on Deepwater Point. It was reported that of the 4 pathways the 2 southern pathways need some cleanup and possibly some wood chips on pathway to define path. The neighbors on the pathways requiring clean up would be notified. Volunteers like the Boy Scouts may want to do this clean up. Zollinger presented some 4”x4” signs with “Acme Twp Boundaries” to be posted in the pathways, all Board members agreed.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

ADJOURN AT 9:10



**ACME TOWNSHIP SPECIAL BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 8, 2017 5:00 p.m.**

**CALL TO ORDER WITH PLEDGE OF ALLEGIANCE
ROLL CALL**

Members present: J. Aukerman, C. Dye, P. Scott, D. White, J. Zollinger
Members excused: A. Jenema, D. Nelson
Staff present: None

A. LIMITED PUBLIC COMMENT: None

B. APPROVAL OF AGENDA:

Motion by White, seconded by Aukerman to approve agenda. Motion carried unanimously.

C. INQUIRY AS TO CONFLICTS OF INTEREST: None

D. NEW BUSINESS:

1. Resolution to approve contract for DNR Bayside Phase II

Zollinger presented Resolution #R-2017-26 for DNR Bayside Park Phase II this resolution will allow Supervisor Zollinger to sign the Grant agreement. Also acknowledgement of letter received from GTRLC, Glen Chown for their committed pledge to provide \$200,000 of matching funds for this project. Discussion followed.

Motion made by White and seconded by Dye to approve Resolution #R-2017-26 to support acceptance of Michigan DNR Trust Fund Grant for Bayside Park Improvements with correction of August 8th meeting date. Motion carried unanimously by roll call vote

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD: None

Adjourn at 5:10 p.m..



2017-2018 Strategic Priorities

PRIORITY 1: BE A MODEL EMPLOYER

PRIORITY 2: BE FISCALLY SUSTAINABLE, DEMONSTRATE ACCOUNTABILITY AND TRANSPARENCY

PRIORITY 3: MAINTAIN AND INVEST IN THE COUNTY'S INFRASTRUCTURE

PRIORITY 4: PROTECT VULNERABLE POPULATIONS

PRIORITY 5: ADVANCE THE QUALITY OF THE REGION

PRIORITY 6: ESTABLISH NEW COLLABORATIVE PARTNERSHIPS AND ENHANCE EXISTING PARTNERSHIPS

PRIORITY 7: MAINTAIN PUBLIC SAFETY

PRIORITY 8: ENGAGE INTERNAL AND EXTERNAL STAKEHOLDERS TO SUPPORT A STRONG BRAND

Administration/Board of Commissioners/Resource Recovery (2, 6, 8)

- The remaining household hazardous waste (HHW) collection of the year will be held October 14. Appointments are required and can be made online at recyclesmart.info or by calling the RecycleSmart hotline at (231) 941-5555.
- Recommendation for HHW collection services for 2018-2020 is being presented to the Board of Commissioners at the August 16 meeting.

Central Dispatch/911 (7)

- No report provided.

Circuit Court

- No report provided.

Circuit Court - Family Division

- No report provided.

Commission on Aging (4)

- No report provided.

Community Development & Codes (5)

- COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT
 - No report provided.
- BROWNFIELD REDEVELOPMENT
 - No report provided.
- CONSTRUCTION CODE DIVISION (7)
 - No report provided.
- SOIL EROSION PROGRAM (8)
 - No report provided.

County Clerk

- Stats for month of July
 - New Circuit and Family Court Cases filed: 31 civil, 67 domestic, 24 felony, and 26 juvenile.
 - Two (2) jury pools sent out for Circuit Court trials.
 - Clerked two (2) County Commission meetings.
 - Vital Records filed: 165 births, 85 deaths, and 99 marriage licenses.
 - DBAs filed: 79
 - Concealed Pistol applications filed: 73
 - Concealed Pistol fingerprints done: 20
 - Concealed Pistol Licenses issued: 66
 - Notary Bonds/Applications: 20
 - Passport Photos taken: 127
 - Certified Copies: 576 customers (this could be 1 or many copies per customer)
 - Wedding Ceremonies: 6
 - Voter Registrations: 127

- Began weekly meetings with Michigan Supreme Court, State Court Administrative Office and Imagesoft to coordinate efforts for programming & testing for the State-wide E-filing System go-live date of December, 2017. 13th Circuit will be one of the five pilot Courts designated to implement the new Michigan E-Filing State System by year's end.

District Court

- No report provided.

Drain Commissioner (5)

- No report provided.

Equalization / GIS

- No report provided.

Facilities Management (3)

- No report provided.

Finance (2)

- No report provided.

Friend of the Court

- No report provided.

Health Department (1,2,4,5,6,7)

ADMINISTRATION & FINANCE DIVISION

➤ Finance

- Assisting health department programs in projecting their expenditures to their fiscal year state grant budgets for September 30, 2017.

- Continuing to work on County 2018 budget.

➤ Northern Michigan Public Health Alliance

- Cross Jurisdictional Sharing Impact & Implementation Program: Hosted site visit with Center for Sharing Public Health Services: presented data collected on costs and perceived quality of regional community health assessment versus local health department product and facilitated two focus groups (Health Officers and community partners) regarding benefits of regional community health assessment.
- National Health Security Award- The Alliance's Northern Michigan Public Health Emergency Preparedness Team was awarded the National Health Security Award at the National Association of County and City Health Officials' Annual Meeting.
- Northern Michigan Community Health Innovation Region- Received approval for Local Operations Plan, which details governance, management structure, and decision-making authority; plans for improving population health; core metrics, monitoring and reporting; health information technology; sustainability; and risk mitigation plans. I am happy to report that MDHHS passed on to us comments from the Federal funding agency saying we had the best community health innovation region in Michigan!
- Developed/implemented plan to recruit new members to achieve maximum of 49% health care sector representatives; leaders from Bay Area Transportation Authority, Inter-Tribal Council of Michigan, and Michigan Department of Health and Human Services will participate in their first meeting in August.
- HUBs are set to launch August 1, bringing total number to three, serving all 10 counties in the region.
 - Orientation and training is underway for staff at Grand Traverse and District 10 HUBs (HUB coordinator, call center operator, registered nurse, social worker, community health worker); intensive regional community health worker training, conducted by Michigan Community Health Worker Association, was completed in June.
 - Screening Tool aligns with Michigan Department of Health and Human Services' Integrated Service Delivery screening tool. Currently it is a pen-and paper product but a web-based version is being piloted and will be implemented across the region soon.
 - Resource Database is organized and compiled and web-based version is under development.
- ABL Change (framework to develop comprehensive regional Community Health Improvement Plan)
 - Develop Shared Vision for a Healthy Population with an initial focus on increasing the proportion of the population at a healthy weight.

- Conducting scanning for social determinants of health and community system conditions to inform second two-day training, set for October by collecting data from community partners and constituents.

➤ Outreach and Education

- Served 800 babies & families through the Baby Tent during the Cherry Festival.
- Directed video shoot for Back to School vaccination campaign. Commercials/PSA to appear on 9&10 the weeks of: 7/31,8/7,8/14, 8/21/17 .
- Served 100 babies & families through the Traverse City Film Festival Baby Tent.
- Provided interview with 9&10 and Environmental Health on Beach Monitoring and the advisories posted in July.
- Sent reminder letters to Kingsley middle schoolers regarding the upcoming vaccination clinic at the Kingsley school open house.

MEDICAL EXAMINER DIVISION

➤ Scene Investigators

- 7 on call medical examiner investigators have been hired, classroom and field trained in Kalamazoo and Northern Michigan. All investigators cover both Grand Traverse and Leelanau counties when on call.

➤ Health Innovation Grant

- Investigator go-kits were purchased through this grant and some components of the training were covered with this grant also. The current project is the installation and testing of the telemedicine equipment in the medical examiner morgue for external exams assisted by a pathologist from WMED pathologists.

ENVIRONMENTAL HEALTH & ANIMAL CONTROL DIVISION

➤ Environmental Health

- Two new sanitarians started with Environmental Health in July. Erik Carpenter works in the onsite water/wastewater and food safety programs. Brent Wheat works in the onsite water/wastewater program.
- Septic and well permit activity remained steady, outdoor pool inspections and campground inspections are ongoing.
- Beach monitoring has been active with routine weekly sampling of eleven Grand Traverse Bay beaches and four inland lakes beaches. Sunset Beach has consistently tested high for E. coli and several Level 2 (partial body contact) advisories were issued. Media interviews were conducted with 9&10, 7&4, and the Record Eagle.
- Began working with the Watershed Center and City of Traverse City to conduct source tracking to help identify possible sources of E. coli impacting Sunset Beach.

- o Several temporary food licenses were issued for various venues including the Traverse City Film Festival.

➤ Animal Control

- o Attended July 12th Ad Hoc Committee meeting to discuss funding and direction of Grand Traverse County Animal Control.
- o Animal Control staff participated in the Traverse Area Animal Coalition Building meeting at Cherryland Humane Society on July 20.
- o Animal Control staff met with Captain Clark at Sheriff's Department to discuss recent Animal Control cases that involved law enforcement. Monthly meetings between Animal Control and Sheriff's Department will help evaluate cooperative efforts going forward.
- o Several loose dog, dog in hot car, dog at large and animal abuse/neglect complaints were investigated.

EMERGENCY MANAGEMENT & PUBLIC HEALTH PREPAREDNESS DIVISION

➤ Emergency Management

- o No report provided.

➤ Emergency Preparedness

- o Closed Point of Dispensing Handbook Development- The offices of Public Health Emergency preparedness have drafted new plans and are preparing new agreements with public, private, and non-for profit agencies within the jurisdiction to assist public health with treating the public during large scale public health emergencies. These efforts greatly reduce the taxation of the public health departments during large scale public health events.
- o National Health Security Award- The Northern Michigan Public Health Emergency Preparedness Team was awarded the National Health Security Award at the National Association of County and City Health Officials' Annual Meeting. This is a nationally recognized achievement awarded to the Northern Michigan Public Health Emergency Preparedness Team and to those individuals with Grand Traverse County Health Department that have assisted in the coordinated collaboration.
- o Public Health Emergency Preparedness State and Local Team- Public Health Emergency Preparedness from Grand Traverse County attended and has been positioned at the table of this administrative planning team in Lansing Michigan which will assist in the progress of public health emergency planning moving forward.

COMMUNITY HEALTH DIVISION

DISEASE CONTROL AND PREVENTION PROGRAMS:

➤ Communicable Disease Program

- o Communicable Disease staff investigated 81 communicable diseases/animal bites and exposures for the month of July, including a flu outbreak at Interlochen Arts Camp and a salmonellosis outbreak related to consuming food at a local restaurant.

- o Supervisor participated in the Tuberculosis (TB) Nurse Network meeting via conference call on July 19.
- o Supervisor and staff took part in the second HIV Linkage to Care Collaborative Meeting hosted by the Thomas Judd Care Center on July 21; the purpose of this group is to help find and retain HIV clients in medical care by promoting strong partnerships and allies within our region and state, with a focus on how to engage low-morbidity northern counties in this process. Supervisor participated in a “Data to Care” conference call on July 25, which discusses challenges with implementing such a program.
- o Epi-Workplan and Enhanced Analysis submitted to Regional Epidemiologist and Emergency Preparedness Coordinator.

➤ Reproductive Health

- o Reproductive Health staff provided services for 69 men and women, of which 26 were new clients to the program.
- o Continued participation in the Health Systems Change for Tobacco Dependence Grant through phone conference; third quarterly report submitted.
- o Mid-year Family Planning Annual Report (FPAR) submitted to the Michigan Department of Health and Human Services.
- o Supervisor distributed “Wear One” condom packs to four Grand Traverse locations as part of a collaboration/mini-grant with the Health Department of Northwest Michigan; the “Wear One” campaign focuses on widespread condom distribution across northern Michigan and the development of sexual health outreach materials in order to increase access to sexual health services and decrease sexually transmitted infections and unintended pregnancies.

➤ Immunizations

- o Administered 212 vaccinations in July, providing just under 150 immunization clinic appointments, highest in 2017 thus far.
- o Accommodated 76 walk-in clients.
- o Immunization staff provided 48 counseling education sessions for certified waivers to meet school entry requirements.
- o Quarterly State Immunization Report Card reveals Grand Traverse County as ranking 3rd in the State for Flu Coverage ages 6 months to 8 years. Teen rates continue to surpass the Healthy People 2020 goal of 80% and we continue to see increases in Human Pappillomavirus for both females and males. As well, Grand Traverse County continues to see increases in overall Pneumovax coverage for adults aged 65 plus. Staff are making preparations for Seasonal Flu health department and outreach clinics for this Fall.

- o Continued participation in the regional immunization grant project with focus on improving Hep B vaccination rates, adolescent school-based immunization outreach clinics, and provider education and quality improvement for this last quarter of the grant cycle.

MATERNAL AND CHILD HEALTH PROGRAMS:

➤ Maternal Infant Health Program

- o Maternal Infant Health Program staff attended Caring for Women and Children in the Continuum of Neonatal Abstinence Syndrome. This was a regional training held in Gaylord. The training was coordinated by the Northern Michigan Regional Perinatal Collaboration Network and Munson Medical Center. Nursing and social work staff were able to gain knowledge of identification and treatment of babies withdrawing from opiate addiction.

➤ Healthy Futures

- o Kevin Kintner from Munson Medical Center Healthy Futures attended the July 18 Maternal Child Staff Meeting. Kevin updated staff regarding a Healthy Futures web portal. Client tracking will be available on the web portal. The program will become paperless.

➤ Children's Special Health Care Services

- o Another successful outreach event held on Kids Day at the Cherry Festival. Staff was able to connect families that had not known about Children's Special Health Care Services to program services.

➤ Pediatric Cardiac Clinic

- o Cathy Stauber BSN RN continues outreach efforts promoting Children's Special Health Care Services at the Pediatric Cardiac Clinic.

➤ Adolescent Clinics

- o Grand Traverse County Health Department welcomed a new full-time Physician Assistant, Stacy Dobreff, MS, PA-C to our Community Health team. Stacy's primary assignment will be KTown adolescent health clinic, but she will also be oriented to other assignment sites within Community Health.

➤ Head Start

- o Head Start Clinic planning completed in July. Clinics are scheduled to start August 2017.

➤ WIC

- o WIC has started offering dental caries screening and fluoride varnish for their clients under 3 years old, and were able to provide 27 fluoride varnishes in July (launch month)! This program will improve oral health for our community and bring in additional revenue for the Health Department.
- o WIC continues to increase lead screenings with 26 performed in July, up from 10 screens in June.

- o WIC passed the yearly Management Evaluation Visit by the State WIC office. No unmet indicators going into FY 2017/18. Congratulations to Becca Noonan WIC Coordinator for leading the team through Management Evaluation 2017.

➤ Hearing & Vision

- o July was a busy month for Head Start and fall school scheduling.

➤ Blood Lead Testing

- o Amy Leiva BSN RN presented at the Maternal Child Health Staff Meeting updates on the Michigan Childhood Poisoning Prevention Program. The importance of early detection, and regular screening of our most vulnerable population (kids) is the number one way to decrease environmental threats. Lead poisoning is 100% preventable.
- o Staff continue to follow up with families with initial elevated lead level diagnosed by pediatric practices to assure follow up testing by laboratory venipuncture to verify results.

Human Resources (1)

- No report provided.

Information Technology (3)

- During the August 2nd board meeting with Grand Traverse County and City of Traverse City, an IT Strategic Plan was presented by consultant Paul Knific. IT Director Ming Mays will be producing a Phase one action plan within a few months. Supplemental to the Strategic Plan, this document will further guide and address specific actions needed to meet the goals laid out in the Strategic plan.

MSU Extension

- No report provided.

Parks and Recreation (2, 3, 4, 5, 6, 7, 8)

- Civic Center: Join us for Community Day celebration and playground ribbon-cutting ceremonies at YOUR Civic Center Park! On Friday, August 18, 2017, a playground "preview" and ribbon-cutting will take place at 11:30 a.m., with Chamber of Commerce Ambassadors and the Falconers, the largest donors to the "Get-Out-and-Play" project, in attendance. A replica donor sign will be installed and unveiled for public viewing until the permanent sign is ready in November of this year. On Saturday, August 19, 2017 at 12 noon, a short ribbon-cutting ceremony will take place at the new Campbell Community Playground, followed by free lunch. This ceremony is part of a larger event at the Civic Center, called "Community Day," which will take place between 11 a.m. and 2 p.m. Sponsored by Friends of Easling Pool and Parks and Recreation, Community Day kicks off the fundraising campaign for the Easling Pool refurbishment project. This event promises to be fun for all ages. There will be new car test drives, live music, carnival games, free food, a cycling scavenger hunt, a dunk tank, free swimming and a chance to try out the Y's water obstacle course in the pool, and much, much more! The

best part about Community Day is the opportunity for us all to connect with our awesome community members.

- Maple Bay Park and Natural Area: Grand Traverse Regional Land Conservancy held its annual Preservation Celebration to thank and honor its donors, supporters, and volunteers on Saturday, August 5, 2017 at Maple Bay Farm. Conservancy volunteers and staff led guided hikes to the bay and through the newly protected addition to the Petobego State Game Area. They also opened the newly renovated Maple Bay Farmhouse for public viewing.
- Parks and Recreation is working with the Planning Department and a team of community stakeholders to develop a new five-year master plan to be filed with the MDNR by March 1, 2018 to enable eligibility for MDNR grants.

Parks and Recreation/Senior Center Network (4)

- 1,527 seniors participated in 6,456 units of service in July.
- 62 new members joined in June.
- July Special Programs: Cherry Festival "Senior Events"; Reiki Treatment presentation; "Kingsley History: Looking Back;" "Great American Western" picnics at outreach locations; Insomnia and Sleep presentation; and "Top Ten Legal Tips."
- Local community leader Leo Hughes was named the 2017 Distinguished Leader at the annual Cherry Festival Senior Breakfast on Monday, July 3.
- Summer sports, including hiking, cycling, golf, pickleball, tennis, shuffleboard, and yoga on the beach, continue.
- Summer Mystery Trip to Castle Farms and Shorts Brewery took place in July.
- August Special Programs: Kayaking rescue; "Living in a Lighthouse;" "Our National Parks;" foot pain; singles' night; DNR presentation about deer herd; emergency preparedness with the Grand Traverse County Emergency Management team; scam prevention seminar with AARP, to include free shredding on site.
- Received a \$5,000 grant from Spectrum Charter to enhance technology services to seniors. New computers will be purchased for the computer lab and instructional support provided to those in need.
- Support Groups: Job support provided by Kelly Services; Options for Senior Living assists seniors with questions about housing; Parkinson's; healthy eating; free legal advice; tech support for smart devices; and various grief support groups in cooperation with Munson Medical Center.
- Regular Programming: Lunch served daily at noon; daily exercise classes; monthly blood pressure and glucose monitoring; massages; reflexology; foot care; art classes; knitting clubs; quilting group; basket weaving; fisherman's club; games of all kinds;

monthly casino trip to Manistee; Saturday Socials; and daily information and referral service provided, as needed.

- Staff member Debra Mikowski, the Senior Center Network's Office Specialist, was nominated and recognized for her efforts in organizing the 2017 Project Fresh coupon distribution during the "Making a Difference" reception held in late July for Grand Traverse County employees nominated by fellow staff who acknowledged their efforts during the second quarter of 2017. Debra put in many hours tending to every event detail to assure a smooth and efficient process for distributing coupons to over 200 people in one day. Customers were happy, the coupons were distributed accurately, and there was minimal interruption to programming. A job well done, Debra!
- The initial Senior Center VISTA applicant decided not to take the position with the senior center. A second applicant has been interviewed and is expected to start the end of August.

Planning (3,5,6)

- Staff will be providing technical assistance to the Parks and Recreation Department in updating the County Parks and Recreation Master Plan.
- A call for nominations for Annual Planning Awards has been issued. This event, co-sponsored by the County Planning Commission and the County Chapter of Michigan Townships Association, recognizes those individuals and projects that support or exemplify good planning in Grand Traverse County. Nominations are due October 6.
- The Planning Department is sponsoring a Capital Improvement Planning Workshop on Thursday, October 19 at the Governmental Center. The workshop will provide local officials and staff on energy efficiency and cost savings approaches to capital improvements.

Probate Court

- No report provided.

Prosecuting Attorney

- Prosecution As the County's Chief Law Enforcement Officer, the Prosecuting Attorney is responsible for the prosecution of crimes including juvenile, misdemeanor and felony offenses, protection of abused and neglected children, and establishment of child support for needy children. For the month of July, we engaged in the following:
 - Authorized 237 misdemeanor warrants
 - Authorized 69 felony warrants
 - Authorized 22 juvenile petitions
 - Handled the following matters in Family Court:
 - 12 allegedly mentally ill cases
 - 27 referrals from the Office of Child Support
- Civil Counsel

- Contract Drafting and Review - As the County's civil counsel, we assist various County departments in reviewing and drafting contracts and other agreements. Our involvement ranges from reviewing a contract and approving it "as to form," to negotiating the terms and conditions of the contract with the other party. For the month of July, we reviewed three contracts for the following departments:
 - Parks and Recreation: two
 - Administration: one

- FOIA Coordination - In 1997, the County Board of Commissioners designated the Prosecuting Attorney as the FOIA coordinator for Grand Traverse County. As the coordinator, we ensure that the various county departments are complying with Michigan's FOIA law including determining whether the requested information should be exempt from disclosure. For the month of July, we reviewed five requests, and provided advice and consultation to the following departments:
 - Administration: one
 - Parks and Recreation: one
 - Sheriff: two
 - Clerk: one

- Board of Commissioners/Staff Questions - Part of our duties as Civil Counsel involves answering questions and/or preparing opinion memoranda for the Board of Commissioners and County staff related to a wide variety of issues, ranging from compliance with state and federal statutes to advising on exposure to liability. For the month of July, we answered questions/prepared memos for the Board of Commissioners and various departments including:
 - Parks and Recreation

- Ordinance Drafting - As you know, under MCL 46.11, a county board of commissioners has the authority to adopt ordinances related to county affairs. One of our responsibilities is to prepare, amend or repeal ordinances when requested by the Board of Commissioners. For July, we did not prepare any ordinances.

- Litigation - We represent the County in civil actions filed in the Grand Traverse County District and Circuit Courts as well as the Federal District Courts. For the month of July, we represented the County in the following:
 - In the Matter of Duck Lake. On May 8th, we appeared before Judge Power who held a hearing to reaffirm the normal lake level and confirm the special assessment district boundaries. Several property owners owning land abutting the lake appeared and made comments on the record. Judge Power will schedule a second public hearing to allow additional public comments.

 - In the Matter of Edwin Martel et al, on the permit issued to Grand Traverse County. On September 10, 2016, Edwin Martel, William Lane, and Bruce Campbell filed a petition with the Department of Environmental Quality ("DEQ")

challenging DEQ's issuance of a permit to Grand Traverse County permitting the removal of the Boardman Dam. Mr. Martel and the other petitioners are claiming that the issuance of the permit and the removal of the dam will result in the destruction of the Education Reserve, which is a public trust. DEQ is represented by the Attorney General who has filed an appearance in this matter. In January, Administrative Law Judge Daniel Pulter granted our motion to intervene in the case. On April 25th, Judge Pulter held a pre hearing conference by telephone. At this hearing, Mr. Martel accused Judge Pulter of being biased against him and the other petitioners. Mr. Martel filed his motion requesting recusal which was denied. Thereafter, we received notice of the hearing on the petition, which will be heard on September 12th through the 14th.

○ Camelback IX, LLC v Grand Traverse County Treasurer et al. Plaintiff has filed this lawsuit on April 13, 2017 seeking to foreclose a mortgage on a parcel of property located in Grant Township and owned by Douglas Prause. Plaintiff obtained this mortgage through an assignment from another financial institution. This assignment was recorded on February 17, 2017. Prior to the assignment being recorded, the Treasurer obtained a judgment of foreclosure for the parcel because the property owner failed to pay property taxes. By obtaining the judgment prior to Plaintiff recording the assignment, the County Treasurer has valid ownership of the property, which takes priority and extinguishes whatever lien Plaintiff has on the real estate. We filed our answer to Plaintiff's complaint. We will next file a motion for summary disposition and request that Plaintiff's complaint be dismissed.

- Board of Commissioners' Meetings - We attend every Board meeting, committee meeting and any special meetings. For the month of July, Chris Forsyth attended the special board meeting, and Bob Cooney attended the last monthly regular board meeting.

Public Works

- No report provided.

Register of Deeds

- No report provided.

Sheriff (7)

- No report provided.

Treasurer

- Actively processing July Board of Review adjustments for all townships and City to have bills and refunds processed within 30 days.
- Started summer 2017 tax collection, worked on balancing Brownfield numbers for proper capture.
- New employee started 7/24/17, we have had a vacancy since the beginning of April, and now the training begins.

- Processed 78 regular service, and 26 expedited passports for a total of 104 in July compared to 84 July 2016.

Veterans Affairs (4)

- No report provided.

GTMESSA September 2017

Acme Twp Report

Training Items

Fire — Marine search and rescue on East Bay and Boardman Lake, target hazard visits and response reviews, Boardman and Sabin Dam visits and preplans

EMS—Airway management, extrication and patient treatment

June 5 Double motorcycle crash Acme – Crews responded to an injury crash involving two motorcyclists in the Town Center/72 roundabout. One rider had only a shoulder injury and a scraped-up helmet, the other had a significant lower leg fracture along with chest and shoulder injuries. He may have hit a street sign and a tree after ejecting from his bike.

July 8 Missing person in East Arm GT Bay, East Bay and Acme – A reported person down in the bay had crews from Metro, North Flight, and GTSO respond to the Tamarack Lodge. Marine 1 was launched and crews walked the shore line. The “missing person” was found at the Cherry Tree Inn in good health.

July 12 Assist stranded boat East Arm GT Bay, Acme – GTSO asked for assistance in the bay for a stranded boater in need of a tow to shore, the sheriff's department was not available. Station 1 and Marine 1 were deployed with assistance from Station 8. The Acme resident appreciated the assistance.

July 21 Jet ski crash, East Bay – Two jet skis crashed into one another on East Bay near the Sugar Beach Hotel. The injured female was transported to shore by a passing boat. Metro members along with North Flight worked together to move patient from the beach to the rig and transport to MMC. Injuries were not believed to be serious.

July 23 Butane hash oil explosion, Acme – A person staying in a travel trailer at Flintfields for the equestrian festival was burned while attempting to make hash oil using butane and marijuana. The flash fire caused 2nd degree burns on his arms and flash burns to his face. The fire had been extinguished using a dry chemical extinguisher. GTSO was notified and the trailer secured for their investigation.

July 28 Bitter Sweet Lane, East Bay Twp – a moving truck became stuck along the road after moving a new resident in. A concerned neighbor called late on Friday evening about diesel that had been left behind. Contact was attempted with the moving company with no luck. On Monday July 31 contact was made with the owner of the company and the Michigan DEQ to arrange for cleanup of the spill. The moving company owner was met at the site and was helpful in arranging a licensed company to respond to clean up the roadway. Michigan DEQ stopped by and inspected the site after cleanup on Friday Aug 4.

August 13 Cherry Tree Inn and Suites, East Bay – A driver who struck something while traveling on US31 in Acme pulled in to the hotels parking lot in the early morning hours to check his vehicle. It was found that the gas tank had been punctured. Metro crews arrived on scene and used absorbent pads, booms, and floor dry to capture the 10 plus gallons of leaking gasoline.

Falls and Lift Assist (as of 7/25)

Year to date we have had 430 calls for falls and/or lift assists across the response area. 25 percent which are found to be caused by other medical factors. 24 calls or nearly 6 percent from more serious issues.

- 12 altered mental status
- 4 cardiac issues
- 3 breathing problems
- 3 diabetic problems
- 2 strokes

Fire Prevention

Safe Neighborhood Program – Thanks to grant money the department has a good supply of smoke alarms with a 10-year battery. Crews get out weekly and hit neighborhoods to provide those that may have 10 year or older alarms or simply missing them altogether.

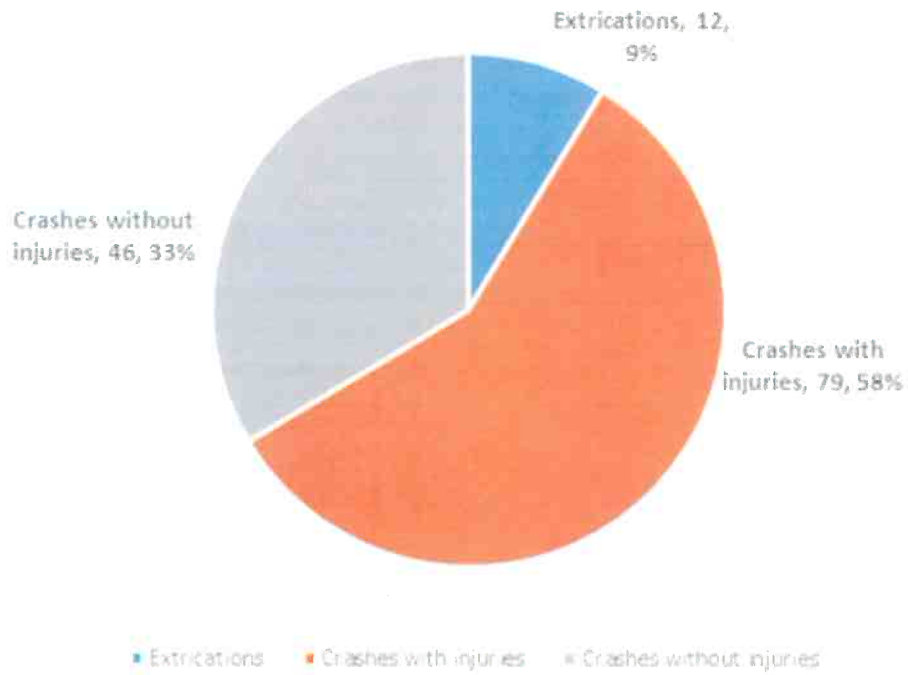
This also gives crews a chance to interact with our customers and provide other safety information while visiting when other issues are identified.

The department is utilizing new mapping capabilities in order to focus on neighborhoods that may have been missed or underserved.

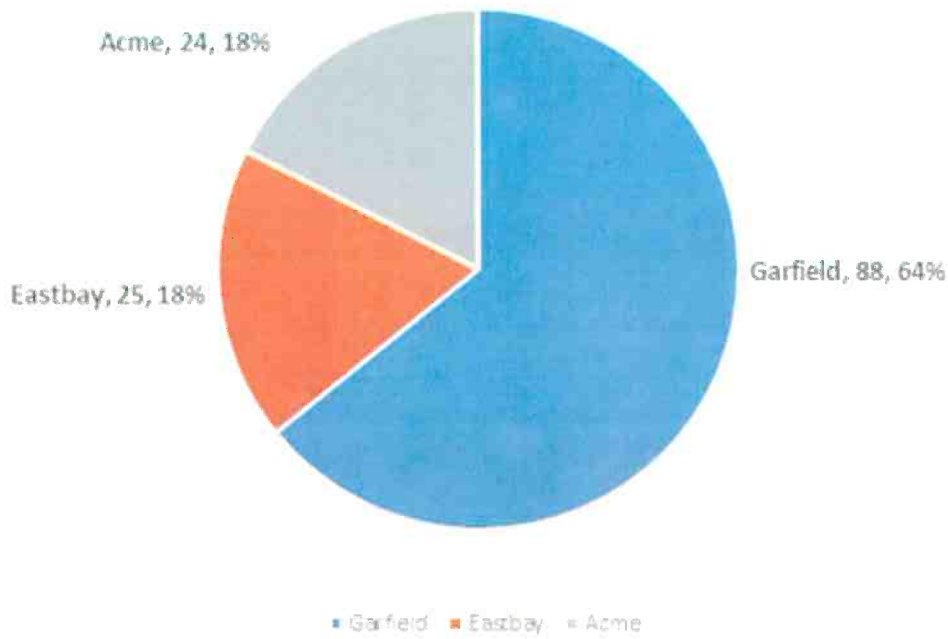
Car seat inspections – are performed from 10am – 3pm at the GTSO downtown on Washington the second Friday every month and at Station 11 off of Veterans on the fourth Friday of the month. Most car seats inspected are found to be installed incorrectly.

Fire evacuation and extinguisher training – The department also provides this important training to area businesses. Many people have never used a fire extinguisher or participated and learned the importance of identifying escape routes when visiting hotels, restaurants or other areas of public assembly.

Vehicle crash data, 137 total incidents 8/6/17




Vehicle crashes by Township



ank Code	Description	Beginning Balance 07/01/2017	Total Debits	Total Credits	Ending Balance 07/31/2017
HASE	GENERAL FUND				
01	GENERAL FUND	675,197.72	36,152.95	70,592.67	640,758.00
06	FIRE FUND	58,715.08	0.00	7,291.66	51,423.42
07	POLICE PROTECTION	90,910.03	0.00	0.00	90,910.03
08	PARK FUND	4,960.46	1,134.65	0.00	6,095.11
09	CEMETERY FUND	14,615.79	2,200.00	3,868.95	12,946.84
12	LIQUOR FUND	1,122.90	0.00	0.00	1,122.90
	GENERAL FUND	<u>845,521.98</u>	<u>39,487.60</u>	<u>81,753.28</u>	<u>803,256.30</u>
ARM	FARMLAND PRESERVATION				
25	FARMLAND PRESERVATION	583,753.37	89.22	0.00	583,842.59
	FARMLAND PRESERVATION	<u>583,753.37</u>	<u>89.22</u>	<u>0.00</u>	<u>583,842.59</u>
ARMM	FARMLAND PRESERVATION - MONEY MARKET				
25	FARMLAND PRESERVATION	5,202.97	0.22	0.00	5,203.19
	FARMLAND PRESERVATION - MONEY MARKET	<u>5,202.97</u>	<u>0.22</u>	<u>0.00</u>	<u>5,203.19</u>
ENHY	GENERAL FUND - HIGH YIELD				
01	GENERAL FUND	157,013.26	20.00	0.00	157,033.26
	GENERAL FUND - HIGH YIELD	<u>157,013.26</u>	<u>20.00</u>	<u>0.00</u>	<u>157,033.26</u>
ENMM	GENERAL FUND - MONEY MARKET				
01	GENERAL FUND	297,705.38	50.57	0.00	297,755.95
	GENERAL FUND - MONEY MARKET	<u>297,705.38</u>	<u>50.57</u>	<u>0.00</u>	<u>297,755.95</u>
IQ	LIQUOR MONEY MARKET				
12	LIQUOR FUND	6,994.72	0.30	0.00	6,995.02
	LIQUOR MONEY MARKET	<u>6,994.72</u>	<u>0.30</u>	<u>0.00</u>	<u>6,995.02</u>
ARKS	BAYSIDE PARK				
01	SAYLER PARK BOAT LAUNCH CAPITAL FUND	682.45	0.00	0.00	682.45
	BAYSIDE PARK	<u>682.45</u>	<u>0.00</u>	<u>0.00</u>	<u>682.45</u>
ETTY	PETTY CASH				
01	GENERAL FUND	200.00	0.00	0.00	200.00
	PETTY CASH	<u>200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>
ADH	HOLIDAY 818				
11	HOLIDAY HILLS AREA IMPROVEMENT	302,842.80	0.00	0.00	302,842.80
	HOLIDAY 818	<u>302,842.80</u>	<u>0.00</u>	<u>0.00</u>	<u>302,842.80</u>

CASH SUMMARY BY BANK FOR ACME TOWNSHIP
 FROM 07/01/2017 TO 07/31/2017

Bank Code Fund	Description	Beginning Balance 07/01/2017	Total Debits	Total Credits	Ending Balance 07/31/2017
EWER .90	ACME RELIEF SEWER ACME RELIEF SEWER	2,541,597.75	75,737.14	2,660.00	2,614,674.89
	ACME RELIEF SEWER	<u>2,541,597.75</u>	<u>75,737.14</u>	<u>2,660.00</u>	<u>2,614,674.89</u>
EWMW .90	ACME RELIEF SEWER MONEY MARKET ACME RELIEF SEWER	197,066.63	25.11	0.00	197,091.74
	ACME RELIEF SEWER MONEY MARKET	<u>197,066.63</u>	<u>25.11</u>	<u>0.00</u>	<u>197,091.74</u>
HORE 96	SHORELINE PRESERVATION SHORELINE PRESERVATION	1,379.30	0.37	0.00	1,379.67
	SHORELINE PRESERVATION	<u>1,379.30</u>	<u>0.37</u>	<u>0.00</u>	<u>1,379.67</u>
AX 03	CURRENT TAX COLLECTION CURRENT TAX COLLECTION	37,526.18	900,356.70	895,148.88	42,734.00
	CURRENT TAX COLLECTION	<u>37,526.18</u>	<u>900,356.70</u>	<u>895,148.88</u>	<u>42,734.00</u>
RUST 01	TRUST & AGENCY TRUST AND AGENCY	8,800.00	0.00	0.00	8,800.00
	TRUST & AGENCY	<u>8,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,800.00</u>
	TOTAL - ALL FUNDS	<u>4,986,286.79</u>	<u>1,015,767.23</u>	<u>979,562.16</u>	<u>5,022,491.86</u>


 Treasurer Amy Jevema 8/29/17

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	224,100.00	0.00	0.00	224,100.00	0.00
101-000-412.000	PERSONAL PROP TAXES	14,005.00	0.00	0.00	14,005.00	0.00
101-000-445.020	PENALTIES& INTEREST	2,600.00	0.00	0.00	2,600.00	0.00
101-000-447.000	ADMINISTRATIVE FEE 1%	98,500.00	8,841.26	8,841.26	89,658.74	8.98
101-000-448.000	CABLE TV FEE	82,000.00	22,363.30	22,363.30	59,636.70	27.27
101-000-465.000	PASSPORT FEES	1,500.00	75.00	75.00	1,425.00	5.00
101-000-574.000	ST SHARED SALES TAX	340,695.00	0.00	0.00	340,695.00	0.00
101-000-577.000	SWAMP TAX	1,350.00	0.00	0.00	1,350.00	0.00
101-000-602.000	GRANTS	35,000.00	0.00	0.00	35,000.00	0.00
101-000-607.000	CHARGES FOR SERVICES	0.00	281.28	281.28	(281.28)	100.00
101-000-608.001	Zoning Fees	6,510.00	1,530.00	1,530.00	4,980.00	23.50
101-000-610.000	Revenues for Escrow Account	43,000.00	2,500.00	2,500.00	40,500.00	5.81
101-000-631.000	CONS INDUSTRY ANNUAL MAINT FE	6,450.00	0.00	0.00	6,450.00	0.00
101-000-665.000	INTEREST ON INVESTMENTS	350.00	70.57	70.57	279.43	20.16
101-000-665.001	INTEREST SEPTAGE RECEIVED	2,616.00	0.00	0.00	2,616.00	0.00
101-000-667.000	RENT-PARKS	100.00	0.00	0.00	100.00	0.00
101-000-671.000	MISC REVENUES	6,500.00	0.00	0.00	6,500.00	0.00
101-000-676.000	REIMBURSEMENTS	46,700.00	562.11	562.11	46,137.89	1.20
101-000-676.701	REIMBURSEMENTS FROM 701	1,200.00	0.00	0.00	1,200.00	0.00
101-000-699.000	TRANS IN FRM OTHER FUNDS	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 000		938,176.00	36,223.52	36,223.52	901,952.48	3.86
TOTAL REVENUES		938,176.00	36,223.52	36,223.52	901,952.48	3.86
Expenditures						
Dept 000						
101-000-465.001	POSTAGE FOR PASSPORTS	700.00	0.00	0.00	700.00	0.00
101-000-992.000	CONTINGENCY	75,000.00	0.00	0.00	75,000.00	0.00
101-000-994.000	TC TALUS CONTRACT SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
101-000-997.300	FOURTH OF JULY FIREWORKS	400.00	0.00	0.00	400.00	0.00
101-000-998.000	GT COUNTY ROAD COMMISION TART	11,595.00	0.00	0.00	11,595.00	0.00
Total Dept 000		88,895.00	0.00	0.00	88,895.00	0.00
Dept 101-TOWNSHIP BOARD OF TRUSTEES						
101-101-702.000	SALARIES	27,243.00	2,165.38	2,165.38	25,077.62	7.95
101-101-703.001	SECRETARY	31,100.00	1,250.40	1,250.40	29,849.60	4.02
101-101-705.001	PER DIEM TRUSTEES	250.00	0.00	0.00	250.00	0.00
101-101-714.000	FICA LOCAL SHARE	4,587.00	273.08	273.08	4,313.92	5.95
101-101-726.000	SUPPLIES & POSTAGE	2,500.00	0.00	0.00	2,500.00	0.00
101-101-801.000	ACCOUNTING & AUDIT	11,000.00	0.00	0.00	11,000.00	0.00
101-101-801.001	INTERNAL ACCOUNTANT	1,000.00	0.00	0.00	1,000.00	0.00
101-101-802.001	ATTORNEY SERVICES LITIGATION	1,700.00	0.00	0.00	1,700.00	0.00
101-101-802.002	ATTORNEY SERVICES	13,000.00	0.00	0.00	13,000.00	0.00
101-101-802.005	CONTRACTED COMMUNITY SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
101-101-803.003	ENGINEERING SERVICES	40,000.00	7,317.00	7,317.00	32,683.00	18.29
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	24,500.00	1,400.65	1,400.65	23,099.35	5.72
101-101-860.000	TRAVEL & MILEAGE	250.00	0.00	0.00	250.00	0.00
101-101-874.000	RETIREMENT/PENSION	3,520.00	141.97	141.97	3,378.03	4.03
101-101-900.000	PUBLICATIONS	1,250.00	0.00	0.00	1,250.00	0.00
101-101-910.000	INSURANCE	6,700.00	153.85	153.85	6,546.15	2.30
101-101-958.000	EDUCATION/TRAINING/CONVENTION	300.00	0.00	0.00	300.00	0.00

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-960.000	dues subscriptions	5,900.00	70.00	70.00	5,830.00	1.19
Total Dept 101-TOWNSHIP BOARD OF TRUSTEES		189,800.00	12,772.33	12,772.33	177,027.67	6.73
Dept 171-SUPERVISOR EXPENDITURES						
101-171-702.000	SALARIES	40,000.00	1,538.46	1,538.46	38,461.54	3.85
101-171-714.000	FICA LOCAL SHARE	3,590.00	129.47	129.47	3,460.53	3.61
101-171-726.000	SUPPLIES & POSTAGE	100.00	0.00	0.00	100.00	0.00
101-171-860.000	TRAVEL & MILEAGE	400.00	0.00	0.00	400.00	0.00
101-171-874.000	RETIREMENT/PENSION	4,725.00	169.23	169.23	4,555.77	3.58
101-171-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-171-958.000	EDUCATION/TRAINING/CONVENTION	400.00	0.00	0.00	400.00	0.00
Total Dept 171-SUPERVISOR EXPENDITURES		53,215.00	1,991.01	1,991.01	51,223.99	3.74
Dept 191-ELECTION EXPENDITURES						
101-191-702.000	SALARIES	10,000.00	0.00	0.00	10,000.00	0.00
101-191-726.000	SUPPLIES & POSTAGE	6,050.00	0.00	0.00	6,050.00	0.00
Total Dept 191-ELECTION EXPENDITURES		16,050.00	0.00	0.00	16,050.00	0.00
Dept 209-ASSESSOR'S EXPENDITURES						
101-209-702.000	SALARIES	5,000.00	416.67	416.67	4,583.33	8.33
101-209-714.000	FICA LOCAL SHARE	500.00	31.87	31.87	468.13	6.37
101-209-726.000	SUPPLIES & POSTAGE	4,000.00	0.00	0.00	4,000.00	0.00
101-209-803.002	ASSESSING CONTRACT SERVICES	41,600.00	10,404.00	10,404.00	31,196.00	25.01
101-209-803.004	ASSESSOR'S EVALUATION SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	2,600.00	0.00	0.00	2,600.00	0.00
Total Dept 209-ASSESSOR'S EXPENDITURES		56,700.00	10,852.54	10,852.54	45,847.46	19.14
Dept 215-CLERK'S EXPENDITURES						
101-215-702.000	SALARIES	40,008.00	1,538.77	1,538.77	38,469.23	3.85
101-215-703.000	WAGES DEPUTY/SEC/PRT TIME	17,680.00	340.00	340.00	17,340.00	1.92
101-215-714.000	FICA LOCAL SHARE	4,390.00	120.89	120.89	4,269.11	2.75
101-215-726.000	SUPPLIES & POSTAGE	850.00	146.25	146.25	703.75	17.21
101-215-804.000	SOFTWARE SUPPORT & PROCESSIN	2,300.00	0.00	0.00	2,300.00	0.00
101-215-860.000	TRAVEL & MILEAGE	2,000.00	11.30	11.30	1,988.70	0.57
101-215-874.000	RETIREMENT/PENSION	5,670.00	187.88	187.88	5,482.12	3.31
101-215-910.000	INSURANCE	12,535.00	0.00	0.00	12,535.00	0.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	2,100.00	0.00	0.00	2,100.00	0.00
Total Dept 215-CLERK'S EXPENDITURES		87,533.00	2,345.09	2,345.09	85,187.91	2.68
Dept 247-BOARD OF REVIEW						
101-247-702.000	SALARIES	700.00	0.00	0.00	700.00	0.00
101-247-714.000	FICA LOCAL SHARE	55.00	0.00	0.00	55.00	0.00
101-247-900.000	PUBLICATIONS	75.00	0.00	0.00	75.00	0.00
101-247-956.000	MISCELLANEOUS	125.00	0.00	0.00	125.00	0.00

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDY USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 247-BOARD OF REVIEW		955.00	0.00	0.00	955.00	0.00
Dept 253-TREASURER'S EXPENDITURES						
101-253-702.000	SALARIES	25,159.00	967.65	967.65	24,191.35	3.85
101-253-703.000	WAGES DEPUTY/SEC/PRT TIME	28,159.00	1,083.04	1,083.04	27,075.96	3.85
101-253-714.000	FICA LOCAL SHARE	3,830.00	153.68	153.68	3,676.32	4.01
101-253-726.000	SUPPLIES & POSTAGE	5,000.00	0.00	0.00	5,000.00	0.00
101-253-804.000	SOFTWARE SUPPORT & PROCESSIN	1,500.00	0.00	0.00	1,500.00	0.00
101-253-860.000	TRAVEL & MILEAGE	400.00	0.00	0.00	400.00	0.00
101-253-874.000	RETIREMENT/PENSION	5,730.00	205.07	205.07	5,524.93	3.58
101-253-910.000	INSURANCE	4,000.00	0.00	0.00	4,000.00	0.00
101-253-958.000	EDUCATION/TRAINING/CONVENTION	500.00	0.00	0.00	500.00	0.00
Total Dept 253-TREASURER'S EXPENDITURES		74,278.00	2,409.44	2,409.44	71,868.56	3.24
Dept 265-TOWNHALL EXPENDITURES						
101-265-726.000	SUPPLIES & POSTAGE	2,400.00	186.14	186.14	2,213.86	7.76
101-265-850.000	TELEPHONE	4,600.00	0.00	0.00	4,600.00	0.00
101-265-851.000	CABLE INTERNET SERVICES	5,150.00	348.77	348.77	4,801.23	6.77
101-265-920.000	ELECTRIC UTILITIES TOWNHALL	20,000.00	866.09	866.09	19,133.91	4.33
101-265-921.000	STREET LIGHTS	11,500.00	0.00	0.00	11,500.00	0.00
101-265-922.000	MICH CON GAS	3,600.00	0.00	0.00	3,600.00	0.00
101-265-923.000	SEWER TOWNSHIP HALL	1,200.00	0.00	0.00	1,200.00	0.00
101-265-930.000	REPAIRS & MAINT	8,000.00	777.19	777.19	7,222.81	9.71
Total Dept 265-TOWNHALL EXPENDITURES		56,450.00	2,178.19	2,178.19	54,271.81	3.86
Dept 410-PLANNING & ZONING EXPENDITURES						
101-410-702.002	ZONING ADMIN SALARY	60,000.00	2,307.69	2,307.69	57,692.31	3.85
101-410-705.000	PER DIEM PLANNING/ZBA	15,000.00	0.00	0.00	15,000.00	0.00
101-410-714.000	FICA LOCAL SHARE	4,846.00	188.31	188.31	4,657.69	3.89
101-410-726.000	SUPPLIES & POSTAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-410-726.001	POSTAGE T & A	100.00	0.00	0.00	100.00	0.00
101-410-802.001	ATTORNEY SERVICES LITIGATION	5,000.00	0.00	0.00	5,000.00	0.00
101-410-802.002	ATTORNEY SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
101-410-802.003	ATTORNEY T & A	10,000.00	0.00	0.00	10,000.00	0.00
101-410-803.000	PLANNER SERVICES	8,050.00	0.00	0.00	8,050.00	0.00
101-410-803.001	PLANNING CONSULTANT	15,000.00	0.00	0.00	15,000.00	0.00
101-410-803.004	ENGINEERING SERVICES T&A	15,000.00	0.00	0.00	15,000.00	0.00
101-410-803.005	PLANNING & CONSULTANT T & A	15,000.00	0.00	0.00	15,000.00	0.00
101-410-803.006	STAFF REVIEW T & A	1,500.00	281.28	281.28	1,218.72	18.75
101-410-804.000	SOFTWARE SUPPORT & PROCESSIN	500.00	0.00	0.00	500.00	0.00
101-410-860.000	TRAVEL & MILEAGE	600.00	0.00	0.00	600.00	0.00
101-410-874.000	RETIREMENT/PENSION	6,400.00	246.15	246.15	6,153.85	3.85
101-410-900.000	PUBLICATIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-410-910.000	INSURANCE	4,000.00	153.85	153.85	3,846.15	3.85
101-410-949.000	RENTAL OF SPACE	300.00	0.00	0.00	300.00	0.00
101-410-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-410-958.000	EDUCATION/TRAINING/CONVENTION	2,500.00	0.00	0.00	2,500.00	0.00
101-410-960.000	dues subscriptions	800.00	0.00	0.00	800.00	0.00
101-410-964.000	REIMBURSEMENTS	0.00	647.45	647.45	(647.45)	100.00
Total Dept 410-PLANNING & ZONING EXPENDITURES		182,696.00	3,824.73	3,824.73	178,871.27	2.09

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 750-MAINT & PARKS EXPENDITURES						
101-750-703.000	WAGES DEPUTY/SEC/PRT TIME	15,120.00	1,080.00	1,080.00	14,040.00	7.14
101-750-714.000	FICA LOCAL SHARE	1,187.00	82.63	82.63	1,104.37	6.96
101-750-726.000	SUPPLIES & POSTAGE	1,700.00	51.12	51.12	1,648.88	3.01
101-750-860.000	TRAVEL & MILEAGE	500.00	0.00	0.00	500.00	0.00
101-750-930.000	REPAIRS & MAINT	44,525.00	3,376.45	3,376.45	41,148.55	7.58
101-750-956.000	MISCELLANEOUS	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 750-MAINT & PARKS EXPENDITURES		65,032.00	4,590.20	4,590.20	60,441.80	7.06
Dept 865-INSURANCE						
101-865-910.000	INSURANCE	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 865-INSURANCE		15,000.00	0.00	0.00	15,000.00	0.00
Dept 970-CAPITAL IMPROVEMENTS						
101-970-750.000	MAINT & PARKS EXPENDITURES	4,500.00	0.00	0.00	4,500.00	0.00
101-970-974.000	ELECTIONS CAPITAL IMPROVEMENT	6,500.00	0.00	0.00	6,500.00	0.00
101-970-975.000	TWNHALL CAPITAL IMPROVE	19,000.00	0.00	0.00	19,000.00	0.00
Total Dept 970-CAPITAL IMPROVEMENTS		30,000.00	0.00	0.00	30,000.00	0.00
TOTAL EXPENDITURES		916,604.00	40,963.53	40,963.53	875,640.47	4.47
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		938,176.00	36,223.52	36,223.52	901,952.48	3.86
TOTAL EXPENDITURES		916,604.00	40,963.53	40,963.53	875,640.47	4.47
NET OF REVENUES & EXPENDITURES		21,572.00	(4,740.01)	(4,740.01)	26,312.01	21.97
BEG. FUND BALANCE		1,325,075.85	1,325,075.85			
NET OF REVENUES/EXPENDITURES - 2016-17			(88,366.03)		(88,366.03)	
END FUND BALANCE		1,346,647.85	1,231,969.81			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	724,767.00	0.00	0.00	724,767.00	0.00
206-000-402.002	CURRENT PROPERTY TAX AMBULANCE	100,233.00	0.00	0.00	100,233.00	0.00
Total Dept 000		825,000.00	0.00	0.00	825,000.00	0.00
TOTAL REVENUES		825,000.00	0.00	0.00	825,000.00	0.00
Expenditures						
Dept 000						
206-000-802.004	CONTRACTED EMPLOYEE SERVICES	98,500.00	7,291.66	7,291.66	91,208.34	7.40
206-000-805.000	METRO FIRE CONTRACT	724,760.00	0.00	0.00	724,760.00	0.00
Total Dept 000		823,260.00	7,291.66	7,291.66	815,968.34	0.89
TOTAL EXPENDITURES		823,260.00	7,291.66	7,291.66	815,968.34	0.89
Fund 206 - FIRE FUND:						
TOTAL REVENUES		825,000.00	0.00	0.00	825,000.00	0.00
TOTAL EXPENDITURES		823,260.00	7,291.66	7,291.66	815,968.34	0.89
NET OF REVENUES & EXPENDITURES		1,740.00	(7,291.66)	(7,291.66)	9,031.66	419.06
BEG. FUND BALANCE		32,491.61	32,491.61			
NET OF REVENUES/EXPENDITURES - 2016-17			26,223.47			
END FUND BALANCE		34,231.61	51,423.42		26,223.47	

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 207 - POLICE PROTECTION							
Revenues							
Dept 000							
207-000-402.000	CURRENT PROPERTY TAXES	46,100.00	0.00	0.00	46,100.00		0.00
207-000-671.000	MISC REVENUES	27,600.00	0.00	0.00	27,600.00		0.00
207-000-699.000	TRANS IN FRM OTHER FUNDS	8,600.00	0.00	0.00	8,600.00		0.00
Total Dept 000		82,300.00	0.00	0.00	82,300.00		0.00
TOTAL REVENUES		82,300.00	0.00	0.00	82,300.00		0.00
Expenditures							
Dept 000							
207-000-802.000	COMMUNITY POLICING CONTRACT	81,000.00	0.00	0.00	81,000.00		0.00
207-000-956.000	MISCELLANEOUS	5,000.00	0.00	0.00	5,000.00		0.00
Total Dept 000		86,000.00	0.00	0.00	86,000.00		0.00
TOTAL EXPENDITURES		86,000.00	0.00	0.00	86,000.00		0.00
Fund 207 - POLICE PROTECTION:							
TOTAL REVENUES		82,300.00	0.00	0.00	82,300.00		0.00
TOTAL EXPENDITURES		86,000.00	0.00	0.00	86,000.00		0.00
NET OF REVENUES & EXPENDITURES		(3,700.00)	0.00	0.00	(3,700.00)		0.00
BEG. FUND BALANCE		100,723.06	100,723.06				
NET OF REVENUES/EXPENDITURES - 2016-17			(9,813.03)		(9,813.03)		
END FUND BALANCE		97,023.06	90,910.03				

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PARK FUND						
Revenues						
Dept 000						
208-000-600.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	1,134.65	1,134.65	1,865.35	37.82
Total Dept 000		3,000.00	1,134.65	1,134.65	1,865.35	37.82
TOTAL REVENUES		3,000.00	1,134.65	1,134.65	1,865.35	37.82
Expenditures						
Dept 000						
208-000-930.005	SHORELINE REDEVELOPMENT	4,900.00	0.00	0.00	4,900.00	0.00
Total Dept 000		4,900.00	0.00	0.00	4,900.00	0.00
TOTAL EXPENDITURES		4,900.00	0.00	0.00	4,900.00	0.00
Fund 208 - PARK FUND:						
TOTAL REVENUES		3,000.00	1,134.65	1,134.65	1,865.35	37.82
TOTAL EXPENDITURES		4,900.00	0.00	0.00	4,900.00	0.00
NET OF REVENUES & EXPENDITURES		(1,900.00)	1,134.65	1,134.65	(3,034.65)	59.72
BEG. FUND BALANCE		64,439.48	64,439.48			
NET OF REVENUES/EXPENDITURES - 2016-17			(63,579.02)		(63,579.02)	
END FUND BALANCE		62,539.48	1,995.11			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 209 - CEMETERY FUND						
Revenues						
Dept 000						
209-000-643.000	CEMETARY lot & plots	3,400.00	1,800.00	1,800.00	1,600.00	52.94
209-000-646.000	BURIAL FEE PAYMENTS	3,500.00	400.00	400.00	3,100.00	11.43
Total Dept 000		6,900.00	2,200.00	2,200.00	4,700.00	31.88
TOTAL REVENUES		6,900.00	2,200.00	2,200.00	4,700.00	31.88
Expenditures						
Dept 000						
209-000-726.000	SUPPLIES & POSTAGE	300.00	188.95	188.95	111.05	62.98
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	2,800.00	0.00	0.00	2,800.00	0.00
209-000-930.000	REPAIRS & MAINT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		4,600.00	188.95	188.95	4,411.05	4.11
TOTAL EXPENDITURES		4,600.00	188.95	188.95	4,411.05	4.11
Fund 209 - CEMETERY FUND:						
TOTAL REVENUES		6,900.00	2,200.00	2,200.00	4,700.00	31.88
TOTAL EXPENDITURES		4,600.00	188.95	188.95	4,411.05	4.11
NET OF REVENUES & EXPENDITURES		2,300.00	2,011.05	2,011.05	288.95	87.44
BEG. FUND BALANCE		9,407.41	9,407.41			
NET OF REVENUES/EXPENDITURES - 2016-17			5,208.38		5,208.38	
END FUND BALANCE		11,707.41	16,626.84			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 212 - LIQUOR FUND						
Revenues						
Dept 000						
212-000-443.000	LIQUOR LICENSE FEES	9,400.00	0.00	0.00	9,400.00	0.00
212-000-665.000	INTEREST ON INVESTMENTS	3.00	0.30	0.30	2.70	10.00
Total Dept 000		9,403.00	0.30	0.30	9,402.70	0.00
TOTAL REVENUES		9,403.00	0.30	0.30	9,402.70	0.00
Expenditures						
Dept 000						
212-000-999.000	TRANSFER TO OTHER FUNDS	8,600.00	0.00	0.00	8,600.00	0.00
Total Dept 000		8,600.00	0.00	0.00	8,600.00	0.00
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
Fund 212 - LIQUOR FUND:						
TOTAL REVENUES		9,403.00	0.30	0.30	9,402.70	0.00
TOTAL EXPENDITURES		8,600.00	0.00	0.00	8,600.00	0.00
NET OF REVENUES & EXPENDITURES		803.00	0.30	0.30	802.70	0.04
BEG. FUND BALANCE		7,128.69	7,128.69			
NET OF REVENUES/EXPENDITURES - 2016-17			988.93		988.93	
END FUND BALANCE		7,931.69	8,117.92			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 225 - FARMLAND PRESERVATION						
Revenues						
Dept 000						
225-000-402.000	CURRENT PROPERTY TAXES	230,800.00	0.00	0.00	230,800.00	0.00
225-000-665.000	INTEREST ON INVESTMENTS	100.00	89.44	89.44	10.56	89.44
Total Dept 000		230,900.00	89.44	89.44	230,810.56	0.04
TOTAL REVENUES		230,900.00	89.44	89.44	230,810.56	0.04
Expenditures						
Dept 000						
225-000-802.002	ATTORNEY SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	30,000.00	0.00	0.00	30,000.00	0.00
225-000-941.000	PDR PYMT TO LANDOWNERS	300,000.00	0.00	0.00	300,000.00	0.00
225-000-942.000	APPRAISAL EXPENSES	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 000		334,500.00	0.00	0.00	334,500.00	0.00
TOTAL EXPENDITURES		334,500.00	0.00	0.00	334,500.00	0.00
Fund 225 - FARMLAND PRESERVATION:						
TOTAL REVENUES		230,900.00	89.44	89.44	230,810.56	0.04
TOTAL EXPENDITURES		334,500.00	0.00	0.00	334,500.00	0.00
NET OF REVENUES & EXPENDITURES		(103,600.00)	89.44	89.44	(103,689.44)	0.09
BEG. FUND BALANCE		393,288.04	393,288.04			
NET OF REVENUES/EXPENDITURES - 2016-17			195,668.30		195,668.30	
END FUND BALANCE		289,688.04	589,045.78			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 296 - SHORELINE PPRESERVATION						
Revenues						
Dept 000						
296-000-665.000	INTEREST ON INVESTMENTS	0.00	0.37	0.37	(0.37)	100.00
Total Dept 000		0.00	0.37	0.37	(0.37)	100.00
TOTAL REVENUES		0.00	0.37	0.37	(0.37)	100.00
Fund 296 - SHORELINE PPRESERVATION:						
TOTAL REVENUES		0.00	0.37	0.37	(0.37)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.37	0.37	(0.37)	100.00
BEG. FUND BALANCE		1,378.08	1,378.08			
NET OF REVENUES/EXPENDITURES - 2016-17			1.22		1.22	
END FUND BALANCE		1,378.08	1,379.67			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 402 - BAYSIDE PARK CAPITAL FUND							
Revenues							
Dept 000							
402-000-600.000	CONTRIBUTIONS FROM RESIDENTS	3,000.00	0.00	0.00	3,000.00		0.00
402-000-602.002	TRUST FUND DEVELOPMENT GRANT-MDNR	300,000.00	0.00	0.00	300,000.00		0.00
402-000-671.000	MISC REVENUES	200,000.00	0.00	0.00	200,000.00		0.00
402-000-699.000	TRANS IN FRM OTHER FUNDS	100,000.00	0.00	0.00	100,000.00		0.00
Total Dept 000		603,000.00	0.00	0.00	603,000.00		0.00
TOTAL REVENUES		603,000.00	0.00	0.00	603,000.00		0.00
Expenditures							
Dept 000							
402-000-803.000	PLANNER SERVICES	80,000.00	0.00	0.00	80,000.00		0.00
402-000-803.003	ENGINEERING SERVICES	10,000.00	0.00	0.00	10,000.00		0.00
402-000-930.002	PARKS & RECREATION EXPENDITURE	510,000.00	0.00	0.00	510,000.00		0.00
Total Dept 000		600,000.00	0.00	0.00	600,000.00		0.00
TOTAL EXPENDITURES		600,000.00	0.00	0.00	600,000.00		0.00
Fund 402 - BAYSIDE PARK CAPITAL FUND:							
TOTAL REVENUES		603,000.00	0.00	0.00	603,000.00		0.00
TOTAL EXPENDITURES		600,000.00	0.00	0.00	600,000.00		0.00
NET OF REVENUES & EXPENDITURES		3,000.00	0.00	0.00	3,000.00		0.00
BEG. FUND BALANCE							
END FUND BALANCE		3,000.00					

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - ACME RELIEF SEWER						
Revenues						
Dept 000						
590-000-460.000	USAGE&CONNECTION FEES	884,500.00	74,178.79	74,178.79	810,321.21	8.39
590-000-633.000	REPLACEMENT	2,500.00	0.00	0.00	2,500.00	0.00
590-000-634.000	IMPROVEMENTS	22,680.00	0.00	0.00	22,680.00	0.00
590-000-665.000	INTEREST ON INVESTMENTS	0.00	416.48	416.48	(416.48)	100.00
590-000-668.000	INTEREST & FEES	2,210.00	0.00	0.00	2,210.00	0.00
Total Dept 000		911,890.00	74,595.27	74,595.27	837,294.73	8.18
Dept 550-HOPE VILLAGE- WATER						
590-550-450.000	USAGE FEES	0.00	1,166.98	1,166.98	(1,166.98)	100.00
Total Dept 550-HOPE VILLAGE- WATER		0.00	1,166.98	1,166.98	(1,166.98)	100.00
TOTAL REVENUES		911,890.00	75,762.25	75,762.25	836,127.75	8.31
Expenditures						
Dept 000						
590-000-802.002	ATTORNEY SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
590-000-803.003	ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
590-000-956.001	OPERATING & MAINT EXP	406,714.00	0.00	0.00	406,714.00	0.00
590-000-956.003	HOCH ROAD #697 EXP	1,000.00	0.00	0.00	1,000.00	0.00
590-000-995.001	INTEREST on BONDS	25,200.00	0.00	0.00	25,200.00	0.00
590-000-995.002	PRINCIPAL ON JOINT VENTURE	86,381.00	0.00	0.00	86,381.00	0.00
Total Dept 000		544,295.00	0.00	0.00	544,295.00	0.00
TOTAL EXPENDITURES		544,295.00	0.00	0.00	544,295.00	0.00
Fund 590 - ACME RELIEF SEWER:						
TOTAL REVENUES		911,890.00	75,762.25	75,762.25	836,127.75	8.31
TOTAL EXPENDITURES		544,295.00	0.00	0.00	544,295.00	0.00
NET OF REVENUES & EXPENDITURES		367,595.00	75,762.25	75,762.25	291,832.75	20.61
BEG. FUND BALANCE		8,192,044.28	8,192,044.28			
NET OF REVENUES/EXPENDITURES - 2016-17			439,107.03		439,107.03	
END FUND BALANCE		8,559,639.28	8,706,913.56			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND- HOPE VILLAGE						
Revenues						
Dept 550-HOPE VILLAGE- WATER						
591-550-460.000	USAGE&CONNECTION FEES	15,400.00	0.00	0.00	15,400.00	0.00
Total Dept 550-HOPE VILLAGE- WATER		15,400.00	0.00	0.00	15,400.00	0.00
TOTAL REVENUES		15,400.00	0.00	0.00	15,400.00	0.00
Expenditures						
Dept 550-HOPE VILLAGE- WATER						
591-550-956.001	OPERATING & MAINT EXP	15,300.00	0.00	0.00	15,300.00	0.00
Total Dept 550-HOPE VILLAGE- WATER		15,300.00	0.00	0.00	15,300.00	0.00
TOTAL EXPENDITURES		15,300.00	0.00	0.00	15,300.00	0.00
Fund 591 - WATER FUND- HOPE VILLAGE:						
TOTAL REVENUES		15,400.00	0.00	0.00	15,400.00	0.00
TOTAL EXPENDITURES		15,300.00	0.00	0.00	15,300.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	0.00	0.00	100.00	0.00
BEG. FUND BALANCE						
END FUND BALANCE		100.00				

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION						
Expenditures						
Dept 000						
703-000-876.000	REFUNDS & OVERPAYMENTS	0.00	(3.41)	(3.41)	3.41	100.00
Total Dept 000		0.00	(3.41)	(3.41)	3.41	100.00
TOTAL EXPENDITURES		0.00	(3.41)	(3.41)	3.41	100.00
Fund 703 - CURRENT TAX COLLECTION:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	(3.41)	(3.41)	3.41	100.00
NET OF REVENUES & EXPENDITURES		0.00	3.41	3.41	(3.41)	100.00
BEG. FUND BALANCE						
NET OF REVENUES/EXPENDITURES - 2016-17			(3.00)		(3.00)	
END FUND BALANCE			0.41			

REVENUE AND EXPENDITURE REPORT FOR ACME TOWNSHIP

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 07/31/2017 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2017 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT						
Revenues						
Dept 000						
811-000-672.000	ASSESSMENTS CURRENT	68,100.00	0.00	0.00	68,100.00	0.00
Total Dept 000		68,100.00	0.00	0.00	68,100.00	0.00
TOTAL REVENUES		68,100.00	0.00	0.00	68,100.00	0.00
Expenditures						
Dept 000						
811-000-997.000	DEBT PAYMENT TO COUNTY	60,213.00	0.00	0.00	60,213.00	0.00
Total Dept 000		60,213.00	0.00	0.00	60,213.00	0.00
TOTAL EXPENDITURES		60,213.00	0.00	0.00	60,213.00	0.00
Fund 811 - HOLIDAY HILLS AREA IMPROVEMENT:						
TOTAL REVENUES		68,100.00	0.00	0.00	68,100.00	0.00
TOTAL EXPENDITURES		60,213.00	0.00	0.00	60,213.00	0.00
NET OF REVENUES & EXPENDITURES		7,887.00	0.00	0.00	7,887.00	0.00
BEG. FUND BALANCE		275,150.61	275,150.61	15,371.53		
NET OF REVENUES/EXPENDITURES - 2016-17			15,371.53		15,371.53	
END FUND BALANCE		283,037.61	290,522.14			
TOTAL REVENUES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		3,694,069.00	115,410.53	115,410.53	3,578,658.47	3.12
NET OF REVENUES & EXPENDITURES		3,398,272.00	48,440.73	48,440.73	3,349,831.27	1.43
BEG. FUND BALANCE - ALL FUNDS		295,797.00	66,969.80	66,969.80	228,827.20	22.64
END FUND BALANCE - ALL FUNDS		10,401,127.11	10,401,127.11			
		10,696,924.11	10,988,904.69			

Fund 101 GENERAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
101-000-001.000	CASH-CHECKING	675,197.72	640,758.00
101-000-002.000	CASH ON HAND (PETTY CASH)	200.00	200.00
101-000-004.000	3735-MONEY MARKET	297,705.38	297,755.95
101-000-005.000	1886-HIGH YIELD	157,013.26	157,033.26
101-000-018.000	MISC RECEIVABLE (IMMANUAL/BATES ACCT)	49,346.27	49,346.27
101-000-072.000	G.T. COUNTY SEPTAGE BOND/LOAN	126,756.00	126,756.00
101-000-101.000	DUE FROM STATE OF MICHIGAN	8,161.18	8,161.18
101-000-123.000	PREPAID EXPENSE	3,628.32	3,628.32
Total Assets		1,318,008.13	1,283,638.98
*** Liabilities ***			
101-000-202.000	ACCOUNTS PAYABLE	16,539.85	508.40
101-000-231.200	OTHER PAYROLL DEDUCTIONS	1,409.36	1,814.50
101-000-339.000	DEFERRED REVENUE	49,346.27	49,346.27
Total Liabilities		81,298.31	51,669.17
*** Fund Balance ***			
101-000-390.000	Fund Balance	1,325,075.85	1,325,075.85
Total Fund Balance		1,325,075.85	1,325,075.85
Beginning Fund Balance - 16-17			1,325,075.85
Net of Revenues VS Expenditures - 16-17			(88,366.03)
*16-17 End FB/17-18 Beg FB		1,236,709.82	
Net of Revenues VS Expenditures - Current Year			(4,740.01)
Ending Fund Balance			1,231,969.81
Total Liabilities And Fund Balance			1,283,638.98

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
206-000-001.000	CASH-CHECKING	58,715.08	51,423.42
Total Assets		58,715.08	51,423.42
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
206-000-390.000	Fund Balance	32,491.61	32,491.61
Total Fund Balance		32,491.61	32,491.61
Beginning Fund Balance - 16-17			32,491.61
Net of Revenues VS Expenditures - 16-17			26,223.47
*16-17 End FB/17-18 Beg FB		58,715.08	
Net of Revenues VS Expenditures - Current Year			(7,291.66)
Ending Fund Balance			51,423.42
Total Liabilities And Fund Balance			51,423.42

* Year Not Closed

Fund 207 POLICE PROTECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
207-000-001.000	CASH-CHECKING	90,910.03	90,910.03
Total Assets		90,910.03	90,910.03
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
207-000-390.000	Fund Balance	100,723.06	100,723.06
Total Fund Balance		100,723.06	100,723.06
Beginning Fund Balance - 16-17			100,723.06
Net of Revenues VS Expenditures - 16-17			(9,813.03)
*16-17 End FB/17-18 Beg FB		90,910.03	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			90,910.03
Total Liabilities And Fund Balance			90,910.03

* Year Not Closed

Fund 208 PARK FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
208-000-001.000	CASH-CHECKING	4,960.46	6,095.11
Total Assets		4,960.46	6,095.11
*** Liabilities ***			
208-000-202.000	ACCOUNTS PAYABLE	4,100.00	4,100.00
Total Liabilities		4,100.00	4,100.00
*** Fund Balance ***			
208-000-390.000	Fund Balance	64,439.48	64,439.48
Total Fund Balance		64,439.48	64,439.48
Beginning Fund Balance - 16-17			64,439.48
Net of Revenues VS Expenditures - 16-17			(63,579.02)
*16-17 End FB/17-18 Beg FB		860.46	
Net of Revenues VS Expenditures - Current Year			1,134.65
Ending Fund Balance			1,995.11
Total Liabilities And Fund Balance			6,095.11

* Year Not Closed

Fund 209 CEMETERY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
209-000-001.000	CASH-CHECKING	14,615.79	12,946.84
Total Assets		14,615.79	12,946.84
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
209-000-390.000	Fund Balance	9,407.41	9,407.41
Total Fund Balance		9,407.41	9,407.41
Beginning Fund Balance - 16-17			9,407.41
Net of Revenues VS Expenditures - 16-17			5,208.38
*16-17 End FB/17-18 Beg FB		14,615.79	
Net of Revenues VS Expenditures - Current Year			(1,668.95)
Ending Fund Balance			12,946.84
Total Liabilities And Fund Balance			12,946.84

* Year Not Closed

Fund 212 LIQUOR FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
212-000-001.000	CASH-CHECKING	1,122.90	1,122.90
212-000-004.000	0650-MONEY MARKET	6,994.72	6,995.02
Total Assets		8,117.62	8,117.92
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
212-000-390.000	Fund Balance	7,128.69	7,128.69
Total Fund Balance		7,128.69	7,128.69
Beginning Fund Balance - 16-17			7,128.69
Net of Revenues VS Expenditures - 16-17			988.93
*16-17 End FB/17-18 Beg FB		8,117.62	
Net of Revenues VS Expenditures - Current Year			0.30
Ending Fund Balance			8,117.92
Total Liabilities And Fund Balance			8,117.92

* Year Not Closed

Fund 225 FARMLAND PRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
225-000-001.000	9937-CASH-CHECKING	583,753.37	583,842.59
225-000-004.000	4319-MONEY MARKET	5,202.97	5,203.19
Total Assets		588,956.34	589,045.78
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
225-000-390.000	Fund Balance	393,288.04	393,288.04
Total Fund Balance		393,288.04	393,288.04
Beginning Fund Balance - 16-17			393,288.04
Net of Revenues VS Expenditures - 16-17			195,668.30
*16-17 End FB/17-18 Beg FB		588,956.34	
Net of Revenues VS Expenditures - Current Year			89.44
Ending Fund Balance			589,045.78
Total Liabilities And Fund Balance			589,045.78

* Year Not Closed

Fund 296 SHORELINE PPRESERVATION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
296-000-001.000	CASH-CHECKING	1,379.30	1,379.67
Total Assets		1,379.30	1,379.67
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
296-000-390.000	Fund Balance	1,378.08	1,378.08
Total Fund Balance		1,378.08	1,378.08
Beginning Fund Balance - 16-17			1,378.08
Net of Revenues VS Expenditures - 16-17			1.22
*16-17 End FB/17-18 Beg FB		1,379.30	
Net of Revenues VS Expenditures - Current Year			0.37
Ending Fund Balance			1,379.67
Total Liabilities And Fund Balance			1,379.67

* Year Not Closed

Fund 401 SAYLER PARK BOAT LAUNCH CAPITAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
401-000-001.000	CASH-CHECKING	682.45	682.45
Total Assets		682.45	682.45
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
401-000-390.000	Fund Balance	114,880.66	114,880.66
Total Fund Balance		114,880.66	114,880.66
Beginning Fund Balance - 16-17			114,880.66
Net of Revenues VS Expenditures - 16-17			(114,198.21)
*16-17 End FB/17-18 Beg FB		682.45	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			682.45
Total Liabilities And Fund Balance			682.45

* Year Not Closed

Fund 590 ACME RELIEF SEWER

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
590-000-001.000	9945-CASH-CHECKING	2,541,597.75	2,614,674.89
590-000-004.000	0651-MONEY MARKET	197,066.63	197,091.74
590-000-132.000	SEPTIC PLANT	470,853.00	470,853.00
590-000-133.000	ACCUMULATED DEPRECIATION	(84,571.18)	(84,571.18)
590-000-152.000	WATER SYSTEMS	177,000.00	177,000.00
590-000-153.000	ACCUMULATED DEPRECIATION-WATE	(67,555.00)	(67,555.00)
590-000-154.000	SEWER SYSTEMS	11,611,103.07	11,611,103.07
590-000-155.000	ACCUMULATED DEPREC-SEWER	(5,644,615.18)	(5,644,615.18)
Total Assets		9,200,879.09	9,273,981.34
*** Liabilities ***			
590-000-202.000	ACCOUNTS PAYABLE	54,118.21	51,458.21
590-000-250.000	BONDS PAYABLE LONG TERM	376,293.57	376,293.57
590-000-250.001	ACCR.INTEREST ON BONDS	3,754.00	3,754.00
590-000-250.100	Current portion of Bonds	86,092.00	86,092.00
590-000-251.002	PREMIUM OF REFUNDED BONDS	44,290.00	44,290.00
590-000-310.000	CONTRACTS PAYABLE-COUNTY DPW	5,180.00	5,180.00
Total Liabilities		569,727.78	567,067.78
*** Fund Balance ***			
590-000-390.000	Fund Balance	8,192,044.28	8,192,044.28
Total Fund Balance		8,192,044.28	8,192,044.28
Beginning Fund Balance - 16-17			8,192,044.28
Net of Revenues VS Expenditures - 16-17			439,107.03
*16-17 End FB/17-18 Beg FB		8,631,151.31	
Net of Revenues VS Expenditures - Current Year			75,762.25
Ending Fund Balance			8,706,913.56
Total Liabilities And Fund Balance			9,273,981.34

* Year Not Closed

Fund 701 TRUST AND AGENCY

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
701-000-001.000	CASH-CHECKING	8,800.00	8,800.00
Total Assets		8,800.00	8,800.00
*** Liabilities ***			
701-400-282.423	POW/WINDWARD RIDGE	8,800.00	8,800.00
Total Liabilities		8,800.00	8,800.00
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 16-17			0.00
Net of Revenues VS Expenditures - 16-17			0.00
*16-17 End FB/17-18 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			0.00
Total Liabilities And Fund Balance			8,800.00

* Year Not Closed

Fund 703 CURRENT TAX COLLECTION

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
703-000-001.000	CASH-CHECKING	37,526.18	42,734.00
Total Assets		37,526.18	42,734.00
*** Liabilities ***			
703-000-202.000	ACCOUNTS PAYABLE	181.03	181.03
703-000-273.000	UNDISTRIBUTED TAX	37,347.23	42,551.64
703-000-274.000	EARNED INTEREST UNDISTRIBUTED	0.92	0.92
Total Liabilities		37,529.18	42,733.59
*** Fund Balance ***			
Total Fund Balance		0.00	0.00
Beginning Fund Balance - 16-17			0.00
Net of Revenues VS Expenditures - 16-17			(3.00)
*16-17 End FB/17-18 Beg FB		(3.00)	
Net of Revenues VS Expenditures - Current Year			3.41
Ending Fund Balance			0.41
Total Liabilities And Fund Balance			42,734.00

* Year Not Closed

Fund 811 HOLIDAY HILLS AREA IMPROVEMENT

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
811-000-001.000	CASH-CHECKING	302,842.80	302,842.80
811-000-045.000	RECEIVABLE-CURRENT	750,259.32	750,259.32
Total Assets		1,053,102.12	1,053,102.12
*** Liabilities ***			
811-000-202.000	ACCOUNTS PAYABLE	12,320.66	12,320.66
811-000-339.000	DEFERRED REVENUE	750,259.32	750,259.32
Total Liabilities		762,579.98	762,579.98
*** Fund Balance ***			
811-000-390.000	Fund Balance	275,150.61	275,150.61
Total Fund Balance		275,150.61	275,150.61
Beginning Fund Balance - 16-17			275,150.61
Net of Revenues VS Expenditures - 16-17			15,371.53
*16-17 End FB/17-18 Beg FB		290,522.14	
Net of Revenues VS Expenditures - Current Year			0.00
Ending Fund Balance			290,522.14
Total Liabilities And Fund Balance			1,053,102.12

* Year Not Closed

Trip List - Dispatch (Short)

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 07/01/2017 AND 07/31/2017; AND Call Types IS Community Benefit OR Contract OR ERT OR Intercept OR MEI OR Prehospital; AND Response Zone IS ACME TWSP-28; AND No Group; AND No Group; AND No

Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC							
Dispatched							
9785	7/1/2017	NF 10: NF 10	14:11:30	Prehospital		SAMARITAS SR CARE - ACME RM 318	MUNSON MEDICAL CENTER ER
9811	7/2/2017	NF 3: NF 3	01:18:52	Prehospital	CANCEL, PREHOSPITAL	6116 BUNKER HILL RD	
9826	7/2/2017	NF 10: NF 10	11:42:41	Prehospital		4337 AUDUBON DR	MUNSON MEDICAL CENTER ER
9900	7/3/2017	NF 10: NF 10	14:32:23	Prehospital	CANCEL, PREHOSPITAL	NORTH FLIGHT STATION 8	
9943	7/4/2017	NF 10: NF 10	08:54:24	Prehospital		SAMARITAS SR CARE - ACME 250	MUNSON MEDICAL CENTER ER
9947	7/4/2017	NF 10: NF 10	10:45:18	Prehospital		GRAND TRAVERSE RESORT LOBBY	
9962	7/4/2017	NF 10: NF 10	15:25:14	Prehospital		NORTH FLIGHT STATION 8 Walk In Injury	MUNSON MEDICAL CENTER ER
9963	7/4/2017	NF 3: NF 3	15:52:46	Prehospital		5555 M 72 E TRAVERSE RV PARK LOT 98	MUNSON MEDICAL CENTER ER
9966	7/4/2017	NF 10: NF 10	16:48:06	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME 1118	
10133	7/6/2017	NF 10: NF 10	20:13:24	Prehospital		WATERS EDGE ASSISTED LIVING RM 304	MUNSON MEDICAL CENTER ER
10249	7/7/2017	NF 10: NF 10	18:13:49	Community Benefit		FIRE, STANDBY5 MILE RD & US-31 S	
10316	7/8/2017	NF 10: NF 10	16:35:55	Prehospital		SAMARITAS SR CARE - ACME 1118	SAMARITAS SR CARE - ACME
10326	7/8/2017	NF 10: NF 10	18:37:45	Prehospital	CANCEL, PREHOSPITAL	2035 US-31 N	
10356	7/9/2017	NF 10: NF 10	10:19:33	Prehospital	CANCEL, PREHOSPITAL	6535 BATES RD	
10375	7/9/2017	NF 10: NF 10	16:37:46	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME 1118	

* Shaded records indicate that trip has been cancelled

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Trip List - Dispatch (Short)

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Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
10384	7/9/2017	NF 10: NF 10	20:53:13	Prehospital		7143 DEEPWATER POINT RD	
10385	7/9/2017	NF 10: NF 10	21:31:11	Prehospital		4049 5 MILE RD	MUNSON MEDICAL CENTER ER
10403	7/10/2017	NF 10: NF 10	12:15:33	Prehospital		MI-72 & US-31 S	MUNSON MEDICAL CENTER ER
10412	7/10/2017	NF 10: NF 10	13:49:45	Prehospital	CANCEL, PREHOSPITAL	SAMARITAS SR CARE - ACME 1124 Assisted Living Side	
10414	7/10/2017	NF 10: NF 10	15:21:01	Prehospital		WATERS EDGE ASSISTED LIVING	WATERS EDGE ASSISTED LIVING
10417	7/10/2017	NF 10: NF 10	15:46:13	Prehospital		4180 E M 72	MUNSON MEDICAL CENTER ER
10418	7/10/2017	NF 3: NF 3	16:33:04	Prehospital		4946 M 72 E	MUNSON MEDICAL CENTER ER

NORTH FLIGHT INC (cont.)

Dispatched (cont.)

10453	7/11/2017	NF 10: NF 10	08:33:50	Prehospital		SAMARITAS SR CARE - ACME 1102	MUNSON MEDICAL CENTER ER
10476	7/11/2017	NF 10: NF 10	15:37:39	Prehospital		KIRKLAND CT & US HIGHWAY 31 N	
10477	7/11/2017	NF 3: NF 3	15:37:39	Prehospital	<Unknown>	KIRKLAND CT & US HIGHWAY 31 N	
10481	7/11/2017	NF 10: NF 10	16:24:07	Prehospital		SAMARITAS SR CARE - ACME 1112	MUNSON MEDICAL CENTER ER
10516	7/11/2017	NF 11: NF 11	23:22:19	Prehospital		HOLIDAY RD & GREENWOOD DR	MUNSON MEDICAL CENTER ER
10572	7/12/2017	NF 10: NF 10	10:00:26	Prehospital		WATERS EDGE ASSISTED LIVING	MUNSON MEDICAL CENTER ER
10709	7/13/2017	NF 10: NF 10	18:54:37	Community Benefit		FIRE, STANDBYMEIJER ACME	
10827	7/16/2017	NF 8: NF 8	13:26:22	Prehospital		5165 JAMES RD	MUNSON MEDICAL CENTER ER

* Shaded records indicate that trip has been cancelled

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Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
10828	7/16/2017	NF 3: NF 3	13:31:05	Prehospital		5165 JAMES RD	MUNSON MEDICAL CENTER ER
10830	7/16/2017	NF 11: NF 11	13:35:26	Prehospital		2504 US-31 N	MUNSON MEDICAL CENTER ER
10867	7/17/2017	NF 8: NF 8	09:34:16	Prehospital		8846 CROCKETT RD	8846 CROCKETT RD
10893	7/17/2017	NF 8: NF 8	18:19:54	Prehospital		SAMARITAS SR CARE - ACME SUN ROOM	MUNSON MEDICAL CENTER ER
10920	7/18/2017	NF 8: NF 8	09:51:51	Prehospital		2890 HOLIDAY RD	MUNSON MEDICAL CENTER ER
10930	7/18/2017	NF 8: NF 8	12:27:10	Prehospital		10106 US HIGHWAY 31 N	
10985	7/18/2017	NF 8: NF 8	17:55:33	Prehospital		3640 HOLIDAY RD	MUNSON MEDICAL CENTER ER
11085	7/20/2017	NF 3: NF 3	06:30:27	Prehospital		SAMARITAS SR CARE - ACME	MUNSON MEDICAL CENTER ER
11125	7/20/2017	NF 8: NF 8	19:08:58	Prehospital		WATERS EDGE ASSISTED LIVING	MUNSON MEDICAL CENTER ER
11134	7/20/2017	NF 8: NF 8	21:12:47	Community Benefit		FIRE, STANDBY3449 AUTUMN LEAF DR	
11145	7/21/2017	NF 3: NF 3	06:51:23	Prehospital	<Unknown>	WATERS EDGE ASSISTED LIVING RM 304	
11213	7/22/2017	NF 8: NF 8	12:34:55	Community Benefit		FIRE, STANDBYSAMARITAS SR CARE - ACME	
11232	7/22/2017	NF 8: NF 8	15:40:31	Prehospital		7500 PEACEFUL VALLEY RD	MUNSON MEDICAL CENTER ER
11259	7/23/2017	NF 3: NF 3	04:54:15	Prehospital		4630 ARTHUR CT	MUNSON MEDICAL CENTER ER
11266	7/23/2017	NF 8: NF 8	09:17:36	Prehospital		FLINTFIELDS EVENT PARK	
11268	7/23/2017	NF 3: NF 3	09:23:07	Prehospital		2854 HOLIDAY PINES RD	MUNSON MEDICAL CENTER ER
11272	7/23/2017	NF 8: NF 8	10:09:55	Prehospital		US HIGHWAY 31 N	MUNSON MEDICAL CENTER ER
11541	7/26/2017	NF 8: NF 8	17:38:57	Prehospital		5545 BUNKER HILL RD	5545 BUNKER HILL RD
11579	7/27/2017	NF 8: NF 8	11:22:01	Community Benefit		FIRE, STANDBYNEW HOPE COMMUNITY CHURCH	
11634	7/28/2017	NF 8: NF 8	13:09:02	Prehospital		BUNKER HILL RD & BARTLETT RD	
11691	7/29/2017	NF 8: NF 8	15:44:51	Community Benefit		FIRE, STANDBYBRACKETT RD & SAYLOR RD	
11696	7/29/2017	NF 8: NF 8	17:25:36	Community Benefit		FIRE, STANDBY3551 KENNEDY PL	
11722	7/30/2017	NF 8: NF 8	14:18:07	Prehospital	CANCEL, PREHOSPITAL	3740 SHORES BEACH LN	

* Shaded records indicate that trip has been cancelled

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Run # or Trip #	TripDate	Veh/Unit	Time	Call Type	Customer Name	PickUp Location	DropOff Location
NORTH FLIGHT INC (cont.)							
Dispatched (cont.)							
11729	7/30/2017	NF 8: NF 8	18:52:17	Prehospital		5847 ANDORRA DR	
11763	7/31/2017	NF 8: NF 8	13:43:05	Prehospital		5076 S LAUTNER RD	MUNSON MEDICAL CENTER ER
Total Calls Dispatched: 55						Total Transports: 31	
NORTH FLIGHT INC (cont.)							
Not Dispatched							
0048-A	7/24/2017		23:35:23	Prehospital	<Unknown>	7201 DEEPWATER POINT RD	
Total Calls Not Dispatched: 1						Total Transports: 0	
Total Calls for NORTH FLIGHT INC: 56						Total Transports: 31	

* Shaded records indicate that trip has been cancelled

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**ACME TOWNSHIP PLANNING COMMISSION MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
August 14th, 2017 7:00 p.m.**

CALL TO ORDER WITH PLEDGE OF ALLEGIANCE

ROLL CALL:

Members present: B. Balentine (Secretary), D. White, K. Wentzloff (Chair), D. Rosa, M. Timmins, D. VanHouten

Members excused: S. Feringa (Vice Chair)

Staff present: S. Winter, Planning & Zoning Administrator, J. Jocks, Legal Counsel, J. Iacoangeli, Planner, V. Donn, Recording Secretary

- A. LIMITED PUBLIC COMMENT:** None

- B. APPROVAL OF AGENDA:** Timmons motioned to approve the agenda. Support by White. Motion carried unanimously.

- C. INQUIRY AS TO CONFLICTS OF INTEREST:** None

- D. SPECIAL PRESENTATIONS:**
 - 1. None

- E. CONSENT CALENDAR**
 - 1. **RECEIVE AND FILE**
 - Township Board Draft Minutes 07/11/17
 - Township Board Special Meeting Draft Minutes 08/01/17
 - 2. **ACTION:**
 - Adopt Planning Commission Minutes 07/10/17

Motioned by Timmons to approve the Consent Calendar, Receive and File, second by Ballentine. Motion carried unanimously.

F. ITEMS REMOVED FROM THE CONSENT CALENDAR

- 1. None
- 2. _____

G. CORRESPONDENCE:

- 1. S. Winter - County Planning Awards Banquet, deadline October 6, 2017 for nomination forms.

H. PUBLIC HEARINGS:

- 1. None

I. NEW BUSINESS:

- 1. Planning Commission Elections

Wentzloff opens nominations. Balentine nominated Wentzloff for Chair. Wentzloff accepted. Roll Call Vote, Motion carried unanimously. Timmins nominated Feringa for Vice Chair. Roll Call Vote, Motion carried unanimously. White nominated Timmins for Secretary. Timmins accepted. Roll Call Vote, Motion carried unanimously.

2. Special Use Permit 2017-03 – Archangel Greek Orthodox Church, 7111 US-31 N

Fr. Ciprian Streza, with Traverse City Greek Orthodox Mission Church, 7331 Deepwater Point Rd., Williamsburg and Mark Hamitz with Cornwell Architects, 401 E. Front St., Traverse City, gave overview with renderings of church and landscaping. Discussion with questions were addressed.

Completed documents for parking lot variance, treed islands, landscaping plan, GT County Environmental Health permit, storm water system edits, signage, and photometric plan details will all need to be submitted to S. Winters prior to the next Planning Commission Meeting. Suggested date for Public Hearing to be set for September 11, 2017, any outstanding items will be keep the public hearing open before making recommendations to Board of Trustees. Concerns of times and type of night lighting were discussed. Mark Hamitz will include renderings of the church and ground's lighting to meet the township ordinance.

Motion by Timmins to set a public hearing for September 11, 2017 to review Special Use Permit application SUP 2017-03 to consider recommending approval of a 12,385 square foot church building submitted by the Applicant Mark Humitz on behalf of the TC Greek Orthodox Mission Church to be located at 7111 US-31 N, Williamsburg, MI 49690. Prior to the public hearing date, the Applicant shall resubmit amended plans and/or submit the necessary documents to include:

1. A variance by the Zoning Board of Appeals to allow the parking to be located in the front and side yard, as opposed to the rear and side yard, and for the landscaping requirements.
2. A well and septic permit issued by the Grand Traverse County Environmental Health Department.
3. An updated parking plan that reflects the tree island, buffering, landscaping, screening, refuse receptable, and snow storage requirements of §7.5.4
4. A landscape plan meeting the requirements of §7.5.6, or the standards approved through a variance by the Zoning Board of Appeals.
5. An updated storm water control plan the meets the requirements of the Storm Water Control Ordinance, as reviewed by Gosling Czubak.
6. An updated photometric plan that includes intended architectural lighting, intened hours of exterior lighting, and method of which the exterior lighting will be controlled, and/or minimized when not in use.
7. A sign plan that conforms with §7.4 (recommended)

Support by Rosa. Motion carried unanimously.

J. OLD BUSINESS:

1. Short-Term Rental Draft Ordinance (v3)

Review of Short-Term Rental Ordinance. Winter will begin drafting the necessary zoning ordinance amendments to reflect the short-term rental ordinance.

2. Medical Marihuana Ordinance

Discussion held on medical marihuana facilities, growers, transporters, processors and number of permits. J. Jocks (Counsel) will provide draft with changes to be included for Medical Marihuana Zoning Ordinance Amendment.

Motion by Rosa to set a Medical Marihuana Zoning Ordinance Amendment Public Hearing for September 11, 2017. Support by Timmins. Motion carried unanimously.

Motion by Timmins to send Board of Trustees Medical Marihuana Ordinance to review. Support by Balentine. Motion carried unanimously.

K. PUBLIC COMMENT & OTHER PC BUSINESS

1. Zoning Administrator Report – Shawn Winter reported Pro Fireworks has purchased the former Dollar General Store and Four Seasons Sunroom Buildings.
2. Planning Consultant Report – John Iacoangeli -none
3. Township Board Report – Doug White -none
4. Parks & Trails Committee Report – Marcie Timmins - none

ADJOURN: Motion to adjourn by Timmins, support by Balentine. Meeting adjourned at 8:48.

Prepaid

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/02/2017	CHAS	24378	ACE HARDWARE	REPAIRS & MAINT	101-750-930.000	129.92
08/02/2017	CHAS	24379	CHARTER COMMUNICATIONS/SPECTRUM	CABLE INTERNET SERVICES	101-265-851.000	350.36
08/02/2017	CHAS	24380	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	17.50
		24380		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	25.37
		24380		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	55.03
		24380		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	32.63
		24380		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24380		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	173.93
		24380		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24380		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24380		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	13.75
		24380		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.88
		24380		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24380		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	11.53
		24380		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.27
						474.24
08/02/2017	CHAS	24381	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	23.50
08/02/2017	CHAS	24382	DTE ENERGY	MICH CON GAS	101-265-922.000	37.38
08/02/2017	CHAS	24383	KOPY SALES INC.	REPAIRS & MAINT	101-265-930.000	140.93
08/02/2017	CHAS	24384	WYANT COMPUTER SERVICES	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	1,089.00
08/03/2017	CHAS	24377	ZIMMERMAN LANDSCAPING, INC	REPAIRS & MAINT	209-000-930.000	33.20
08/07/2017	CHAS	24385	PETTY CASH	PASSPORT FEES	101-000-465.000	2.60
		24385		POSTAGE FOR PASSPORTS	101-000-465.001	95.84
		24385		SUPPLIES & POSTAGE	101-265-726.000	15.29
		24385		REPAIRS & MAINT	101-750-930.000	37.06
						150.79
08/15/2017	SEWE	240	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	590-000-802.002	585.00
08/15/2017	CHAS	24386	AMERICAN WASTE	REPAIRS & MAINT	101-265-930.000	304.99
08/15/2017	CHAS	24387	CONSUMERS ENERGY	STREET LIGHTS	101-265-921.000	555.59
08/15/2017	CHAS	24388	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	8.00
08/15/2017	CHAS	24389	ESCH LAWN	REPAIRS & MAINT	101-750-930.000	1,495.00
08/15/2017	CHAS	24390	GRAND TRAVERSE COUNTY -DPW	SEWER TOWNSHIP HALL	101-265-923.000	60.00
08/15/2017	CHAS	24391	GRAND TRAVERSE METRO ESA	CONTRACTED EMPLOYEE SERVICES	206-000-802.004	7,291.66
08/15/2017	CHAS	24392	MICH. ASSOCIATION OF PLANNING	EDUCATION/TRAINING/CONVENTION	101-410-958.000	375.00
08/15/2017	CHAS	24393	NATIONWIDE EMPLOYEE BENEFITS	INSURANCE	101-101-910.000	173.57

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/15/2017	CHAS	24394	SHELL OIL COMPANY	REPAIRS & MAINT	101-750-930.000	164.67
08/15/2017	CHAS	24395	SONDEE, RACINE & DOREN, P.L.C.	ATTORNEY SERVICES	101-101-802.002	1,007.13
		24395		ATTORNEY SERVICES LITIGATION	101-410-802.001	330.00
		24395		ATTORNEY SERVICES	101-410-802.002	492.87
						1,830.00
08/15/2017	CHAS	24396	TRAVERSE CITY RECORD EAGLE	PUBLICATIONS-TOWNSHIP BOARD	101-101-900.000	117.50
08/29/2017	CHAS	24397	AT&T MOBILITY	SUPPLIES & POSTAGE	101-750-726.000	51.12
08/29/2017	CHAS	24398	CHASE CARD SERVICES	dues subscriptions	101-101-960.000	19.95
		24398		TRAVEL & MILEAGE	101-215-860.000	103.95
		24398		TRAVEL & MILEAGE	101-410-860.000	170.02
		24398		EDUCATION/TRAINING/CONVENTION	101-410-958.000	249.00
		24398		REPAIRS & MAINT	101-750-930.000	59.25
						602.17
08/29/2017	CHAS	24399	CHERRYLAND RURAL ELECTRIC	ELECTRIC UTILITIES TOWNHALL/SAYLER P	101-265-920.000	17.50
		24399		ELECTRIC UTILITIES TOWNHALL/ YUBA CE	101-265-920.000	26.75
		24399		ELECTRIC UTILITIES TOWNHALL/SAYLERPK	101-265-920.000	58.75
		24399		STREET LIGHTS/YUBA PK RD & US 31 N	101-265-921.000	32.63
		24399		STREET LIGHTS/PEACEFUL VAL.NEAR 7791	101-265-921.000	11.53
		24399		STREET LIGHTS/US 31 N-11 LIGHTS	101-265-921.000	173.93
		24399		STREET LIGHTS/SAYLOR PK	101-265-921.000	10.43
		24399		STREET LIGHTS/BAY VALLEY ST LITE	101-265-921.000	11.53
		24399		STREET LIGHTS/5 MILE NEAR ADD 4782	101-265-921.000	13.75
		24399		STREET LIGHTS/BUNKER HILL AND WHITE	101-265-921.000	18.88
		24399		STREET LIGHTS/FIVE MILE & HOLIDAY HL	101-265-921.000	20.86
		24399		STREET LIGHTS/YUBA HERITAGE	101-265-921.000	11.53
		24399		STREET LIGHTS/ HOLIDAY RD/HOLIDAY PI	101-265-921.000	71.27
						479.34
08/29/2017	CHAS	24400	CONSUMERS ENERGY	ELECTRIC UTILITIES TOWNHALL-5741 LAU	101-265-920.000	71.03
		24400		ELECTRIC UTILITIES TOWNHALL-5827 US	101-265-920.000	29.08
		24400		ELECTRIC UTILITIES TOWNHALL-5875 US	101-265-920.000	47.04
		24400		ELECTRIC UTILITIES TOWNHALL-6042 ACM	101-265-920.000	844.67
						991.82
08/29/2017	CHAS	24401	CULLIGAN WATER, MCCARDEL	REPAIRS & MAINT	101-265-930.000	17.00
08/29/2017	CHAS	24402	DTE ENERGY	MICH CON GAS	101-265-922.000	37.38
08/29/2017	CHAS	24403	GREATAMERICA FINANCIAL SVCS	SOFTWARE SUPPORT & PROCESSIN	101-101-804.000	311.65
TOTAL - ALL FUNDS				TOTAL OF 28 CHECKS		17,880.78

Check Date	Bank	Check #	Payee	Description	GL #	Amount
--- GL TOTALS ---						
101-000-465.000				PASSPORT FEES		2.60
101-000-465.001				POSTAGE FOR PASSPORTS		95.84
101-101-802.002				ATTORNEY SERVICES		1,007.13
101-101-804.000				SOFTWARE SUPPORT & PROCESSIN		1,400.65
101-101-900.000				PUBLICATIONS		117.50
101-101-910.000				INSURANCE		173.57
101-101-960.000				dues subscriptions		19.95
101-215-860.000				TRAVEL & MILEAGE		103.95
101-265-726.000				SUPPLIES & POSTAGE		15.29
101-265-851.000				CABLE INTERNET SERVICES		350.36
101-265-920.000				ELECTRIC UTILITIES TOWNHALL		1,192.72
101-265-921.000				STREET LIGHTS		1,308.27
101-265-922.000				MICH CON GAS		74.76
101-265-923.000				SEWER TOWNSHIP HALL		60.00
101-265-930.000				REPAIRS & MAINT		494.42
101-410-802.001				ATTORNEY SERVICES LITIGATION		330.00
101-410-802.002				ATTORNEY SERVICES		492.87
101-410-860.000				TRAVEL & MILEAGE		170.02
101-410-958.000				EDUCATION/TRAINING/CONVENTION		624.00
101-750-726.000				SUPPLIES & POSTAGE		51.12
101-750-930.000				REPAIRS & MAINT		1,885.90
206-000-802.004				CONTRACTED EMPLOYEE SERVICES		7,291.66
209-000-930.000				REPAIRS & MAINT		33.20
590-000-802.002				ATTORNEY SERVICES		585.00
				TOTAL		17,880.78

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

To Be Approved

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
	GL Distribution						
Vendor ALL IN ONE - ALL IN ONE PLUMBING & HEATING, LLC:							
4048							
8429	ALL IN ONE PLUMBING & HEATING, LLC	09/05/2017	09/05/2017	117.00	117.00	Open	N
	TOWNSHIP HALL RESTROOM TOLIET REP	CATHY DYE					09/05/2017
	101-265-930.000	REPAIRS & MAINT		117.00			
	Total for vendor ALL IN ONE - ALL IN ONE PLUMBING & HEATING, LLC:			117.00	117.00		
Vendor 0000000500 - AMERICAN PLANNING ASSOC:							
280912-1772							
8381	AMERICAN PLANNING ASSOC	09/05/2017	09/05/2017	309.00	309.00	Open	N
	APA MEMBERSHIP CATEGORY C, MI CHAP	CRISTY DANCA					09/05/2017
	101-410-900.000	PUBLICATIONS		309.00			
	Total for vendor 0000000500 - AMERICAN PLANNING ASSOC:			309.00	309.00		
Vendor 0000000502 - AMERICAN SOLUTION FOR BUSINESS:							
INV03151034							
8430	AMERICAN SOLUTION FOR BUSINESS	09/05/2017	09/05/2017	87.33	87.33	Open	N
	PURCHASE ORDERS	CATHY DYE					09/05/2017
	101-265-726.000	SUPPLIES & POSTAGE		87.33			
	Total for vendor 0000000502 - AMERICAN SOLUTION FOR BUSINESS:			87.33	87.33		
Vendor APEX SOFTW - APEX SOFTWARE:							
297884							
8382	APEX SOFTWARE	09/05/2017	09/05/2017	235.00	235.00	Open	N
	SKETCHING SOFTWARE ANNUAL MAINTENA	CRISTY DANCA					09/05/2017
	101-209-804.000	SOFTWARE SUPPORT & PROCESSIN		235.00			
	Total for vendor APEX SOFTW - APEX SOFTWARE:			235.00	235.00		
Vendor 0000002300 - B S & A SOFTWARE:							
113068							
8402	B S & A SOFTWARE	09/05/2017	09/05/2017	1,207.00	1,207.00	Open	N
	ASSESSING SYSTEM, ANNUAL SERVICE/S	CRISTY DANCA					09/05/2017
	101-209-804.000	SOFTWARE SUPPORT & PROCESSIN		1,207.00			
	Total for vendor 0000002300 - B S & A SOFTWARE:			1,207.00	1,207.00		
Vendor 0000000890 - BAK SPECIALTY SALES:							

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20817 8405	BAK SPECIALTY SALES ONE DOZEN ALUMINUM VETERAN GRAVE M 209-000-726.000	09/05/2017 CRISTY DANCA	09/05/2017	300.00	300.00	Open	N 09/05/2017
		SUPPLIES & POSTAGE		300.00			
	Total for vendor 0000000890 - BAK SPECIALTY SALES:			300.00	300.00		

Vendor 0000001660 - BECKETT & RAEDER:

2017530, 2017531 8380	BECKETT & RAEDER RETAINER, PLANNING SERVICES 101-410-803.001	09/05/2017 CRISTY DANCA	09/05/2017	674.30	674.30	Open	N 09/05/2017
		PLANNING CONSULTANT		674.30			
2017609, 2017607 8423	BECKETT & RAEDER PROFESSIONAL SERVICES- GTTC IMPLEM 101-410-803.001	09/05/2017 CATHY DYE	09/05/2017	1,753.68	1,753.68	Open	N 09/05/2017
		PLANNING CONSULTANT		100.36			
		PLANNER SERVICES		1,653.32			
	Total for vendor 0000001660 - BECKETT & RAEDER:			2,427.98	2,427.98		

Vendor BEST CONST - BEST CONSTRUCTION:

1025 8414	BEST CONSTRUCTION BRUSH HOG YUBA NATURAL AREA TOP SH 101-750-930.000	09/05/2017 CATHY DYE	09/05/2017	2,400.00	2,400.00	Open	N 09/05/2017
		REPAIRS & MAINT		2,400.00			
	Total for vendor BEST CONST - BEST CONSTRUCTION:			2,400.00	2,400.00		

Vendor 0000003000 - CITY OF TRAVERSE CITY:

92656 8416	CITY OF TRAVERSE CITY PROPORTIONAL COSTS ALLOCATED FOR L 101-101-802.002	09/05/2017 CATHY DYE	09/05/2017	52.16	52.16	Open	N 09/05/2017
		ATTORNEY SERVICES		52.16			
	Total for vendor 0000003000 - CITY OF TRAVERSE CITY:			52.16	52.16		

Vendor 0000007250 - GINOP SALES:

WP64587 8419	GINOP SALES MOWER ROLLER REPAIR 101-750-930.000	09/05/2017 CATHY DYE	09/05/2017	57.72	57.72	Open	N 09/05/2017
		REPAIRS & MAINT		57.72			
	Total for vendor 0000007250 - GINOP SALES:			57.72	57.72		

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 0000007675 - GOSLING CZUBAK ENGR:							
78197, 78267							
8376	GOSLING CZUBAK ENGR ENGINEERING SERVICES 590-000-803.003 590-000-956.001	09/05/2017 CRISTY DANCA	09/05/2017	2,625.00	2,625.00	Open	N 09/05/2017
		ENGINEERING SERVICES		2,300.00			
		OPERATING & MAINT EXP		325.00			
78259							
8403	GOSLING CZUBAK ENGR ENGINEERING SERVICES 590-000-803.003	09/05/2017 CRISTY DANCA	09/05/2017	3,015.00	3,015.00	Open	N 09/05/2017
		ENGINEERING SERVICES		3,015.00			
78293							
8418	GOSLING CZUBAK ENGR N BAYSIDE PARK MNRTG GRAND PROJCEC 402-000-803.000	09/05/2017 CATHY DYE	09/05/2017	4,320.00	4,320.00	Open	N 09/05/2017
		PLANNER SERVICES		4,320.00			
78436							
8424	GOSLING CZUBAK ENGR FILE FOR ROAD COMMISSION PERMIT, S 590-000-803.003	09/05/2017 CATHY DYE	09/05/2017	2,935.00	2,935.00	Open	N 09/05/2017
		ENGINEERING SERVICES		2,935.00			
	Total for vendor 0000007675 - GOSLING CZUBAK ENGR:			12,895.00	12,895.00		

Vendor 0000007925 - GRD TRAV COUNTY ROAD COMM:

5650							
8390	GRD TRAV COUNTY ROAD COMM 2015 BOND PAYMENT & RELATED COSTS 811-000-250.000 811-000-995.001	09/05/2017 CATHY DYE	09/05/2017	62,040.00	62,040.00	Open	N 09/05/2017
		BONDS PAYABLE LONG TERM		50,000.00			
		INTEREST on BONDS		12,040.00			
5654							
8432	GRD TRAV COUNTY ROAD COMM DUST CONTROL 2 APPLICATION 101-000-998.000	09/05/2017 CATHY DYE	09/05/2017	1,589.63	1,589.63	Open	N 09/05/2017
		GT COUNTY ROAD COMMISSION TART		1,589.63			
	Total for vendor 0000007925 - GRD TRAV COUNTY ROAD COMM:			63,629.63	63,629.63		

Vendor 0000007800 - GRD TRAV COUNTY TREASURERS OFF:

MAY-JULY 2017							
8404	GRD TRAV COUNTY TREASURERS OFF MTT BOR ADJ MAY - JULY 2017 101-000-447.000	09/05/2017 CRISTY DANCA	09/05/2017	205.96	205.96	Open	N 09/05/2017
		ADMINISTRATIVE FEE 1%		205.96			

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
GL Distribution							
Total for vendor 0000007800 - GRD TRAV COUNTY TREASURERS OFF:				205.96	205.96		
Vendor 0000007912 - GTR LAND CONSERVANCY:							
09/15/2017							
8398	GTR LAND CONSERVANCY	09/05/2017	09/05/2017	7,500.00	7,500.00	Open	N
	PAYMENT #7 CONTRACT AGREEMENT	CRISTY DANCA					09/05/2017
	225-000-802.004	CONTRACTED EMPLOYEE SERVICES		7,500.00			
Total for vendor 0000007912 - GTR LAND CONSERVANCY:				7,500.00	7,500.00		
Vendor IMAGE360 - IMAGE360:							
64596							
8425	IMAGE360	09/05/2017	09/05/2017	100.00	100.00	Open	N
	GT COUNTY BEACH MONITORING	CATHY DYE					09/05/2017
	101-750-930.000	REPAIRS & MAINT		100.00			
Total for vendor IMAGE360 - IMAGE360:				100.00	100.00		
Vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:							
1605953-0							
8431	INTEGRITY BUSINESS SOLUTIONS	09/05/2017	09/05/2017	26.40	26.40	Open	N
	NAME PLATES	CATHY DYE					09/05/2017
	101-265-726.000	SUPPLIES & POSTAGE		26.40			
Total for vendor 0000010300 - INTEGRITY BUSINESS SOLUTIONS:				26.40	26.40		
Vendor 0000014100 - MICHIGAN TOWNSHIPS ASSOCIATION:							
380700							
8383	MICHIGAN TOWNSHIPS ASSOCIATION	09/05/2017	09/05/2017	349.00	349.00	Open	N
	2017 CLERKS PROFESSIONAL DEVELOPE	CRISTY DANCA					09/05/2017
	101-215-958.000	EDUCATION/TRAINING/CONVENTION		349.00			
Total for vendor 0000014100 - MICHIGAN TOWNSHIPS ASSOCIATION:				349.00	349.00		
Vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:							
JULY 18, 2017							
8378	NORTHERN MICHIGAN JANITORIAL S	09/05/2017	09/05/2017	313.94	313.94	Open	N
	PET WASTE BAGS	CRISTY DANCA					09/05/2017
	101-750-726.000	SUPPLIES & POSTAGE		313.94			
Total for vendor 0000015070 - NORTHERN MICHIGAN JANITORIAL S:				313.94	313.94		

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
Vendor WILKINSO - ROBERT B. WILKINSON:							
AUGUST 2017							
8415	ROBERT B. WILKINSON	09/05/2017	09/05/2017	450.00	450.00	Open	N
	SEXTON FOR WALTER GOFF	CATHY DYE					09/05/2017
	209-000-802.004	CONTRACTED EMPLOYEE SERVICES		450.00			
	Total for vendor WILKINSO - ROBERT B. WILKINSON:			<u>450.00</u>	<u>450.00</u>		

Vendor RUFFED GRO - RUFFED GROUSE SOCIETY:							
259							
8379	RUFFED GROUSE SOCIETY	09/05/2017	09/05/2017	4,362.00	4,362.00	Open	N
	CAT 299D XHP W/ MULCHING HEAD RENT	CRISTY DANCA					09/05/2017
	101-750-930.000	REPAIRS & MAINT		4,362.00			
	Total for vendor RUFFED GRO - RUFFED GROUSE SOCIETY:			<u>4,362.00</u>	<u>4,362.00</u>		

Vendor 0000020900 - SOS ANALYTICAL:							
171858							
8401	SOS ANALYTICAL	09/05/2017	09/05/2017	60.00	60.00	Open	N
	WATER WELL TESTS PARKS	CRISTY DANCA					09/05/2017
	101-750-930.000	REPAIRS & MAINT		60.00			
	Total for vendor 0000020900 - SOS ANALYTICAL:			<u>60.00</u>	<u>60.00</u>		

Vendor TELEDYNE - TELEDYNE INSTRUMENTS, INC.:							
S020196220							
8417	TELEDYNE INSTRUMENTS, INC.	09/05/2017	09/05/2017	12,987.50	12,987.50	Open	N
	SIGNATURE LASER FLOW SYS	CATHY DYE					09/05/2017
	590-000-956.001	OPERATING & MAINT EXP		12,987.50			
	Total for vendor TELEDYNE - TELEDYNE INSTRUMENTS, INC.:			<u>12,987.50</u>	<u>12,987.50</u>		

Vendor WELLS IR - WELLS IRRIGATION, INC:							
12195							
8399	WELLS IRRIGATION, INC	09/05/2017	09/05/2017	135.00	135.00	Open	N
	START UP SPRINKLER SYSTEM AT PARK	CRISTY DANCA					09/05/2017
	101-750-930.000	REPAIRS & MAINT		135.00			
	Total for vendor WELLS IR - WELLS IRRIGATION, INC:			<u>135.00</u>	<u>135.00</u>		

Vendor WYANT - WYANT COMPUTER SERVICES:

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
 EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
CW21658							
8400	WYANT COMPUTER SERVICES	09/05/2017	09/05/2017	2,401.00	2,401.00	Open	N
	MICROSOFT OFFICE 365 SUBSCRIPTION, CRISTY DANCA						09/05/2017
	101-101-804.000 SOFTWARE SUPPORT & PROCESSIN			2,401.00			
	Total for vendor WYANT - WYANT COMPUTER SERVICES:			2,401.00	2,401.00		
# of Invoices:	29	# Due:	29	Totals:	112,608.62	112,608.62	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					112,608.62	112,608.62	

--- TOTALS BY BANK ---

SEWER	ACME RELIEF SEWER	21,562.50
CHASE	GENERAL FUND	17,186.12
SADH	HOLIDAY 818	62,040.00
FARM	FARMLAND PRESERVATION	7,500.00
PARKS	BAYSIDE PARK	4,320.00

--- TOTALS BY GL DISTRIBUTION ---

101-000-447.000	ADMINISTRATIVE FEE 1%	205.96
101-000-998.000	GT COUNTY ROAD COMMISSION TART	1,589.63
101-101-802.002	ATTORNEY SERVICES	52.16
101-101-804.000	SOFTWARE SUPPORT & PROCESSIN	2,401.00
101-209-804.000	SOFTWARE SUPPORT & PROCESSIN	1,442.00
101-215-958.000	EDUCATION/TRAINING/CONVENTION	349.00
101-265-726.000	SUPPLIES & POSTAGE	113.73
101-265-930.000	REPAIRS & MAINT	117.00
101-410-803.000	PLANNER SERVICES	1,653.32
101-410-803.001	PLANNING CONSULTANT	774.66
101-410-900.000	PUBLICATIONS	309.00
101-750-726.000	SUPPLIES & POSTAGE	313.94
101-750-930.000	REPAIRS & MAINT	7,114.72
209-000-726.000	SUPPLIES & POSTAGE	300.00
209-000-802.004	CONTRACTED EMPLOYEE SERVICES	450.00
225-000-802.004	CONTRACTED EMPLOYEE SERVICES	7,500.00
402-000-803.000	PLANNER SERVICES	4,320.00
590-000-803.003	ENGINEERING SERVICES	8,250.00
590-000-956.001	OPERATING & MAINT EXP	13,312.50
811-000-250.000	BONDS PAYABLE LONG TERM	50,000.00
811-000-995.001	INTEREST on BONDS	12,040.00

INVOICE REGISTER REPORT FOR ACME TOWNSHIP
EXP CHECK RUN DATES 09/05/2017 - 09/05/2017
BOTH JOURNALIZED AND UNJOURNALIZED
OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			16,436.12	16,436.12		
	209 - CEMETERY FUND			750.00	750.00		
	225 - FARMLAND PRESERVATION			7,500.00	7,500.00		
	402 - BAYSIDE PARK CAPITAL FUND			4,320.00	4,320.00		
	590 - ACME RELIEF SEWER			21,562.50	21,562.50		
	811 - HOLIDAY HILLS AREA IMPROVEM			62,040.00	62,040.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			97,968.09	97,968.09		
	101 - TOWNSHIP BOARD OF TRUSTEES			2,453.16	2,453.16		
	209 - ASSESSOR'S EXPENDITURES			1,442.00	1,442.00		
	215 - CLERK'S EXPENDITURES			349.00	349.00		
	265 - TOWNHALL EXPENDITURES			230.73	230.73		
	410 - PLANNING & ZONING EXPENDITU			2,736.98	2,736.98		
	750 - MAINT & PARKS EXPENDITURES			7,428.66	7,428.66		



GRAND TRAVERSE METRO FIRE DEPARTMENT 2018 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2018 Budget:

- 1) 3.38% increase in Townships real property taxable valuations.
(at 2.35 mills, this impact is approx \$124,200 of additional revenue from Townships in 2018).
- 2) Wages and Benefits
 - * Wage adjustments for firefighters, administrative and fire inspectors
 - * Increase PT FF hourly rate by \$0.35, thus bringing average hourly PT FF hourly rate to almost \$14.80. Effective 1/1/18, Michigan minimum wage will increase by \$0.35/hour to \$9.25 per hour.
- 3) Purchase new Squad 8 out of PIF funds - \$50,000 (similar to truck purchased in 2017).
- 4) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
Final payment on this note is 12/1/2019
- 5) Metro has budgeted \$50,000 to transfer to the Public Improvement Fund to purchase a new Squad 8 (similar to squads purchased for other stations)
- 6) Budgeted for Station 11 improvements out of PIF - estimated at \$350,000.
Repair floor/drains estimated to be \$200,000.
Upgrade to workout room and office estimated at \$150,000.
Originally, \$300,000 of PIF funds were set aside to purchase land for a new Station 8.
Due to the delay in the new station, these funds continue to remain in PIF.
The Station 11 repairs/upgrades have become a new priority for Metro due to the deteriorating floor in the parking bays and outdated office/workout areas.
- 7) PIF balance at the end of 2017 is projected to be \$378,113. With Station 11 improvements and squad purchase included in 2018 budget, PIF balance at the end 2018 is projected to be \$24,113.
- 8) Metro proposes keeping the budget at 2.35 mills - resulting in a \$1,468 gain to fund balance.
- 9) Future issues not included in budget:
 - a. New Station 8 design and construction costs
 - b. Station 9 dorm (Metro portion only)
 - c. Need to purchase a new engine, heavy rescue and ladder truck within the next 7 years.
 - d. 10 new SCBA air packs needed in 2019.
 - e. Training Tower



GRAND TRAVERSE METRO FIRE DEPARTMENT 2018 BUDGET NET TAXABLE VALUE ALLOCATION

TOTAL BUDGETED EXPENDITURES:	2018
	\$ 4,059,778
LESS: OTHER REVENUE ITEMS:	\$ 267,000
NET EXPENDITURES TO BE ALLOC.	\$ 3,792,778
 TOWNSHIP ASSESSED VALUES, net	 1,614,572,910
 Millage rate to breakeven	 2.35
	(1,469) Add to fund balance (reduce to get to 2.35 mills)

ALLOCATION BASED ON TAXABLE VALUE - 2.35 MILLS				
	2018 BUDGETED TWP REVENUE	2017 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	722,485	701,927	20,558	2.93%
EAST BAY	1,219,622	1,181,159	38,463	3.26%
GARFIELD	1,852,139	1,786,962	65,177	3.65%
TOTAL	3,794,246	3,670,048	124,198	3.38%

	2017 TAXABLE VALUE <small>(net of personal prop.)</small>	2016 TAXABLE VALUE <small>(net of personal prop.)</small>	DIFFERENCE	% CHANGE
ACME	307,440,612	298,692,271	8,748,341	2.93%
% of total	19.1%	19.1%		
EAST BAY	518,988,002	502,620,876	16,367,126	3.26%
% of total	32.1%	32.2%		
GARFIELD	788,144,296	760,409,550	27,734,746	3.65%
% of total	48.8%	48.7%		
TOTAL	1,614,572,910	1,561,722,697	52,850,213	3.38%

GRAND TRAVERSE METRO FIRE DEPARTMENT 2018 BUDGET DEPARTMENT SUMMARY



Presented: 7/31/17

	Actual	Budget	YTD actual	% Bud	2017	
GRAND TRAVERSE METRO FIRE	2016	2017	June, 2017	2017	BUDGET	Explanations
Fund: 206 - METRO FIRE						
Revenues						
600.001 Acme Township - Cont.	685,420	701,927	700,903	99.9%	722,485	2.35 Mills
600.002 East Bay Twp. Contr	1,158,255	1,181,159	1,179,543	99.9%	1,219,622	2.35 Mills
600.003 Garfield Charter Twp.	1,743,139	1,786,962	1,779,940	99.6%	1,852,139	2.35 Mills
650.000 MI Tax Tribunal Refunds	-1,857	-5,000	0	0.0%	-5,000	
664.000 Earned Interest	15,331	5,000	6,956	139.1%	15,000	
667.100 Township FF/EMS	131,679	100,000	57,001	57.0%	100,000	
668.500 Cost Recovery Revenue	65,467	55,000	40,572	73.8%	62,000	
668.600 911 Memorial Donations	300	0	0	#DIV/0!	0	
669.000 Plan Reviews	74,437	65,000	35,571	54.7%	65,000	
669.001 Refunds and Donations	27,264	25,000	20,014	80.1%	25,000	
669.002 Sale of Surplus Equipment	32,113	5,000	1,480	29.6%	5,000	
669.006 Misc. Grant Receipts	10,600	0	18,400	#DIV/0!	0	
TOTAL REVENUES	3,942,147	3,920,048	3,840,380	98.0%	4,061,246	
	3,768,430	3,768,430				
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	1,231,320	1,307,650	618,306	47.3%	1,441,935	FF and staff wage adjustments
702.001 Longevity	25,726	27,000	0	0.0%	27,750	Full year costs of 2 new FF
703.000 Metro Firefighters Comp.	44,834	50,000	7,896	15.8%	50,000	
703.001 Metro Fire Officers Salaries	12,000	12,000	6,000	50.0%	16,000	
703.200 Metro FF Wages - part-time	561,769	584,000	273,057	46.8%	517,300	Incr. by \$.35/hour
703.300 Part-time Administrative	38,643	50,000	19,125	38.3%	50,000	Decr in PT hours due to 2
705.000 Personal Day Payout	23,748	29,500	0	0.0%	30,500	new FT FF in 2017.
715.000 FICA/Medicare	69,395	76,992	32,087	41.7%	73,994	
716.000 Health/Dental/Optical Ins.	331,610	423,000	226,440	53.5%	433,000	
716.003 Life Ins./LTD/STD	15,254	20,000	9,325	46.6%	20,700	
717.001 AD&D Insurance	10,003	11,000	5,441	49.5%	12,000	
718.000 Retirement	187,335	197,386	100,705	51.0%	219,587	
719.000 Workers Comp. Insurance	61,664	65,000	61,141	94.1%	65,000	
TOTAL PERSONNEL SERVICES	2,613,300	2,853,528	1,359,523	47.6%	2,957,766	
	66.3%	72.8%			72.83%	(labor % of revenue)
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	8,577	13,250	5,746	43.4%	11,000	
729.000 Printing and Binding	4,030	5,000	2,534	50.7%	5,000	
730.000 Postage and Freight	2,301	2,500	1,187	47.5%	2,500	
743.000 Other Supplies	23,867	21,500	10,145	47.2%	24,000	
745.000 Uniforms and Accessories	24,507	21,000	10,741	51.1%	22,500	
745.002 Fire Gear	28,116	30,000	8,388	28.0%	30,000	
748.000 Fuel, Oil, Grease	33,389	50,000	15,916	31.8%	40,000	
760.000 Medical Supplies	5,790	12,000	6,073	50.6%	12,000	
TOTAL SUPPLIES	130,576	155,250	60,730	39.1%	147,000	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	15,670	15,000	7,524	50.2%	15,000	
810.000 Subscriptions	3,892	4,000	6,192	154.8%	4,000	
810.001 Dues	6,980	7,500	3,402	45.4%	7,500	
818.000 Contract Services	53,590	33,500	35,251	105.2%	44,300	Sta8 trailer rental costs.
830.000 Fire Hydrant Rental	20,055	21,555	0	0.0%	21,555	

GRAND TRAVERSE METRO FIRE DEPARTMENT 2018 BUDGET DEPARTMENT SUMMARY



Presented: 7/31/17

	Actual	Budget	YTD actual	% Bud	Budget	Explanations
GRAND TRAVERSE METRO FIRE	2016	2017	June, 2017	2017	BUDGET	
850.001 Telephone	38,390	36,000	19,491	54.1%	40,000	
TOTAL CONTRACTUAL SERVICES	138,577	117,555	71,860	61.1%	132,355	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property In	58,446	66,000	60,611	91.8%	62,000	
920.000 Heat Utilities	22,392	32,000	16,491	51.5%	28,000	
921.000 Electric Utilities	40,201	45,000	20,274	45.1%	44,000	
923.000 Sewer and Water Utilities	14,273	15,000	6,063	40.4%	15,000	
924.000 Waste Disposal	1,820	2,000	600	30.0%	2,000	
930.000 Bldg. Repair and Maintenance	66,178	58,000	30,270	52.2%	65,000	
932.000 Equipment Repair & Maint.	20,914	20,000	8,842	44.2%	20,000	
932.001 Radio/Pager Repair and Mai	776	2,000	127	6.4%	2,000	
932.100 SCBA Repair/Maintenance	6,500	5,000	0	0.0%	5,000	
934.000 Vehicle R&M - labor	66,816	55,000	35,328	64.2%	65,000	
934.100 Vehicle R&M - parts	46,101	56,000	27,556	49.2%	50,000	
934.500 Special Ops Equipment	0	5,000	0	0.0%	5,000	
935.000 Ground Care and Maintenanc	36,323	25,000	14,813	59.3%	32,000	
955.000 Employee Physicals & Welln	34,952	45,000	21,650	48.1%	40,000	
956.000 Employee Train. and Develop	66,493	55,000	36,974	67.2%	65,000	Tuition reimbursement not in prior budget
956.001 Computer Support	41,040	25,000	14,567	58.3%	43,000	Image Trend Costs - new fire incident reporting software implemented in 2016.
TOTAL OTHER SERVICES AND C	523,226	511,000	294,166	57.6%	543,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	29,663	30,000	11,811	39.4%	30,000	
977.000 Machinery and Equipment	92,939	80,000	16,778	21.0%	80,000	
978.000 Vehicles Acquisition	21,332	0	0	#DIV/0!	0	
980.000 Office Equipment	1,759	0	0	#DIV/0!	2,000	
980.100 Computer Replacement	7,821	8,000	2,298	28.7%	8,000	
TOTAL CAPITAL OUTLAY	153,514	118,000	30,887	26.2%	120,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	198,000	50,000	0	0.0%	50,000	
990.000 Debt Payment	97,201	97,808	48,829	49.9%	98,428	
990.005 Interest Expense	2,255	1,649	899	54.5%	1,029	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	297,456	159,657	49,728	31.1%	159,657	
TOTAL EXPENDITURES	3,856,650	3,914,990	1,866,894	47.7%	4,059,778	
NET REVENUE/EXPENDITURES	85,498	5,058	1,973,486		\$ 1,468	
Fund Balance	1,408,206	1,493,704			1,498,762	
Net Fund Balance	\$ 1,493,704	\$ 1,498,762			\$ 1,500,230	

Maintain Fund Balance = to 4 months expenses: \$ 1,353,259

GRAND TRAVERSE METRO FIRE DEPARTMENT 2018 BUDGET DEPARTMENT SUMMARY



Presented: 7/31/17

	Actual	Budget	YTD actual	% Bud	BUDGET	Explanations
GRAND TRAVERSE METRO FIRE	2016	2017	June, 2017	2017		
PUBLIC IMPROVEMENT FUND						
664.000 Earned Interest	977	1,500	105	7.0%	1,000	
675.000 Debt Proceeds	0	0	0	#DIV/0!	0	
699.100 Transfer In - Fund Balance	198,000	50,000	0	0.0%	50,000	
TOTAL REVENUES	198,977	51,500	105	0.2%	51,000	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	0	0	#DIV/0!	350,000	Station 11 floor repair/workout facility
977.000 Machinery and Equipment	137,544	0	0	#DIV/0!	0	
978.000 Vehicles Acquisition	48,298	50,000	47,732	95.5%	50,000	New Squad 8
TOTAL SUPPLIES	185,842	50,000	47,732	95.5%	400,000	
Acct Class: OTHER						
990.000 Debt Payment (tanker)	62,492	20,831	20,831	100.0%	0	
992.000 Contingency	0	5,000	0	0.0%	5,000	
TOTAL CONTRACTUAL SERVICE	62,492	25,831	20,831	80.6%	5,000	
TOTAL EXPENDITURES	248,334	75,831	68,562	90.4%	405,000	
EXPENDITURES OVER REVENUE	-49,357	-24,331	-68,457	281.4%	-354,000	
Fund Balance	451,801	402,444			378,113	
Net Fund Balance	402,444	378,113			\$ 24,331	



**GT METRO FIRE DEPARTMENT
DEBT AND CAPITAL OUTLAY
2018 BUDGET**

YEAR	ITEM	DESCRIPTION	FINANCING		Budget		Projected		
					2018	2019	2020	2021	2022
2013	Engine 8	5 yrs, 2.5%	\$	600,000					
		(360,000 Interest free CEC)		Principal	98,428	99,059			
		Matures 12/1/19		Interest	1,029	399			
				Total	99,457	99,457			
2019	New Station 8	15 yrs at 2.9%	\$	2,250,000					
		Payments thru PIF		Principal		125,227	128,886		
				Interest		60,160	56,501		
				Total		185,387	185,387	185,387	185,387
2018-2024	Replacement vehicles				50,000	50,000	50,000	50,000	50,000
2019	Engine	6 yrs @ 3.4%	\$	600,000					
				Principal	-	45,500	93,326		
				Interest	-	10,200	18,074		
				Total	-	55,700	111,400	111,400	111,400
2022	Ladder Truck	6 yrs @ 3.4%	\$	820,000					
				Total					152,240
2024	Heavy Rescue	6 yrs @ 3.4%	\$	750,000					
				Total					
GRAND TOTAL				Cash Pay	50,000	50,000	50,000	50,000	50,000
				Principal	98,428	269,786	222,212	296,787	449,027
				Interest	1,029	70,759	74,575	-	-
				Total	149,457	390,545	346,789	346,790	499,031
Mills.: (2% increase in taxable value 2019-2024)					0.0908	0.2371	0.2084	0.2024	0.2855
					1,614,572,910	1,646,864,368	1,679,801,656	1,713,397,689	1,747,665,642

GRAND TRAVERSE METRO FIRE DEPARTMENT
 CAPITAL PROJECTIONS - 7 Year Plan
 2018 Budget



					3%				
AQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	Estimated Replacement Cost	2016	2019	2020	2021	
VEHICLES:									
					1	2	3	4	
2010	Ford Expedition - Chief (701)	Admin	51,855	52,000					
2008	GMC Yukon (702)	Admin	48,372	49,000					
2007	Pick-Up Truck FPB/Fire Marshall (735)	Admin	29,619	40,000			2		
2006	2006 Chevy Colorado Truck (760)	Admin	19,429	32,000		1			
2007	GMC Pickup - FPB 721	Admin	29,619	40,000				3	
2009	Chevy Sub L11 - PubEd	Admin	34,658	38,000					
2016	Ford Escape - 738	Admin	24,764	24,764					
Admin Vehicle Replacement Fund						\$50,000	\$50,000	\$50,000	\$
2007	Pierce Ladder (Truck 1)	Station 1	648,172	725,000					
2015	Ford Pick-up - Squad 1	Station 1	55,522	55,000					
2001	Tanker - Freightliner (T1)	Station 1	124,408	200,000					
1999	Rescue - Freightliner (R1)	Station 1	170,628	250,000					
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951	15,000					
2011	ORV Trailer Kelley	Station 1	2,195	3,000					
2012	RTV - Kubota RTV900	Station 1	11,295	12,000					
2015	MTI - Special Ops Trailer	Station 1	12,128	12,128					
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162	6,000					
1995	Ford Van - Sq 13	Station 1	26,106	26,000					
2001	Tanker - Freightliner (T8)	Station 8	162,350	200,000					
1991	Rescue - Ford (8R)	Station 8	119,377	200,000					
2001	Chevrolet Suburban (Squad 8)	Station 8	32,703	49,000					
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600	80,000					
1995	Mule - Kawasaki (8 Mule)	Station 8	6,675	8,000			14,000		
2013	Rosenbauer - E8	Station 8	600,022	600,000					
2018	Squad 8	Station 8	50,000	50,000	50,000				
2014	Engine - Pierce Dash (E13)	Station 9	238,748	250,000					
2006	Sterling Tanker - 9T	Station 9	187,942	220,000					
1988	Pierce Dash - Engine 9	Station 9	143,558	500,000					
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600	50,000					
1993	Watersupply-Ford 1 ton (9WS)	Station 9	17,704	50,000					
2001	Wildfire - Ford (Brush 9)	Station 9	26,833	50,000					
2006	SkiDoo Expedition - sled 2	Station 9	6,023	8,000					
1995	Mule - Kawasaki (9 Mule)	Station 9	6,675	8,000					
1993	Pierce - Engine 1	Station 11	45,000	220,000					
2009	Spencer - Engine 11	Station 11	480,916	600,000					
2016	Ford - Squad 11	Station 11	48,300	48,300					

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 7 Year Plan
2018 Budget**

					3%					
AQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	Estimated Replacement Cost	2018	2019	2020	2021	2022	
1983	Ford - Tanker 11	Station 11	22,709	220,000						
1999	Ford DRW - Rescue 11	Station 11	55,000	200,000						
1991	SIM 1 tractor - Freightliner	Station 11	15,000	70,000						
2008	SIM 2 Playmor Simulator	Station 11	130,000	150,000						
1995	Mule - Kawasaki (Mule 11)	Station 11	6,675	8,000						
2016	Squad 11	Station 11	48,300	50,000						
2007	American LaFrance - Engine 12	Station 12	462,796	600,000		600,000				
2011	Freightliner - Tanker 12	Station 12	300,000	300,000						
2001	Chevrolet Suburban (Squad 12)	Station 12	33,411	50,000						
1986	Chevy - Brush 12	Station 12	16,531	50,000						
2016	Rescue Boat Sta12	Station 12	21,332	22,000						
2017	Squad 12	Station 12	47,732	50,000						
	New Ladder Truck								8	
	Heavy Rescue Truck - to replace 3 aged Rescues									
					Total Vehicles:	\$ 50,000	\$ 650,000	\$ 64,000	\$ 50,000	\$ 8
OTHER CAPITAL ITEMS:										
	Add firefighter dorm at Station 9				\$ 15,000					
	New Fire Station #8					\$ 2,250,000				
	Station 11 improvements - floor/drains/office				350,000					
	3 new thermal imaging cameras every 3 years (2 in 2018)				14,000			\$ 21,000		
	New hose				15,000					
	Training Tower									
	Generator - Admin Office						40,000			
	10 SCBA air packs					150,000				
					\$ 444,000	\$ 3,050,000	\$ 104,000	\$ 71,000	\$ 8	

Note: Above analysis considers a 3% inflation factor for future value calculations.
Note: Finance significant capital outlay with primarily leases or loans.

ACME TOWNSHIP
Resolution of the Township Board of Trustees
Establishing Emergency Services Special Assessment Levy for 2017
To support Grand Traverse Metro Emergence Services Authority
Acme Township Resolution 2017-27

At a meeting of the Acme Township Board of Trustees, held on Tuesday September 5, 2017, the Acme Township Board of Trustees, on a motion made by, Jenema and seconded by Aukerman passed the following resolution: 2017-27

Whereas, on September 6, 2005, the Township Board of Trustees passed resolution #R-2005-13 to create a special assessment district for fire protection to supersede the existing district; and

Whereas, on July 3, 2007 the Board of Trustees adopted Resolution # R-2007-13 amending the fire protection district to become an emergency services special assessment district able to fund both fire and police protection as permitted by Public Act 33; and

Whereas, on August 10, 2010 the Board of Trustees adopted Resolution #R-2007-27 stating that the Board of Trustees shall annually prepare and adopt emergency services budgets and set the annual Emergency Services Special Assessment District levy rate,

Whereas, the Township Supervisor has created a special assessment roll for the distribution of an assessment based on the estimated expenses for operating police, Ambulance, and fire protection services in Acme Township in 2018; and

Whereas, the Township has made the special assessment roll available for review at the Township hall; and

Whereas, on September 5, 2017, the Township Board held a public hearing in compliance with MCL 41.801 (4) to hear any objections to the distribution of the special assessment levy recommended by the Supervisor.

Therefore, it is resolved that the Township Board hereby commits to fund Metro an amount equal to 2.35 mills times the Townships ad valorem real property tax value for Metro's 2018 Budget year.

It is further resolved that 2.75 mills are freely levied on the assessed valuation of all property assessed for taxes within the Township of Acme, except lands and premises exempt from property taxes under the general property tax act, MCL 211.1, et seq., to be appropriated and expended for police (0.075 mills) and fire protection (2.35 mills MESA), ambulance of (.325 mills) purposes in accordance with the budget hereby adopted.

Be it further Resolved that the Township agrees to distribute this revenue to Metro by May 15, 2018.

Be it Further Resolved, that the Township can Fund Metro's 2018 budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the township.

It is further resolved that the expenses for police and fire protection in Acme Township will be reviewed by the Township Board again in roughly one year's time, and a new resolution passed for the appropriation of funds and the distribution of the special assessment levy for police and fire protection.


Township Board members present: White, Scott, Dye, Aukerman, Jenema, Zollinger, Nelson
Township Board members absent:0

Upon roll call, the following vote was cast:
Aye: White, Scott, Dye, Aukerman, Jenema, Zollinger, Nelson
Nay:0

Abstaining 0



Jay B. Zollinger Date
Acme Township Supervisor



Cathy Dye Date
Acme Township Clerk

8/15/2017

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES

RESOLUTION #R-2017_____

Loan from 101 Fund to 402 fund

*to help Cash flow until Reimbursements received by DNR & GTCRC are received
September 5,2017,*

At a regular meeting of the Acme Township Board of Trustees, held on September 5, 2017, the Acme Township Board of Trustees, on a motion made by _____ and seconded by _____.

The following resolution:

Whereas, at the Acme Township Board meeting held September 5,2017, Resolution R-2017_____ was approved for a loan from Fund 101 fund balance(Septage plant bond payback) to the 402.000.930.000 Bayside Park, Capital fund, to help in paying current bills on hand until our DNR grant reimbursements applied for are received .

Whereas; This loan is to be released back to the fund once all bills are paid for the Bay side Park phase 2 project, and reimbursements are received from the DNR. Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
No.1	Loan from 101 fund Septage Plant Bond payback	Fund balance	101	000	000.000	\$185,000.00	\$185,846	\$846.00
No.2	Loan to 402 fund	Bayside Park Phase 2 Capital fund	402	000	699.000	\$185,000.00	\$100,000.00	\$285,000.00

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present: Absent: 0

Upon roll call, the following vote was cast:

Aye:

Nay: 0

Abstaining:0

RESOLUTION OF THE ACME TOWNSHIP BOARD OF TRUSTEES
RESOLUTION #R-2017-28
Move Money to 402 parks fund Township portion of Matching funds
September 5,2017,

At a regular meeting of the Acme Township Board of Trustees, held on September 5,, 2017, the Acme Township Board of Trustees, on a motion made by Dye and seconded by Nelson.

The following resolution:

Whereas, at the Acme Township Board meeting held September 5,2017, Resolution R-2017-28 was approved to transfer funds from the 101-fund balance, Acme Matching funds to the 402.000.699.000 Bayside Park, Capital fund, as part of Matching funds From Acme Township For Bayside Park Phase 2 improvements. Also move from 101 fund balance to the 402 Parks capital fund \$5792.00.

Please refer to the following data below.

	Transaction	Description	Fund	Dept.	Line	Amend Amount	Beginning Balance	New Balance
#.1	Transfer from 101 fund park match	Fund balance	101	000	000.000	\$94,208.00	\$745,637.00	\$651,429.00
#.2	402 fund	Bayside Park Phase 2 Capital fund	402	000	699.000	\$94,208.00	\$0.00	\$94,208.00
#1	Transfer from 101 fund balance		101	000	000.000	\$5,792.00	\$651,429.00	\$645,637
#2	402 fund	Bayside park Phase 2 capital fund	402	000	699.000	\$5,792.00	\$94,208.00	\$100,000.00

Now therefore be it resolved that the Acme Township Board approves request.

Township Board members: Present: Dye, Nelson, Aukerman, Scott, Jenema, White, Zollinger
 Absent: 0

Upon roll call, the following vote was cast:
 Aye: Dye, Nelson, Aukerman, Scott, Jenema, White, Zollinger

Nay: 0

Abstaining:0


Jay B. Zollinger Acme Township Supervisor


Cathy Dye Acme Township Clerk 9-6-17
~~8/15/2017~~

Resolution of The Acme Township Board of Trustees
Resolution R2017-_____

ACME TOWNSHIP POVERTY GUIDELINES
September 5, 2017

Acme Township
Grand Traverse County, Michigan

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the Township Board; and

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption, in whole or in part, from taxation under Public Act 390, 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390, 1994, Acme Township, Grand Traverse County, adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household (income of students under the age of 18 years shall not be included), including any property tax credit returns filed in the current or immediately preceding year;

To be eligible, a person shall do all of the following on an annual basis:

- 1) Own and occupy as your principal residence, as defined in Section 7dd of the General Property Tax Act, the property for which the exemption is requested.
- 2) File a claim with the Township Supervisor or Board of Review on an application provided by the Township Assessor. If you did not file a tax return, then you MUST get a statement of benefits paid from the Social Security Administration or Michigan Department of Social Services.
- 3) The claim shall be accompanied by federal and state income tax returns for all persons residing in the principal residence with all W-2's, 1099's, and the preceding twelve (12) months of bank statements. Property Tax Credit Returns (MI-1040CR) shall be filed for the immediately preceding year and in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year. If a person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, an affidavit in a form prescribed by the State Tax Commission may be accepted in place of the federal or state income tax return. The filing of a claim under this subsection constitutes an appearance before the Board of Review for the purpose of preserving the claimant's right to appeal the decision of the Board of Review regarding the claim.

- 4) Produce a valid driver's license or other form of identification if requested by the Township Supervisor or Board of Review.
- 5) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the Township Supervisor or Board of Review.
- 6) Meet the federal poverty guidelines updated annually in the Federal Register by the United States Department of Health and Human Services, or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines do not provide income eligibility requirements less than the federal guidelines.
- 7) The application for an exemption under this section shall be filed after January 1 but before the day prior to the last day of the Board of Review.

NOTE: Applications may be reviewed by the Board of Review without applicant being present. However, the Board of Review may request that any or all applicants be physically present to respond to any questions they may have. This means that you could be called to appear on short notice. You may have to answer questions regarding your financial affairs, health, the status of people living in your home, etc., before the Board of Review, at a meeting which is open to and may be attended by the public. Teleconferencing for the purpose of asking questions of the applicant is allowable if the applicant is not able to attend.

- 8) Additional eligibility requirements as determined by the Township Board:
 - a. The Board of Review shall follow the policy and guidelines established herein when granting or denying an exemption.
 - b. The Board of Review may deviate from the guidelines if it determines there are substantial and compelling reasons, which are to be communicated, in writing, to the applicant. Compelling reasons include, but are not limited to, excessive medical expenses or excessive expenses necessary for the care of elderly or handicapped persons, etc.
 - c. Applicants may be subject to investigation of their entire financial and property records by the Township. This would be carried out to verify information given or statements made to the Board of Review or Assessor in regards to the poverty tax claim.
 - d. All applicants will be evaluated based on data and statements provided to the Board of Review by the applicant. The Board of Review can also use information gathered from any source.
 - e. Asset Eligibility: The value of property in excess of what is considered part of the original homestead shall be considered an asset. Assets include, but are not limited to, real estate other than the principal residence, motor vehicles, recreational vehicles and equipment, certificates of deposits, savings accounts,

checking accounts, cash, stocks, bonds, life insurance, coin collections, boats, jewelry, retirement funds, etc. Assets (except the original homestead, essential household goods, and the first \$5,000 of the market value of a motor vehicle) shall not exceed \$4,000 for an individual applicant and/or \$6,000 per household if more than one financial contributor.

- f. The Board of Review will consider all assets of the owner, co-owner(s), and all qualifying financial members of the household. Any attempt to hide and/or shift assets to another person, business or corporation shall be grounds for denial.

Handicapped or infirmed applicants may call the Assessing Office to make necessary arrangements for assistance.

If the applicant fails to supply the required documents and/or fails to complete the application in its entirety, or if the information supplied is found to be fraudulent, the application shall be denied.

NOW, THEREFORE, BE IT RESOLVED that the Board of Review shall follow the above-stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines, and these are communicated in writing to the claimant.

A motion to adopt the foregoing resolution was made by _____ and seconded by _____

Upon roll call vote, the following voted:

Yes:

No:

Absent:

Resolution declared adopted.

Certificate

I, Cathy Dye, Clerk of Acme Township, Grand Traverse County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Acme Township Board of said municipality at a regular meeting held on September 5, 2017, relative to the adoption of Resolution #.

Cathy Dye, Clerk

Resolution of the Acme Township Board of Trustees

Resolution 2017-_____

September 5, 2017

GRAND TRAVERSE COUNTY
BOARD OF PUBLIC WORKS
2650 LAFRANIER ROAD
TRAVERSE CITY MI 49686
231/995-6039 fax 231/995-6053

Budget Amendment

Date: August 24, 2017

TO: THE BOARD OF PUBLIC WORKS AND ACME TOWNSHIP

The following budget amendment has been proposed to the Acme Township 2017 Maintenance & Operations budget for the current year.

Increase the 2017 Acme Sewer Budget to cover WWTP costs
Fund 690 Dept. 444 Increase of \$65,879.00

Also Increase Local Grants 582.00 in the same amount.

(Local grants are the amount the township agrees to reimburse the County for any invoices that the County pays on the township's behalf related to water or sewer expenditures.)

Board of Public Works Action

Resolved that the proposed budget amendment is hereby approved and recommended to Acme Township to approve the same.

Chairperson-Jay Zollinger
Board of Public Works

The undersigned hereby certifies that he is the Secretary of the Grand Traverse County Board of Public Works and that the foregoing resolution was adopted by the Board of Public Works upon the date set forth below.

Date of Approval: _____

Secretary- Beth Friend
Board of Public Works

Township Board Action

At the regular meeting of the Acme Township Board of Trustees, held September 5, 2017 the Acme Township Board of Trustees on a motion made by _____ and seconded by _____ Approves this Budget Amendment to the Acme Sewer Budget.

Resolved that the foregoing amendment to Acme Township's budget administered by the Grand Traverse County Board of Public Works be and hereby is approved.

Township Board Members Present:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining

Acme Township Supervisor-Jay Zollinger

The undersigned hereby certifies that she is the Acme Township Clerk of the above-named Township and that the foregoing resolution was adopted by action of the Township Board on the date set forth below.

Date of Approval: _____

Acme Township Clerk-Cathy Dye

Resolution of the Acme Township Board of Trustees
Resolution 2017-_____
September 5,2017

RESOLUTION ADOPTING THE *2017 STANDARD TECHNICAL SPECIFICATIONS AND CONSTRUCTION DETAILS FOR THE DESIGN AND CONSTRUCTION OF WATER AND SEWER LINES FOR THE TOWNSHIP OF ACME*

At the regular meeting of the Acme Township Board of Trustees, held September 5, 2017 the Acme Township Board of Trustees on a motion made by ___ and seconded by ___ Adopts this 2017 Standard Technical Specifications. For sewer and water lines in Acme Township.

WHEREAS the Township of Acme owns a water distribution and/or wastewater collection system and the Grand Traverse County Department of Public Works (DPW) operates the same; and

WHEREAS the Township has existing minimum standards for the design and construction of water and sewer lines; and

WHEREAS, it has been determined by the DPW that the existing minimum standards for the design and construction of water and sewer lines do not provide adequate protections to the Township and its water and sewer systems; and

WHEREAS the DPW has developed the *2017 Standard Technical Specifications and Construction Details*; and

WHEREAS the Township of Acme finds that the adoption of these Standards is necessary and proper to the continued management, growth and protection of the Township water and wastewater system.

NOW THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF ACME_ THAT:

1. The Township of Acme adopts the *2017 Standard Technical Specifications and Construction Details*.
2. Any resolution, resolution section, policy, or directive in conflict with this Resolution is repealed or amended to reflect and achieve the purposes stated herein.

PASSED AND APPROVED this ___ day of _____, 2017

Yes: _____

No: _____

Absent: _____

ATTEST:

Township Clerk/Deputy Clerk

Township Supervisor

**ACME TOWNSHIP
GRAND TRAVERSE COUNTY, MICHIGAN
BOARD OF TRUSTEES RESOLUTION #R-2017-_____
PUBLIC INSPECTION OF RECORDS POLICY
September 5, 2017**

At a regular meeting of the Acme Township Board of Trustees held on September 5, 2017, the Acme Township Board of Trustees, on a motion made by _____, and seconded by _____ passed the following resolution to approve Public Inspection of Records Policy.

Whereas, the Public Inspection of Records Policy provides a policy for public body to inspect and copy public records in lieu of customary business hours per MCL 211.10a and comply with AMAR requirements.

Whereas, the MCL 211.10a part of the General Property Tax Act, requires that: “all property assessment rolls and property appraisal cards shall be available for inspection and copying during the customary business hours.”

Whereas, the responding township official and/or authorized individual shall allow such inspection at an agreed upon day and time between the hours of 9:00 am and 5:00 pm, Monday through Thursday.

Now therefore be it be resolved the Acme Township Board of Trustees approve the Public Inspection of Records Policy for Acme Township as formally laid out on the attached page.

Township Board members present:

Absent:

Upon roll call, the following vote was cast:

Aye:

Nay:

Abstaining:

Jay B. Zollinger
Acme Township Supervisor

Cathy Dye
Acme Township Clerk

ACME TOWNSHIP MEDICAL MARIHUANA LICENSING ORDINANCE

1. Title

This ordinance shall be known and cited as the Acme Township Medical Marihuana Licensing Ordinance.

2. Purpose

The purpose of this ordinance is to regulate and license the conduct of activity pursuant to the Michigan Medical Marihuana Act, Public Act 1 of 2008 as amended, the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016 as amended, and the Marihuana Tracking Act, Public Act 282 of 2016 as amended (the Acts) in order to:

- A) Protect the health, safety, and welfare of the general public.
- B) Establish a set of rules and regulations which are fair and equitable for those interested in establishing Medical Marihuana Facilities in compliance with the Acts:
- C) Provide reasonable regulation pursuant to the Acme Township general police power granted to townships by the Michigan Constitution of 1963 and the Township Ordinances Act, MCL 41.181 *et seq.*

Acme Township does not intend that registration and regulation under this ordinance be constructed as a finding that such businesses and activities are legal under federal law. By requiring registration and compliance with requirements as provided in this ordinance, Acme Township intends to protect, to the extent possible, the public health, safety and welfare of the residents of and visitors to Acme Township from harm that may result from the activities of persons who unilaterally or on the advice of their own attorney determine that they may legally operate a business involved in the cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of medical marihuana.

Nothing in this ordinance is intended to grant, nor shall it be construed as granting, immunity from criminal prosecution, for cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of medical marihuana not in strict compliance with the Acts.

This ordinance permits authorization for certain activities based on the Acts. Nothing in this ordinance shall be construed as allowing persons to engage in conduct that endangers others or causes a public nuisance, or to allow use, cultivation, possession, use, manufacture, distribution, transport, processing or dispensing of medical marihuana not in strict accordance with the express authorization of the Act and this ordinance; and, nothing in this ordinance shall be construed to undermine or provide immunity from federal law as it may be enforced by the federal or state government relative to the cultivation, distribution, or use of marihuana. Thus, the authorization of activity, and the approval of a license under this ordinance shall not have the effect of superseding or nullifying federal law applicable to the cultivation, use, and possession of marihuana, and all applicants and grantees of licenses are on notice that they may be subject to prosecution and civil penalty, including forfeiture of property.

3. Legal Basis

This ordinance is enacted pursuant to the statutory authority granted by MCL 41.181 *et seq* authorizing the Acme Township to adopt licensing ordinances and regulations to secure the public health, safety and general welfare.

4. Definitions

For purposes of this ordinance, terms and words defined by the Acts shall have the same meaning as provided those Acts.

Additionally, certain terms and words used herein shall have the following meaning:

- A) **Act** means the Michigan Medical Marihuana Act, Public Act 1 of 2008 as amended, the Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016, and the Marihuana Tracking Act, Public Act 282 of 2016, and all related Michigan Administrative Rules, as amended.
- B) **Applicant** means a person who applies for a license under this ordinance and includes an officer, director, and managerial employee of the applicant and a person who holds any direct or indirect ownership interest in the applicant.
- C) **Licensee** means a person holding a license from Acme Township r under this ordinance and also holding a state operating license.
- D) **Medical Marihuana** means marihuana grown, used, or transferred for “medical use” as defined by the Acts.
- E) **Medical Marihuana Grower** means a licensee that is a commercial entity located in Acme Township that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.
- F) **Medical Marihuana Provisioning Center** means a licensee that is a commercial entity located in Acme Township that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to registered qualifying patients. Provisioning center includes any commercial property where marihuana is sold at retail to registered qualifying patients or registered primary caregivers. A noncommercial location used by a primary caregiver to assist a qualifying patient connected to the caregiver through the department’s marihuana registration process in accordance with the Michigan medical marihuana act is not a provisioning center for purposes of this ordinance.
- G) **Medical Marihuana Facility** means a location at which a license holder is licensed to operate under this ordinance.
- H) **Medical Marihuana Processor** means a licensee that is a commercial entity located in this state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.
- I) **Medical Marihuana Safety Compliance Facility** means a licensee that is a commercial entity that receives marihuana from a marihuana facility or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, returns the test results, and may return the marihuana to the marihuana facility.
- J) **Medical Marihuana Secure Transporter** means a licensee that is a commercial entity located in this state that stores marihuana and transports marihuana between marihuana facilities for a fee.
- K) **Person** means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.

5. Regulations for Medical Marihuana Grower

Medical Marihuana Grower shall comply at all times with the following:

- 1) A Medical Marihuana Grower shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Grower shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) No Distribution of Medical Marihuana to any Primary Caregiver or Qualifying Patient may take place at a Medical Marihuana Grower.
- 4) A Medical Marihuana Grower's may grow no more marihuana plants than allowed pursuant to its license from the State Medical Marihuana Licensing Board for one of the following classes:
 - a. Class A – 500 marihuana plants
 - b. Class B – 1,000 marihuana plants
 - c. Class C -- 1,500 marihuana plants
- 5) A Medical Marihuana Grower may only sell marihuana seeds or marihuana plants to a grower by means of a secure transporter pursuant to the Acts.
- 6) A Medical Marihuana Grower may sell marihuana, other than seeds to a processor or provisioning center by means of a secure transporter pursuant to the Acts.
- 7) Until December 31, 2021, a Medical Marihuana Grower must have, or have as an active employee an individual who has, a minimum of 2 years' experience as a registered primary caregiver.
- 8) A Grower may not be a registered primary caregiver and may not employ a registered primary caregiver.
- 9) All marihuana plants or products must be contained within the Medical Marihuana Grower in an enclosed, locked facility that restricts and prevents access by any persons other than those allowed and meets all state requirements.
- 10) Any artificial lighting must be shielded to prevent glare and light trespass and must not be visible from neighboring properties, adjacent streets or public right of ways.
- 11) All activities shall be conducted so as not to create or permit trespass of spillage of dust, glare, sound, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public right of ways.
- 12) All activities shall be conducted so as not to be visible in any way from neighboring properties, adjacent streets or public right of ways.

6. Regulations for Medical Marihuana Provisioning Center

A Medical Marihuana Provisioning Center shall comply at all times with the following:

- 1) A Medical Marihuana Provisioning Center shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Provisioning Center shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Provisioning Center may only purchase or transfer medical marihuana from a grower or processor and may only sell or transfer medical marihuana to a qualifying patient or registered primary caregiver.
- 4) A Provisioning Center may transfer medical marihuana to or from a safety compliance facility for testing.
- 5) All transfers to or from a separate marihuana facility must be by means of a secure transporter.
- 6) A Provisioning Center may only sell or transfer medical marihuana to a qualifying patient or primary caregiver after the medical marihuana has been tested and bears the label required for retail sale.

- 7) No use of medical marihuana shall be allowed at a Provisioning Center.
- 8) A Provisioning Center shall not allow a physician to conduct a medical examination or issue a medical certification document on its premises for the purpose of obtaining a registry identification card.

7. Regulations for Medical Marihuana Processor

A Medical Marihuana Processor shall comply at all times with the following:

- 1) A Medical Marihuana Processor shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Processor shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Processor may only purchase marihuana from a grower and may only sell marihuana-infused products or marihuana to a Provisioning Center.
- 4) A Processor may only transfer medical marihuana by means of a secure transporter.
- 5) Until December 31, 2021, a Processor must have, or have as an active employee, an individual who has, a minimum of 2 years' experience as a registered primary caregiver.
- 6) A Processor may not be a registered primary caregiver and may not employ a registered primary caregiver.

8. Regulations for Medical Marihuana Secure Transporter

A Medical Marihuana Secure Transporter shall comply at all times with the following:

- 1) A Medical Marihuana Secure Transporter shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Secure Transporter shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Secure Transporter may store and transport marihuana and money associated with the purchase or sale of marihuana between marihuana facilities for a fee upon request of a person with legal custody of that marihuana or money.
- 4) A Secure Transporter may not transport to a registered qualifying patient or to a registered primary caregiver.
- 5) No Secure Transporter or investor therein may have an interest in a Grower, Processor, Provisioning Center or Safety Compliance Facility.
- 6) No Secure Transporter or investor therein may be a registered qualifying patient or a registered primary caregiver.
- 7) A Secure Transporter is subject to administrative inspection by a law enforcement officer at any point during the transportation of marihuana to determine compliance with the act.

9. Regulations for Medical Marihuana Safety Compliance Facility

- 1) A Medical Marihuana Safety Compliance Facility shall comply at all times with the Acts and Administrative Rules, as they may be amended from time to time.
- 2) A Medical Marihuana Safety Compliance Facility shall have at all times a valid license from the State Medical Marihuana Licensing Board created by the Acts.
- 3) A Safety Compliance Facility may receive marihuana from, test marihuana for, and return marihuana to only a medical marihuana facility.
- 4) A Safety Compliance Facility must be accredited or have a variance pursuant to the Acts.

- 5) No Safety Compliance Facility owner or investor may have an interest in a Grower, Secure Transporter, Processor, or Provisioning Center.
- 6) A Safety Compliance Facility must have a secured laboratory space that cannot be accessed by the general public.

10. License Required

No Medical Marihuana Facility, whether proposed, or existing at time of enactment of this ordinance, shall be permitted within Acme Township unless such location shall have obtained a current License under this ordinance as follows: The exact location of a Facility used for the Medical Marihuana including the space within a building so used shall be clearly identified on the License;

- 1) The License requirement applies to all Medical Marihuana Facilities that are proposed or existing on the effective date of this ordinance.
- 2) Issuance of a License does not waive any other licensing and permitting requirement imposed by any other state or local law.
- 3) A License shall be valid for the calendar year in which it is issued, unless revoked for violation(s), in which case it is considered to be null and void.
- 4) No License is transferable or assignable to any other person or location

11. License Application

Any License issued under this ordinance is specific to the licensed person and location.. Any change in ownership in any manner and any change in location requires a new license. Applicants shall make application to the Zoning Administrator and applications shall include the following:

- 1) The address and legal description of the premises which is to be used as a Medical Marihuana Facility. .
- 2) Describe the Facility, and all enclosed, locked areas within the Facility as required by Michigan law. , .
- 3) If a Provisioning Center, describe all locations in the premises where the sale or transfer to a shall take place.
- 4) If a Grower, specify the Class under which the Grower seeks the license. Include a statement attesting and consenting that all activities will be conducted so as not to create or permit trespass or spillage of dust, glare, sounds, noise, vibrations, fumes, odors, or light, onto neighboring properties, adjacent streets or public right of ways.
- 5) Include a statement attesting and consenting that all artificial lighting must and will be shielded to prevent glare and light trespass and must not and will not be visible, from neighboring properties, adjacent streets or public right of ways.
- 6) The name and address of all owners of the real property where the Medical Marihuana Facility is located, including a statement by each owner attesting to their knowledge, understanding, and approval of such activity upon their property.
- 7) Name, address, and other contact information of all Applicants as defined above. A statement attesting whether an Applicant has been indicted for, charged with, arrested for, or convicted of, pled guilty or nolo contendere to, forfeited bail concerning any criminal offense under the laws of any jurisdiction, either felony or controlled substance related misdemeanor, not including traffic violations, regardless of whether the offense has been reversed on appeal or otherwise, including the date, the name and location of the court, arresting agency, and prosecuting agency, the case caption, the docket number, the offense, the disposition, and the location and length of incarceration.

- 8) Documentation demonstrating that the proposed Medical Marihuana Facility meets the requirements of all other local, state and federal ordinances and codes, including those for Metro Emergency Services and Grand Traverse County.
- 9) Payment of a non-refundable License fee, which shall be determined by resolution of the Acme Township Board.

12. License Standards

The standards for approval of all Medical Marihuana Facilities are as follows:

- 1) The Facility complies with zoning.
- 2) A Medical Marihuana Grower's Facility shall occur inside of an enclosed, locked facility within the confines of a building, and such activities shall occur only in locations not visible to the public and adjoining uses.
- 3) The Application meets all requirements found in this Licensing Ordinance.
- 4) An Applicant shall meet all requirements found in the Acts, including issuance of a State license.
- 5) The Applicant has signed and sworn that the Applicant has not knowingly submitted an Application containing false information.

13. Renewal or Amendment to License

The same procedures for application for and issuance of a new License shall apply to renewal, or amendment, of an existing License, subject also to the following:

- 1) To renew an existing License, the Licensee shall submit an application with full supporting documentation, in the same manner and degree as is required to apply for a new License, no sooner than ninety (90) days before the expiration date and no later than sixty (60) days before the expiration date.
- 2) An amended application shall be submitted when there is a change in any information the applicant was required to provide in the most recent application on file.
- 3) An application to change the location of an existing License shall require a new application, with full supporting documentation, must meet all requirements, and shall be processed in the same manner as provided for the issuance of a new License.
- 4) The Applicant or existing Licensee has used the property or land in accordance with any prior approved application for that property.

14. License Revocation

- 1) A License issued under this ordinance shall be revoked for any of the following violations:
 - a. Any person required to be named on the application for the License is convicted of or found responsible for violation of any provision of this ordinance;
 - b. The application contains any misrepresentation or omission of any material fact, or false or misleading information, or the applicant has provided Acme Township with any other false or misleading information;
 - c. Marihuana is transferred or otherwise Distributed on the premises in violation of this ordinance or any other applicable state or local law, rule or regulation;
 - d. The Facility is operated or is operating in violation of the specifications of the License, or any additional applicable conditions or approvals from Acme Township, Grand Traverse County, or the State of Michigan.
- 2) The procedure for revocation shall be as follows:

- a. The Zoning Administrator shall issue a notice to the Licensee, in writing through certified mail, that the Township intends to revoke the License.
- b. The Licensee may request a hearing before the Township Board to show cause as to why the License should not be revoked within fourteen (14) days of service of the notice.
- c. If a hearing is timely requested, then the Zoning Administrator shall inform the Licensee, and Township Board of the time and place of the hearing.
- d. The Licensee may present evidence and reasons arguing why the License should not be revoked. The Township Board shall review and either revoke the License or allow the License to continue.

15. Revocation Not Exclusive Penalty

Nothing in this ordinance shall be deemed to prohibit Acme Township from imposing other penalties authorized by this code or other ordinances, including filing a public nuisance action or any other legal action in a court of competent jurisdiction.

16. Civil Infraction

Any person, firm, or corporation who violates any of the provisions of this ordinance shall be deemed to be responsible for a municipal civil infraction as defined by Michigan statute which shall be punishable by a civil fine for each violation in accordance with the schedule set forth herein, along with costs which may include all expenses, direct or indirect, which the Township incurs in connection with the municipal civil infraction. A violator of this ordinance shall also be subject to such additional sanctions and judicial orders as are authorized under Michigan law. Each day that a violation continues to exist shall constitute a separate violation of this ordinance. The Acme Township Zoning Administrator may issue appearance ticket citations for violations of this ordinance. The provisions of this ordinance may also be enforced by suit for injunctive relief.

17. Civil Fines for Municipal Infractions

Civil fines for municipal civil infractions under this ordinance shall be assessed in accordance with the following schedule:

	Fine and Suspension
1 st violation within a 3-year period	\$ 500.00
2 nd violation within a 3-year period	\$1000.00
3 rd violation within a 3-year period	\$2000.00

18. Severability

The provisions of this ordinance are hereby declared to be severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any portion of this ordinance other than said part or portion thereof.

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**TOWNSHIP OF ACME
GRAND TRAVERSE COUNTY, MICHIGAN**

**SHORT-TERM RENTAL ORDINANCE
ORDINANCE NO: 2017-01**

ARTICLE 1: OVERVIEW

Section 1.1: Title

This Ordinance shall be known as the Acme Township Short-Term Rental Ordinance, referenced within as “Ordinance”.

Section 1.2: Findings

The Acme Township Board of Trustees declares the following findings:

- a. The Township staff, elected and appointed officials have received complaints involving excess noise, litter, disorderly conduct, overcrowding, traffic, congestion, parking, and safety associated with short-term rentals.
- b. The transitory nature of occupants of short-term rentals makes continued enforcement and administration of existing ordinances against the occupants difficult.
- c. Short-term rentals provide a community benefit by contributing to a variety of lodging facilities for guests to utilize, supporting the local economy by increasing the number of visitors to the area, and assisting owners of short-term rentals by providing revenue which may be used for maintenance upgrades and deferred costs.
- d. The Township wishes to preserve and maintain the residential character of the community and quality of life for all residents.
- e. The provisions of this Ordinance are necessary to prevent the continued burden placed upon county and township services and impacts on residents posed by short-term rentals.

Section 1.3: Purpose

This Ordinance is intended to protect and promote the health, safety, and general welfare of all the citizens of Acme Township by requiring the registration and permitting of short-term renting of single-family and duplex dwelling units.

Section 1.4: Applicability

All requirements, regulations and standards imposed by this Ordinance are intended to apply in addition to any other applicable requirements, regulations and standards imposed elsewhere in other ordinances of the Township, including the Acme Township Zoning Ordinance. Further, this Ordinance does not affect additional requirements placed on use of property (or a portion thereof) imposed by deeds, associations or rental agreements.

1 **Section 1.5: Definitions**

2 **Bedroom:** A separate room with a door, closet, and window that is used or intended to be used
 3 specifically for sleeping purposes. A bedroom must be a habitable space not be less than seventy
 4 (70) square feet, not less than seven (7) feet in one dimension, not located in an attic or basement
 5 without egress meeting standards in applicable building, residential and fire codes, and not a room
 6 by design intended to serve another purpose such as a kitchen, dining area, den, family rooms or
 7 living rooms.

8 **Dwelling Unit:** A building or portion thereof designed exclusively for residential occupancy by one
 9 family, and having cooking facilities.

10 **Dwelling, Duplex:** A single building with two dwelling units designed for or occupied exclusively by
 11 two families living independent of each other.

12 **Dwelling, Single-Family:** A detached dwelling unit designed for the exclusive occupancy by a single
 13 family.

14 **Extenuating Circumstances:** Conditions under which a violation of this Ordinance has occurred that
 15 may include a) committed by a non-renter and the renter(s) attempted to prevent or halt the
 16 violation, b) resulted from an act of nature, c) other circumstances that the property owner or local
 17 agent could not reasonably anticipate and prevent, and could not reasonably control.

18 **Good Visitor Guidelines:** A document prepared by the Township Zoning Administrator that includes:

- 19 1. A summary of the following Acme Township Ordinances and all applicable penalties:
- 20 a. Consumer Fireworks Ordinance [2016-01]
- 21 b. Fire Prevention Ordinance [2015-01]
- 22 c. Refuse Collection Ordinance [2011-01]
- 23 d. Junk Ordinance [2005-04]
- 24 e. Noise Ordinance [2005-03]
- 25 f. Trespass Ordinance [87-2]
- 26 2. A reminder that the short-term rental may be operating in a residential neighborhood and
 27 that the neighbors may not be vacationing.
- 28 3. A reminder that the short-term rental may be operating in an agricultural district and that
 29 necessary agricultural activities may take place that are protected under the Michigan Right
 30 to Farm Act (Public Act 93 of the Public Acts of 1981)
- 31 4. A statement informing the occupant(s) that neighboring property owners may contact the
 32 local agent, sheriff's department, Township, or Township designee to report any issues
 33 relating to the property.

34 **Local Agent:** An individual designated to oversee the short-term rental of a dwelling unit in
 35 accordance with this Ordinance. The local agent shall respond to calls from renters, concerned
 36 citizens, and representatives of the Township, live or maintain a place of business within thirty (30)
 37 miles of the dwelling unit, be available twenty-four (24) hours a day while the short-term rental
 38 property is occupied, and respond within sixty (60) minutes to any issues that may arise. A property
 39 owner who meets these criteria may be the local agent.

1 **Occupant:** Any individual living in, sleeping in, or having possession of a dwelling unit, or portion
2 thereof pursuant to a rental agreement. This does not include children under the age of five (5) or
3 guests who are visiting between the hours of 8:00 am and 11:00 pm.

4 **Owner:** The person or entity that holds legal or equitable title to the property (or portion thereof)
5 used as a short-term rental.

6 **Parking Space:** An improved, designated area on the property where a short-term rental operates
7 that is legally available for the occupants to park motorized vehicles and trailers. This may include
8 garages, carports, parking bays and driveways. This does not include yards and street right-of-ways.

9 **Short-Term Rental:** The commercial use of renting a dwelling unit, or portion thereof, for a period of
10 time less than thirty-one (31) consecutive calendar days. This does not include approved bed and
11 breakfast establishments, hotels/motels, tenant housing, or campgrounds.

12 **Special Event:** Outdoor parties, lawn parties, weddings, family reunions, bachelor/bachelorette
13 parties, or other similar gatherings that exceed the maximum number of occupants allowed.

14 **Tourist Home:** A short-term rental operation in which a portion of a dwelling unit is rented out where
15 the owner of the property resides full-time in the dwelling unit and is primarily present at the time
16 of occupation.

17 **Vacation Home:** A short-term rental operation in which the entire dwelling unit is rented out without
18 the property owner residing at the dwelling unit at the time of occupation.

19

20 **Section 1.6: Severability**

21 If any section, provision, or clause of this Ordinance or the application thereof to any person or
22 circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this
23 Ordinance which can be given effect without the invalid portion or application.

24

25

26 **ARTICLE 2: GENERAL STANDARDS**

27 The following standards shall apply to all short-term rentals:

28

29 **Section 2.1: Permit**

30 All short-term rentals shall be required to register with, and be permitted by the Township. Permits shall:

- 31 a. Be valid for one calendar year,
- 32 b. Be required for each short-term rental unit,
- 33 c. Be issued prior to advertising a short-term rental,
- 34 d. Not transfer with the sale of the property, or be transferred from one property to another.
- 35 e. Be displayed on the front door, or in a prominent location on the façade or nearby window not
- 36 more than five (5) feet from the front door, measured from the edge of the door frame,
- 37 f. Display the maximum number of occupants allowed,

1 g. Display the contact information for the local agent and Township, or Township designee.

2

3 **Section 2.2: Exceptions and Exemptions**

4 A dwelling unit does not need a short-term rental permit as required in this Ordinance when the
5 occupancy of the dwelling unit occurs under the following circumstances:

6 a. *Family occupancy.* Any member of a family (and that family member’s guests) may occupy a
7 dwelling as long as any other member of that family is the owner of the dwelling or dwelling unit.
8 Family occupancy also exempts guest houses or similarly separate dwelling units located on the
9 same premises as the owner's domicile, when occupied by family guests, exchange students,
10 visiting clergy, medical caregivers, and child care givers, without compensation to the owner.

11 b. *House-sitting.* During the temporary absence of the owner and owner's family the owner may
12 permit non-owner occupancy of the premises, without compensation to the owner, without a
13 short-term rental permit.

14 c. *Dwelling sales.* Occupancy by a prior owner after the sale of a dwelling under a rental agreement.

15 d. *Estate representative.* Occupancy by a personal representative, trustee, or guardian of the estate
16 and his family, with or without compensation.

17 e. *Limited Duration* – Any dwelling unit that is rented on a short-term basis for fourteen (14) or less
18 days per calendar year.

19

20 **Section 2.3: Local Agent**

21 Each owner of a short-term rental shall designate a local agent meeting the criteria as defined in this
22 Ordinance who has access to and authority to assume management of the short-term rental and take
23 remedial measures.

24

25 **Section 2.4: Good Visitor Guidelines:**

26 A copy of the Good Visitor Guidelines established by the Township shall be provided to all occupants for
27 review and remain on premises.

28

29 **Section 2.5: Refuse and Recyclables**

30 The storage and disposal of all refuse and recyclables shall meet the following:

31 a. All refuse and recyclables shall be stored in a container with a tight-fitting lid approved by the
32 waste hauler.

33 b. Refuse and recyclable containers shall be placed in front of the premise for pick up only on the
34 day designated by the waste hauler.

35

36

37

1 **Section 2.6: Pets**

2 All pets shall be confined on the property or on a leash at all times. Pets that cause frequent or long
3 continued noise that disturb the comfort and repose of any person in the vicinity shall be found in violation
4 of this ordinance.

5

6 **Section 2.7: Wastewater**

7 The owner shall maintain a properly functioning septic system per the Acme Township Uniform Septage
8 Control Ordinance (2004-2), or sewer connection per the Grand Traverse County Public Works
9 Department Uniform Sewer Use Ordinance (1994, as amended).

10

11 **Section 2.8: Parking**

12 All parking by the occupants and guests of a short-term rental shall only park in designated parking spaces
13 as defined by this Ordinance.

14

15 **Section 2.9: Fireworks**

16 The discharge of consumer fireworks is prohibited except on the day before, the day of, and the day after
17 a National Holiday between the hours of 8:00 am and 1:00 am. Furthermore, the use of untethered sky
18 lanterns shall be prohibited in Acme Township.

19

20 **Section 2.10: Noise**

21 No person within the Township shall cause a noise or disturbance, which is defined as sound created by
22 human activity with or without the use of any device, which by reason of its volume, intensity, location,
23 or time of day impairs the health, welfare, or peace of another person of normal human sensibilities. This
24 includes, but is not limited to, the following prohibited acts:

25 a. The playing of any radio, television, phonograph, or other sound reproduction device, or musical
26 instrument in such a manner or at such a volume as to be sufficiently audible to unreasonably
27 annoy or disturb the quiet, comfort, or repose of persons in the vicinity.

28 b. The keeping of any animal or bird which, by causing frequent or long continued noise, shall
29 unreasonably disturb the comfort and repose of any person in the vicinity.

30 c. The use of any motor vehicle, including motorcycles, in such a manner as to create an
31 unreasonably disturbing noise, including but not limited to, the screeching of tires and the
32 discharge into the open air of exhaust from the engine without a sufficient muffler.

33 d. Shouting or other raucous or boisterous behavior for an unreasonable length of time.

34

35 **Section 2.11: Signage**

36 Signage advertising the existence of a short-term rental is prohibited.

37

38

1 **Section 2.12: Events**

2 Special events are not permitted.

3

4 **Section 2.13: Recreational Vehicles**

5 Recreational vehicles shall not be used on the property by occupants or the property owner while a short-term rental is being occupied.

7

8 **ARTICLE 3: TOURIST HOME STANDARDS**

9 In addition to the General Standards in Article 2, the following standards shall apply to all tourist home short-term rentals:

11

12 **Section 3.1: Maximum Occupancy**

13 The maximum occupancy of any tourist home shall be based on the number of bedrooms, whereas:

- 14 a. A maximum of two (2) occupants per bedroom shall be allowed,
- 15 b. A maximum of three (3) bedrooms shall be rented to occupants of a tourist home.

16 The property owner shall inform the Township of any renovations or additions to the tourist home that will result in an increase in the maximum occupancy.

18

19 **Section 3.2: Owner Occupancy**

20 The owner of the tourist home shall have their legal residence established at the location of the operation, and be living in the dwelling unit and present overnight at the time occupants are staying on the property.

22

23 **Section 3.3: Application**

24 a. *Responsibility* – It shall be the responsibility of the owner of a tourist home to register the operation and obtain a permit from the Township.

26 b. *Application* – The owner shall truthfully provide and certify as true the following on a form prepared and supplied by the Township:

- 28 1. Name, address, telephone number, and email of the owner of the tourist home.
- 29 2. Name, address, telephone number, and email of the designated local agent.
- 30 3. The number of bedrooms in the tourist home intended to be used by occupants.
- 31 4. A sketch of designated parking spaces.
- 32 5. An affidavit signed by the owner acknowledging the provisions of this Ordinance, and all applicable local and state laws.

33 c. *Fee* – An application for a tourist home permit under this Ordinance shall be accompanied by a fee in the amount established by resolution of the Acme Township Board. There shall be no

35

1 proration of fees. Fees are non-refundable once a permit has been issued by the Township Zoning
2 Administrator.

- 3 d. *Renewal* – All tourist home permits shall expire on December 31st of the calendar year they are
4 issued. The owner may reapply for the next calendar year at any point beginning on November
5 1st.

6
7
8 **ARTICLE 4: VACATION HOME STANDARDS**

9 In addition to the General Standards in Article 2, the following standards shall apply to all vacation home
10 short-term rentals:

11
12 **Section 4.1: Maximum Occupancy**

13 The maximum allowed occupancy of a vacation home shall not exceed the lesser of:

- 14 a. Two (2) occupants per bedroom, or
15 b. For parcels under ten (10) acres in size the occupancy shall not exceed ten (10) occupants, or
16 c. For parcels of ten (10) acres or more the occupancy shall not exceed fourteen (14) occupants.

17 The property owner shall inform the Township of any renovations or additions to the vacation home that
18 will result in an increased in the maximum occupancy.

19
20 **Section 4.2: Application**

- 21 a. *Responsibility* – It shall be the responsibility of the owner of a vacation home to register the
22 operation and obtain a permit from the Township.
- 23 b. *Application* – The owner shall truthfully provide and certify as true the following on a form
24 prepared and supplied by the Township:
- 25 1. Name, address, telephone number, and email of the owner of the vacation home.
 - 26 2. Name, address, telephone number, and email of the designated local agent.
 - 27 3. The number of bedrooms in the vacation home intended to be used by occupants.
 - 28 4. A description of the property that states the number of acres.
 - 29 5. A sketch of designated parking spaces.
 - 30 6. An affidavit signed by the owner acknowledging the provisions of this Ordinance, and all
31 applicable local and state laws.
- 32 c. *Fee* – An application for a vacation home permit under this Ordinance shall be accompanied by a
33 fee in the amount established by resolution of the Acme Township Board. There shall be no
34 proration of fees. Fees are non-refundable once a permit has been issued by the Township Zoning
35 Administrator.
- 36 d. *Number of Permits* – The number of vacation rental permits issued annually by the Township
37 through application shall not exceed one hundred fifty (150). Permittees that have a valid permit

1 and are in good standing with the Township shall have first priority in receiving a permit for the
 2 following calendar year. The remaining balance of permits may be issued to applicants who have
 3 submitted a complete application. If the number of applications, including renewal applications,
 4 exceeds one hundred fifty (150), then the Township will conduct a lottery to determine which of
 5 the new applicants shall receive a permit.

- 6 e. *Renewal* – All vacation home permits shall expire on December 31st of the calendar year they are
 7 issued. The owner of a permitted vacation home may reapply for the next calendar year at any
 8 point between October 1st and October 31st. All renewal permits shall be issued by November 15th.
 9 The number of permittees that have not submitted an application for renewal by October 31st
 10 shall have their permit added to the balance of permits available to new applicants and may apply
 11 as a new applicant.

12
 13
 14 **ARTICLE 5: VIOLATIONS AND PENALTIES**

15
 16 **Section 5.1: Violations**

- 17 a. *Violations* – Any violation of the provisions of this Ordinance, or any other applicable local, state,
 18 or federal ordinance shall be deemed a violation of this Ordinance. Each day a violation continues
 19 shall constitute a separate violation.
- 20 b. *Nuisance Per Se* – A violation of this Ordinance shall be a nuisance per se. The Township shall
 21 have the right to commence a municipal civil action to enforce compliance with this Ordinance.
- 22 c. *Administration* – The Acme Township Zoning Administrator is authorized to issue all permits under
 23 this Ordinance and is also authorized to issue civil infraction violations notices and/or civil
 24 infraction citations for violations of this Ordinance.

25
 26 **Section 5.2: Penalties**

- 27 a. *Penalties* – the following penalties shall apply for violating this Ordinance:
 28
 - 29 1. *Short-Term Rental Without a Permit*
 - 30 i. *First Violation* – The first violation in a calendar year shall result in a Notice of
 Violation delivered to the property owner through certified mail.
 - 31 ii. *Second Violation* – The second violation in the same calendar year shall result in
 32 a municipal civil infraction subject to a fine of \$750.
 - 33 iii. *Third Violation* – The third violation in the same calendar year shall result in a
 34 municipal civil infraction subject to a fine of \$1,500.
 - 35 iv. *Fourth Violation* – The fourth violation in the same calendar year shall result in
 36 municipal civil infraction subject to a fine of \$5,000 and/or 90 days in jail.
 - 37 2. *All Other Violations*
 - 38 i. *First Violation* – The first violation in a calendar year shall result in a Notice of
 39 Violation delivered to the property owner through certified mail.

- 1 ii. *Second Violation* – The second violation in the same calendar year shall result in
2 a municipal civil infraction subject to a fine of \$500.
- 3 iii. *Third Violation* – The third violation in the same calendar year shall result in a
4 municipal civil infraction subject to a fine of \$1,000.
- 5
- 6 **b. *Revocation*** – The Township may revoke a short-term rental permit for any dwelling unit for the
7 reasons below and through the subsequent procedure:
- 8 **1. *Requirements for Revocation*** – A short-term rental permit may be revoked if at least three
9 (3) separate violation incidents, occurring of three (3) separate days, within a calendar
10 year.
- 11 **2. *Revocation Procedure*** – Upon a determination by the Zoning Administrator that the short-
12 term rental permit of a dwelling is subject to revocation, the following procedure shall be
13 in effect:
- 14 i. The Zoning Administrator shall issue a notice to the property owner and local
15 agent, in writing through certified mail, that the Township intends to revoke the
16 short-term rental permit.
- 17 ii. The property owner or local agent may request a hearing before the Township
18 Board to show cause as to why the short-term rental permit should not be
19 revoked within fourteen (14) days of service of the notice.
- 20 iii. If a hearing is timely requested, then the Zoning Administrator shall inform the
21 property owner and/or local agent, and Township Board of the time and place of
22 the hearing.
- 23 iv. The property owner and/or local agent may present evidence at the hearing that
24 the violations of this Ordinance were due to extenuating circumstances. If the
25 Township Board finds the violations to be due to extenuating circumstances, then
26 they may elect to waive the revocation. Otherwise, the revocation of the short-
27 term rental permit shall become effective.
- 28 **3. *Duration*** – Upon revocation of a short-term rental permit, a property owner may not
29 reapply for a new short-term rental permit for the dwelling at that address, or any
30 additional dwellings in Acme Township, for a period of thirty six (36) months.
- 31 **4. *Subsequent Revocations*** – Any property owner who has had a short-term rental permit
32 revoked twice for the same short-term rental shall be permanently prohibited operating
33 a short-term rental at that location. Furthermore, the property owner shall be prohibited
34 from applying for any additional, new short-term rentals in the Township. If the property
35 owner has other short-term rentals permitted in good standing in the Township at the
36 time of the prohibition, then the property owner shall be allowed to reapply for a permit
37 for those existing short-term rentals.



MEMORANDUM

Planning and Zoning

6042 Acme Road | Williamsburg, MI | 49690

Phone: (231) 938-1350 Fax: (231) 938-1510 Web: www.acmetownship.org

To: Acme Township Board of Trustees
From: Shawn Winter, Planning & Zoning Administrator
CC: Mark Johnson – MI Local Hops, LLC
Date: August 31, 2017
Re: MI Local Hops Liquor License Application

The owners of MI Local Hops, located at 5555 Arnold Rd, are interested in pursuing a site plan approval to operate a microbrewery out of the former Highpointe Golf Course club house. This is a use allowed by right in the A-1 Agricultural District [Acme Township Zoning Ordinance §6.12.2(a)(14)]. Before applying for a Micro Brewer's license under the Michigan Liquor Control Commission's ("MLCC") Manufacturer & Wholesale License and Permit, an applicant must first obtain a recommendation from the local legislative body. Enclosed in this memo is the MLCC Local Government Approval form (LCC-106) that needs to be approved by the Board for the applicant to apply for the necessary liquor license. This approval by the Board does not approve the project now; the applicant will still need to seek site plan review approval from the Planning Commission.

Noted on the Local Government Approval form is the applicant's intent to apply for a Banquet Facility Permit through the MLCC as well. Although not part of the microbrewery plan now, the applicant may consider seeking a special use permit in the future for an agricultural tourism operation with organized meeting space for use by weddings, birthday parties, corporate picnics, and other similar events [Acme Township Zoning Ordinance §6.12.3(w)(1)]. Rather than amending their license with the state later, the applicant wishes to include this in their initial application.

sjw



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Toll Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
 Request ID: _____
 (For MLCC use only)

Local Government Approval
 (Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the township council/board
(regular or special) (township, city, village)
 called to order by Jay Zollinger on Sep 5, 2017 at 7:00 pm
(date) (time)
 the following resolution was offered:

Moved by Nelson and supported by Jenema

that the application from MI Local Hops, LLC
(name of applicant)

for the following license(s): Manufacturer & Wholesale License - Micro Brewer
(list specific licenses requested)

to be located at: 5555 Arnold Rd, Williamsburg, MI 49690

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: 5555 Arnold Rd, Williamsburg, MI 49690

It is the consensus of this body that it recommends this application be considered for
(recommends/does not recommend)
 approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: 7
 Nays: 0
 Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the township
 council/board at a regular meeting held on Sep 5, 2017
(regular or special) (date) (township, city, village)

Cathy Dye Cathy Dye 9-6-17
 Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
 Michigan Liquor Control Commission
 Mailing address: P.O. Box 30005, Lansing, MI 48909
 Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Fax to: 517-763-0059